

MISCDP-1/22/2026-DP-DP
GOVERNMENT OF MANIPUR
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS
(PERSONNEL DIVISION)

C I R C U L A R

Imphal, the 27th October, 2026

Subject: Updation of Executive Record (ER) Sheets in SUPREMO Portal by IAS Officers of Manipur Cadre

It has been observed that the Executive Record (ER) Sheets of some IAS Officers of Manipur Cadre have not been updated in the SUPREMO Portal, resulting in the non-availability of their latest career particulars with the Department of Personnel and Training (DoPT).

2. The timely updation of ER Sheets is essential, as the information is relied upon by DoPT for assessing the experience and professional exposure of officers and for processing empanelment and other personnel matters.

3. In view of the above, all IAS Officers of Manipur Cadre are requested to verify their ER Sheets in the SUPREMO Portal (www.supremo.nic.in/knowyourofficer) and ensure that all particulars are complete and up to date. Any omissions or discrepancies may be rectified promptly. Where any correction requires intervention at the Department level, the same may be brought to the notice of this Department without delay.

4. All concerned officers are requested to accord priority to this matter and ensure timely compliance.

Digitally signed by
Mayengbam Ranjeeta Devi
Date: 27-10-2026 12:41:04

(Mayengbam Ranjeeta Devi)
Under Secretary to the Government

Copy to:

1. Staff Officer to the Chief Secretary, Government of Manipur.
2. All IAS Officers of Manipur Cadre, for strict compliance.
- ✓ 3. Website Manager, DIT, for uploading on the official website.
4. Guard File.