

NOTIFICATION
Imphal, 29 May, 2019

No.1/6/2016(Estt./RR)MANIREDA(Pt)/ : In supersession of all previous rules issued in this regard and in pursuant to the decision of the State Cabinet taken on 24/11/2016 and subsequent approval of Finance Department, DP & Administrative Department, Govt. of Manipur vide letter No.70/15/2015-Power(M) dtd.21/05/2019 and also on the approval of the 16th Governing Body Meeting and in exercise of the powers conferred by the Rules & Regulation of MANIREDA, the Chairman, MANIREDA hereby makes the following rules regulating the method of recruitment to the post of Lower Divisional Clerk(LDC), MANIREDA, Manipur as shown in the MANIREDA -Form, namely:-

1. **SHORT TITLE & COMMENCEMENT**: (1) These rules may be called the Manipur Renewable Energy Development Agency (MANIREDA), Manipur (LDC) Recruitment Rules, 2019.

(2) They shall come into force with immediate effect.

2. **APPLICATION**: These rules shall apply to the post specified in column 1 of the MANIREDA- Form annexed hereto.

3. **CLASSIFICATION, SCALE OF PAY, METHOD OF RECRUITMENT** etc.: Classification of the said post, scale of pay, method of recruitment and other matters connected therewith shall be as specified in the columns 3 to 13 of the aforesaid Form.

4. **DISQUALIFICATION**: No person-

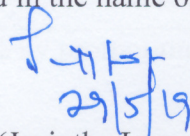
(a) who has more than one wife living or who having a spouse living, marries in any case in which such marriage is void by reason of its taking place during the life time of such spouse, shall be eligible for appointment to the aforesaid post; and

(b) No women, whose marriage is void by reason of husband having a wife living at the time of such marriage or who has married a person who has a wife living at the time of such marriage, shall be eligible for appointment to the said post;

Provided that the Chairman may, if satisfied that there are special grounds for so ordering, exempt any person from the operation of this rule.

5. **POWER TO RELAX**: Where the Chairman is of the opinion that it is necessary or expedient so to do, he may order, for reasons to be recorded in writing, for relaxation of any of the provisions of these rules with respect to any class or category of persons or post”.

By orders and in the name of the Chairman,


29/5/19
(Jacintha Lazarus)

Member Secretary, MANIREDA

Member Secretary
MANIREDA
(Under Power Department)

Copy to:

1. The P.S to Chairman, MANIREDA.
--for kind information to the Chairman.
2. The Director, MANIREDA.
3. The Order Book/Guard File.

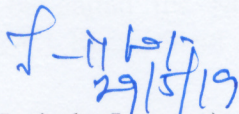
**RECRUITMENT RULES FOR THE POST OF LOWER DIVISIONAL CLERK IN THE
MANIPUR RENEWABLE ENERGY DEVELOPMENT AGENCY (MANIREDA),
MANIPUR**

1.	Designation of Post:	Lower Divisional Clerk(LDC)																							
2.	No. of Post:	3(three)																							
3.	Classification:	Group- C(Ministerial)																							
4.	Scale of Pay: (Pay Band + Grade Pay):	Rs 5200-20200+ G.P 2000																							
5.	Whether selection or non-selection post:	Selection																							
6.	Age for direct recruits:	38 years and below(Upper age limit is relaxable for Govt./Govt aided servants appointed under Govt. of Manipur/MANIREDA to the extent of the period of continuous service put in the post/service and by 5years for SC/ST & 3years for OBC candidates)																							
7.	Educational and other qualifications required for direct recruits:	Direct Recruit: ESSENTIAL: 1. Graduate who have completed a Course on Computer Concepts (CCC) (DOS + Windows+ MS Office +Multimedia + Internet) of a Central/State recognized Institute. 2. Candidates for direct recruitment should come through the Employment Exchange and qualify in the recruitment examination to be held by MANIREDA in the following subjects: <table><tr><td>Subjects</td><td>Full marks</td><td>Qualifying marks</td><td>Time allowed</td></tr><tr><td>(a) General English, Precis Writing, Drafting and Essay</td><td>100</td><td>30%</td><td>3 hours</td></tr><tr><td>(b) General Knowledge</td><td>50</td><td>30%</td><td>1 ½ hours</td></tr><tr><td>(c) Computer(Practical)</td><td>50</td><td>30%</td><td>1 ½ hours</td></tr><tr><td>(d) Interview/Viva Voce</td><td>20</td><td>N.A</td><td>As required</td></tr></table> Number of candidates to be called for Interview/Viva Voce shall be 5(five) times the number of vacancies. 3. Selection of Candidates for appointment should be in order of merit in aggregates in the above subjects.				Subjects	Full marks	Qualifying marks	Time allowed	(a) General English, Precis Writing, Drafting and Essay	100	30%	3 hours	(b) General Knowledge	50	30%	1 ½ hours	(c) Computer(Practical)	50	30%	1 ½ hours	(d) Interview/Viva Voce	20	N.A	As required
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(d) Interview/Viva Voce	20	N.A	As required																						
8.	Whether age & educational qualification prescribed for the direct recruits will apply in the case of promotes:	N.A																							
9.	Period of probation, if any:	2(two)years. 2 nd and subsequent increments shall be subject to passing of examination in Office Procedure conducted by the Govt. of Manipur.																							
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer & percentage of the vacancies to be filled by various methods:	90% by direct recruitment and 10% by promotion.																							
11.	In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer	Promotion: On selection basis from Group ‘D’ employees of the department possessing one of the following qualifications:																							

29/5/19.
Member Secretary
MANIREDA

(Under Power Department)

	to be made:	(i) Bachelor's degree in any subject from a recognised University/Institute with 5(five) years regular service in the grade. (ii) PUC/Intermediate/12th Standard from a recognised Council/University/Institute with 8(eight) years regular service in the grade and (iii) Matric/HSLC from a recognised Board/University/Institute with 10(ten) years regular service in the grade Subject to passing of the Course on Computer Concepts(CCC) of a Central/State recognised Institute within 6(six) months from the date of promotion failing which he/she will be reverted to his/her post of Group 'D'.
12.	If a DPC exists what is its compositions:	Group-C D.P.C/Selection Committee
13.	Circumstances in which M.P.S.C is to be consulted in making recruitment:	N.A.


 (Jacintha Lazarus)
 Member Secretary, MANIREDA
 Member Secretary
 MANIREDA
 (Under Power Department)