

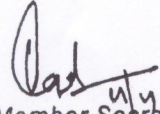
FORM-E
(See Rule No.11)

PARTICULAR OF PROPOSED AMENDMENTS IN THE MEMORANDUM OF ASSOCIATION

4.2 THE GOVERNING BODY:

The names, addresses and occupations of the members of the 14th Governing Body to whom by the Rules of the Society, the management of the affairs of the Society is entrusted as required under Section 6(a) of the Manipur Societies Registration Act 1989 (Manipur Act. No. 1 of 1990)

SL. No.	List of Members/ Designation	Address	Status
1.	Chief Minister as Minister(S&T), Manipur	Chief Minister's Secretariat	Chairman
2.	Chief Secy/(Environment & Forest) or his representative not below than rank of Dy. Secy.	Secretariat South Block	Member(ex-officio)
3.	Principal Secy/ (Commerce & Industries) or his representative not below than rank of Dy. Secy.	Secretariat North Block	Member(ex-officio)
4.	Addl.Chief Secy/ (Planning) or his representative not below than rank of Dy. Secy.	Secretariat South Block	Member(ex-officio)
5.	Commissioner (Power) or his representative not below than rank of Dy. Secy.	Secretariat South Block	Member(ex-officio)
6.	Addl.Chief Secy/ (Finance) or his representative not below than rank of Dy. Secy.	Secretariat South Block	Member(ex-officio)
7.	Commissioner(Sc & Tech)	Secretariat South Block	Vice-Chairman(ex-officio)
8.	Commissioner/ (Agri) or his representative not below than rank of Dy. Secy.	Secretariat North Block	Member(ex-officio)
9.	Commissioner(RD & PRI) or his representative not below than rank of Dy. Secy.	Chief Minister's Secretariat	Member(ex-officio)
10.	Managing Director (IREDA) or his representative	India Habitat Centre, New Delhi	Member(ex-officio)
11.	Chief Engineer/(Power)	Keisampat, Imphal	Member(ex-officio)
12.	One Representative Regional office MNES N.E. Region	Guwahati	Member(ex-officio)
13.	The Jt.Secy/Addl.Secy/Special Secy	Secretariat South Block	Member Secretary(Ex-officio)
14.	Director, MANIREDA	Takyelpat, Imphal	Member(ex-officio)


 Member Secretary
 MANIREDA
 (Under Deptt. of Sc & Tech)

PARTICULAR OF PROPOSED AMENDMENTS IN THE MEMORANDUM OF ASSOCIATION

Existing provisions in the Regulations/memorandum	Amendments proposed	Provision that will stand after the amendments	Reasons/justification for amendment
8.GOVERNING BODY: COMPOSITION: 9. The Governing Body shall consist of the following members, namely:-			
9.1.Chairman & Vice-Chairman. 9.2.Official and nominated members 9.3. Member-Secretary	9.1. Chairman & Vice-Chairman. 9.2.Official and nominated members 9.3. Member-Secretary 9.4. Director	9.1. Chairman & Vice-Chairman. 9.2. Official and nominated members 9.3. Member-Secretary 9.4. Director	
10.TENURE & APPOINTMENT :			
10.2 The Vice-Chairman shall be kept in abeyance until further .	The Administrative Secretary (S&T), Manipur shall be the Vice-Chairman of the Governing Body.	The Administrative Secretary (S&T), Manipur shall be the Vice-Chairman of the Governing Body.	As decided by Governing Body
10.4 The Commissioner/ Secy (S&T), Government of Manipur shall be the Ex-officio Member Secretary of the Agency.	The Jt.Secy/Addl.Secy/ Special Secy., Govt.of Manipur shall be the Ex-officio Member Secretary of the Agency. In the absence of Joint Secretary/Additional Secretary/Special Secretary, Administrative Secretary can hold the charge of Member Secretary.	The Jt.Secy/Addl.Secy/ Special Secy., Govt. of Manipur shall be the Ex-officio Member Secretary of the Agency. In the absence of Joint Secretary/Additional Secretary/ Special Secretary, Administrative Secretary can hold the charge of Member Secretary.	As decided by Governing Body
OFFICE BEARERS :			
14.4 The Vice-Chairman shall be kept in abeyance until further orders.	The Vice-Chairman shall act as the Chairman of the Agency in the absence of the Chairman of the Agency. He shall review and offer guidance in the activities of the Organisation and act on behalf of the Chairman.	The Vice-Chairman shall act as the Chairman of the Agency in the absence of the Chairman of the Agency. He shall review and offer guidance in the activities of the Organisation and act on behalf of the Chairman.	As decided by Governing Body
14.5 The Member-Secretary shall be the Chief Executive Officer of the agency. He is responsible to formulate, co-ordinate and supervise the programmes and projects of the Agency to ensure their successful	The Member-Secretary shall be the Chief Executive Officer of the agency and shall exercise the power of HoD for Administrative and Financial matters. He is responsible to formulate, co-ordinate and supervise the	The Member-Secretary shall be the Chief Executive Officer of the agency and shall exercise the power of HoD for Administrative and Financial matters. He is responsible to formulate, co-ordinate and supervise the	As decided by Governing Body

Member Secretary
MANIREDA

implementation and exercise such other power as deem fit and authorised by the Governing Body from time to time.	programmes and projects of the Agency to ensure their successful implementation and exercise such other power as deemed fit and authorized by the Governing Body from time to time. He shall be responsible for preparation of Annual Budget Estimate and Financial Statement of the Agency for each year.	programmes and projects of the Agency to ensure their successful implementation and exercise such other power as deemed fit and authorized by the Governing Body from time to time. He shall be responsible for preparation of Annual Budget Estimate and Financial Statement of the Agency for each year.	
14.8 The senior most Officer of the State Nodal Agency shall assist the Member Secretary at the capacity of Director of the Agency in all functions. The Director, MANIREDA will also function as Head of Department with normal powers, functions and responsibilities attached to the post. The Director shall be responsible for preparation of annual budget estimate and financial statement of the Agency for each year.	The Director shall be the Head of Office. He would look after programme formulation, implementation and all project related works of the Agency and perform such duties as delegated to him from time to time by the Chairman or Executive Committee. The Director shall have day to day general control over staff administration, on supervision and management of the affairs of the Agency. The Director shall issue and receipt General correspondence with other Departments/ individuals/firms etc. The Director shall receive all money and securities on behalf of the Agency and shall sign all bonds and agreements in favour of the Agency with the approval of competent authority. The Director with the approval of the Member Secretary/Vice-Chairman/Chairman shall institute, conduct, defend or abandon any suit or legal proceedings by or against the Agency or otherwise and also to compound and allow time for payment of any claim or demand by or against the Agency. He shall assist Member Secretary in Administrative,	The Director shall be the Head of Office. He would look after programme formulation, implementation and all project related works of the agency and perform such duties as delegated to him from time to time by the Chairman or Executive Committee. The Director shall have day to day general control over staff administration, on supervision and management of the affairs of the Agency. The Director shall issue and receipt General correspondence with other Departments/ individuals/ firms etc. The Director shall receive all money and securities on behalf of the Agency and shall sign all bonds and agreements in favour of the Agency with the approval of competent authority. The Director with the approval of the Member Secretary/Vice-Chairman/Chairman shall institute, conduct, defend or abandon any suit or legal proceedings by or against the Agency or otherwise and also to compound and allow time for payment of any claim or demand by or against the Agency. He shall assist Member Secretary in Administrative,	As decided by Governing Body

	Financial and Technical matters of the Organisation.	Financial and Technical matters of the Organisation.	
EXECUTIVE COMMITTEE :			
15. The Executive Committee will be constituted by five members viz. (i) Minister(S&T) as Chairman (ii) Commissioner/Secretary(S&T), Government of Manipur as Member Secretary (iii) Commissioner/ Secretary (Plg.), (iv) Commissioner/ Secretary (Finance) and (v) Director, MANIREDA as Members	The Executive Committee will be constituted by six members viz. (i) Minister(S&T) as Chairman (ii) Commissioner/Secretary(S&T), Government of Manipur as Vice-Chairman (iii) Jt.Secy / Addl.Secy/Special Secy as Member Secretary (iv) Commissioner/ Secretary (Planning.), (v) Commissioner/ Secretary (Finance) and (vi) Director, MANIREDA as Members	The Executive Committee will be constituted by six members viz. (i) Minister(S&T) as Chairman (ii) Commissioner/Secretary(S&T), Government of Manipur as Vice-Chairman (iii) Jt.Secy / Addl.Secy/Special Secy as Member Secretary (iv) Commissioner/ Secretary (Planning.), (v) Commissioner/ Secretary (Finance) and (vi) Director, MANIREDA as Members	As decided by Governing Body

26. Delegation of Financial & Cheque Drawal Powers of MANIREDA:

Delegation of Financial & Cheque Drawal Powers of MANIREDA shall be as follows:

Sl No	Description	Sanction power	Cheque drawal	Remarks
1	Executive Committee	Above Rs. 10.00 crore	Nil	
2	Chairman	Upto Rs. 10.00 crore	Nil	
3	Vice-Chairman	Nil	Nil	He shall countersign all non-salary cheques above Rs. 10.00 lakhs. He shall exercise powers for A/A & E/S as per delegation by the Chairman.
3	Member Secretary	Upto Rs. 10.00 lakhs	Upto Rs. 10.00 lakhs	Above Rs.10.00 lakhs subject to approval of Chairman.
	Salary & O.E.	Full power	Full power	
4	Director	Upto Rs. 50,000/-	Upto Rs 50,000/-	
5	Signing of cheque	Upto Rs. 50,000/- joint signatory of Director & DDO. Above Rs. 50,000/- joint signatory by the Member Secretary & Director. Countersignature of all bills shall be done by Director upto Rs. 50,000/- and above Rs. 50,000/- by the Member Secretary.		

(Rajesh Agrawal)

Member Secretary, MANIREDA
Member Secretary
MANIREDA
(Under Deptt. of Sc & Tech)