

GOVERNMENT OF MANIPUR
DIRECTORATE OF LOCAL FUND AUDIT
(Administrative Section)

NOTIFICATION

Imphal, the 27th April, 2026

No. 23/87/2022-LFA : /701

With reference to checklist for referring RR proposal to MPSC, item No. 28 Certificate to the effect that the draft amendment of RRs. have been issued and requested to upload on the website of the Directorate of Information Technology for 30 days, seeking comments of the stake holders. A draft amendment of Recruitment Rules (RR) for the post of Auditor is uploaded in the official websites of the Directorate of Information Technology, Manipur as the website of this Directorate is not presently available.

Claims and objections, if any may be submitted in writing with supporting documents within 30(thirty) days so as to reach the Office of the undersigned.



(K. Satyajit Singh)
Deputy Director/HOO
Directorate of Local Fund Audit,
Manipur

Copy to:-

1. Staff Officer to Chief Secretary(Finance), Government of Manipur.
2. Director, Local Fund Audit, Manipur.
3. Deputy Secretary(Finance), Government of Manipur.
- ✓ 4. Website Manager, DIT, Manipur for uploading the copy in the Department's website.
5. Relevant File.

MPSC Form-8

RECRUITMENT RULES FOR THE POST OF AUDITOR IN THE DIRECTORATE OF LOCAL FUND AUDIT, MANIPUR.

1.	Designation of the post(s)	Auditor
2.	No. of Posts	28 (twenty eight)
3.	Classification	GCS Group C (Non-Gazetted/ Non-Ministerial)
4.	Scale of Pay	Level-6
5.	Whether selection post or non-selection post	Non-Selection
6.	Age for Direct recruit	Upper age limit: 38 (Thirty Eight) years & below (upper age limit is relax able for Govt. servants appointed under the Govt. of Manipur to the extent of the period of continuous services put in the post/service and by 5 years for SC/ST candidates and by 3 years for OBC candidates and a Govt. servant who belongs to SC/ST will get the facility admissible to a Govt. servant in addition to the relaxation admissible to SC/ST candidates).
7.	Educational and other qualification required for direct recruits	Essential Graduates who have completed a course on computer concepts (CCC) IDOS+windows+MS office+Multimedia+Internet) of a central /state recognized institute.
8.	Whether age and educational qualification prescribed for direct will apply in case of promote	N.A.
9.	Period of probation	2(two) years
10.	Method of recruitment. Whether by direct or promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	75% by Direct Recruitment & 25% by Promotion from Junior Auditor/Typist-um-Clerk with 8(eight) years regular service and passed Accounts Training conducted by SAT, Manipur.

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11.	In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made	N.A.
12.	If a DPC exists what is its composition	Class-III DPC
13.	Circumstances in which MPSC is to be consulted in making recruitment	N.A.

Imphal, the 11th March, 2026


Director of Local Fund Audit
Manipur

MPSC Form-10

FORM TO BE FILLED BY THE APPOINTING AUTHORITY/HEADS OF DEPARTMENTS WHILE FORWARDING PROPOSALS TO THE DEPARTMENT OF THE PERSONAL AND ADMINISTRATIVE REFORMS (PERSONAL DIVISION) GOVERNMENT OF MANIPUR AND THE MANIPUR PUBLIC SERVICE COMMISSION FOR AMENDING APPROVED RECRUITMENT RULES.

1.	Name of Post	Auditor
2.	Name of Department	Finance Department
3.	Reference number in which Commission's advice on recruitment rules was conveyed.	NA
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and referenced)	No. 1/24/95-RR/DP 30 th November, 1995(copy Enclosed)

Sl. No	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing revision
1.	2.	3.	4.	5.
1.	Name of the Post	Auditor	Auditor	No change
2.	No. of Posts	28 (twenty-eight)	28 (twenty-eight)	No change
*3	Classification	GCS. Class-III (Executive/Non gazetted)	GCS. Class-III (Executive /Non gazetted)	No change
4.	Scale of Pay	Rs.29200-92300(Level-6)	Rs.29200-92300(Level-6)	No change As per ROP - 2019
5.	Selection or non-selection	Non-Selection	Non-Selection	No Change
6.	Age limit for direct recruitment	35 Years and below (upper age limit relax able for SC/ST years and by 10 years for Govt. servants appointed on regular basis under the Govt. of Manipur and by 5 years for those Govt. servants who belong to SC/ST).	38(thirty-eight) Years and below (upper age limit relax able for Govt. servants appointed under the Govt. of Manipur to the extent of the [period of continuous services put in the post/service by 5 years for SC/ST and 3 years for OBC candidates and a Govt. servant who belong to SC/ST will get the facility admissible to a Govt. servant in addition to the relaxation admissible in SC/ST candidates)	As per existing (revised) age limit prescribed by DP.

[Handwritten Signature]

7.	Educational and other qualifications for direct recruitment	Essential: 1. Graduate in any stream. 2. Knowledge of Hindi and Manipuri.	Essential: Graduates who have completed a course of computer concepts (CCC) IDOS+ Windows +M.S office+ Multimedia+ Internet) of a central/state recognised institute. 2. Desirable:- Knowledge of Hindi & English.	Relevant to the post.
8.	Whether educational qualifications and age limit prescribed for DR will apply to promotes	N. A	N.A.	N.A.
9.	Period of Probation, if any	2(two) years	2(two) years	No Change.
10.	Method of recruitment whether by DR or by promotion/deputation/absorption and percentage of the vacancy to be filled by various method	50% By Direct Recruitment & 50% by promotion from Junior Auditors/Typist Cum-Clerk with 5(five) years regular service.	75% By Direct Recruitment & 25% by promotion from Junior auditors/Typist Cum-Clerk with 8(eight) years regular service.	50% of Promotion quota & eligibility criteria is proposed to be slightly deviated to be proportionate to the number of feeder posts & prevailing nature of work relevant to the post of auditor.
11.	In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made	N.A.	N.A.	N.A.
12.	If Departmental promotion committee exist What is its composition	Class-III DPC	Class-III DPC	No Change
13.	Circumstances in which MPSC is to be consulted in making recruitment	N.A.	N.A.	No Change.

Imphal, the 11th March, 2026


Director Local Fund Audit, Manipur

FORM TO BE FILLED/SUBMITTED BY THE APPOINTING AUTHORITIES/HEAD OF DEPARTMENT WHILE FORWARDING PROPOSALS TO THE DEPARTMENT OF PERSONNAL/MPSC FOR FRAMING RECRUITMENT RULE

1.	(a)	Name of the post(s)	Auditor
	(b)	Name of Department	Finance Department, Directorate of Local Fund Audit
	(c)	Number of post(s)	28 (Twenty eight)
	(d)	Scale of Pay	Level-6 (Rs. 29200-92300)
	(e)	Classification and services to which the post(s) belongs;	Group C(III-Non-Gazetted)
	(f)	Ministerial or Non-Ministerial	Non-Ministerial
2.	Appointing Authority		Administrative Department of Finance Department, Directorate of Local Fund Audit, Government of Manipur
3.	Duties of the posts in details		<ul style="list-style-type: none"> i. Audit of accounts of PRIs, ULBs, Govt. offices, Autonomous Bodies etc. ii. Verification of Service Books for grant of Financial up-gradations under ACP/MACP Scheme of employees of Govt. of Manipur except Organized Services iii. Verification of Service Books for granting of Time/Enhanced scale of pay of School teachers/Lecturers of Education(S), SCERT. Govt. of Manipur etc.
4.	Described briefly the method(s) adopted for filling the post(s)hitherto.		N.A.
5.	Method of Recruitment proposed		Direct recruitment as well as Promotion
6.	If promotion is proposed as a method of recruitment		N.A.
	(a)	Designation and number of post(s) proposed to include in the field of promotion	Junior Auditor, Typist-cum-Clerk and 25% of the total posts
	(b)	Number of years of Qualifying service proposed to the fixed before persons in the filed become eligible by promotion	Eligible Junior Auditor and Typist-cum-Clerk serving at least 8 (eight) years of regular service in the grade along with passing of Accounts Training conducted by SAT, Takyel, Manipur.
	(c)	Percentage of vacancies in the grade proposed to be filled by promotion	25%
	(d)	Reasons for proposing the percentage in (c) above	Total number of Feeder post is only 9(7-Junior Auditor+2-Typist-cum-Clerk) against 28 sanctioned post of Auditor(Promotional post)
	(e)	Have recruitment rules been framed for the post(s) proposed in the filed of promotion, If framed in consultation with the Commission was not required, please attach a copy of rules framed.	Yes

FORM TO BE FILLED/SUBMITTED BY THE APPOINTING AUTHORITIES/HEAD OF DEPARTMENT WHILE FORWARDING PROPOSALS TO THE DEPARTMENT OF PERSONAL/MPSC FOR FRAMING RECRUITMENT RULE:

	(f)	(i) Please indicate briefly the method of recruitment actually adopted for filling the posts. Please also state the percentage of vacancies filled by each of the methods:	N.A.
		(ii) Please state briefly the educational qualification possessed by the person(s) in the field of promotion	N.A.
	(g)	(i) Is the promotion to be made on selection or non-selection basis	N.A.
		(ii) Reasons for the proposal (i) above.	N.A.
	(h)	If D.P.C. exist, what is the composition	N.A.
7.	If Promotion is not proposed as a method, please state why is not considered desired/possible/necessary.		N.A.
8.	If Direct recruitment is proposed as method of recruitment, please state:-		
	(a)	The percentage of vacancies proposed to be filled by Direct Recruitment	75%
	(b)	(i) Age of Direct Recruitment	Minimum age 18 years and Maximum 38 years
		(ii) Is age relaxation for Govt. servants ?	Yes
	(c)	Educational and other qualifications required for direct recruit. It may please be noted that the essential qualification prescribed are relaxable at Commission's discretion in case of candidates otherwise well qualified.	Essential:- i. Any Graduate or its equivalent who have completed a course on computer concepts(CCC), IDOS+windows+MS office+Multimedia +Internet) from recognized University/ Institution Desirable:- Knowledge of Hindi, Manipuri
	(d)	Has the post been advertised by the Commission in the past, please quote Commission's reference number	No
9.	If direct recruitment is not proposed as a method, please state why it is not considered		N.A.
10.	(i)	If promoted and direct recruitment are both proposed as method of recruitment, will the educational qualifications proposed for direct recruits apply in case of promotes.	Yes

FORM TO BE FILLED/SUBMITTED BY THE APPOINTING AUTHORITIES/HEAD OF DEPARTMENT WHILE FORWARDING PROPOSALS TO THE DEPARTMENT OF PERSONNAL/MPSC FOR FRAMING RECRUITMENT RULE:

10.	(ii)	If not, to what extent are the educational qualifications proposed to be released in case of promotes	N.A.
11.	(a)	Is deputation/transfer proposed as a method recruitment? If so, please state clearly whether deputation or transfer or both are proposed.	N.A.
	(b)	The percentage of vacancies proposed to be filled by this method	N.A.
	(c)	The name of the posts or grades or services etc. from which deputation/transfer is proposed	N.A.
12.		If any of the method proposed fails by what method are such vacancies proposed to be filled ?	N.A.
13.		Special circumstances, if any other than those covered by the rules, in which the commission may be required to be consulted.	N.A.
14.		If theses proposals are being sent in response to any references from the Commission, please quote Commission's reference etc.	N.A.
15.		Name, address and telephone numbers of the Department's representatives with whom these proposals may be discussed if necessary for clarification/early decision.	Deputy Secretary (Finance), Government of Manipur.

Date
Place

Signature of the Officer
Sending the proposals