

GOVERNMENT OF MANIPUR
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS
(PERSONNEL DIVISION)

NOTIFICATION
Imphal, the 25th May, 1982.

No.1/90/74-RF/DP: In supersession of all previous orders in this regard and in exercise of the powers conferred by the Proviso to Article 309 of the Constitution of India, the Governor of Manipur hereby makes the following rules regulating the method of Recruitment to the post of Upper Division Clerks in the Departments/Offices under the Government of Manipur other than those in the Manipur Secretariat/Assembly Secretariat/Governor's Secretariat/Council of Ministers and Judicial Department, as shown in the MPSC FORM-8, namely :-

1. Short title :- These rules may be called the Department/Offices under the Government of Manipur other than those in the Manipur Secretariat/Assembly Secretariat/Governor's Secretariat/Council of Ministers and Judicial Department (Upper Division Clerks) Recruitment Rules, 1982.

2. Application:- These rules shall apply to the post specified in Column 1 of the MPSC FORM-8 hereto annexed.

3. Classification, Scale of pay, Method of Recruitment etc. :- Classification of the said post, scale of pay, method of Recruitment and other matters connected therewith shall be as specified in the Columns 3 to 13 of the said MPSC FORM-8.

4. Disqualification :- (a) No person, who has more than one wife living or who having a spouse living, marries in any case in which such marriage is void by reason of its taking place during the life-time of such spouse, shall be eligible for appointment to the aforesaid post, and

(b) no woman, whose marriage is void by reason of husband having a wife living at the time of such marriage or who has married a person who has a wife living at the time of such marriage, shall be eligible for appointment to the said post;

Provided that the Governor of Manipur may, if satisfied that there are special grounds for so ordering, exempt any person from the operation of this rule.

5. "Power to relax" Where the Governor is of opinion that it is necessary or expedient so to do, he may order, for reasons to be recorded in writing, and in consultation with the Department of Personnel & Administrative Reforms (Personnel Division), Government of Manipur, for relaxation of any provisions of these rules with respect to any class or category of persons or posts"

6. These rules shall come into force with immediate effect.

By orders, and in the name of the Governor,
Sd/-

(M.B. SINGH)

DEPUTY SECRETARY(DP): GOVERNMENT OF MANIPUR.

Copy to :-

1. The Director of Printing & Stationery, Manipur for publication in the State Gazette with a request to send 10 spare copies of the said rules to this Department.
2. All Commissioner/Secretaries to the Government of Manipur.
3. All Heads of Departments/Offices, Manipur.
4. The Under Secretary(PIC), Government of Manipur.
5. The Notification Book/Guard File.

MPSC FORM - 8:

NOTIFICATION NO. 1/90/74-RF/DP.
DATED 25-5-1982.

RECRUITMENT RULES FOR THE POST OF UPPER DIVISION CLERKS IN THE DEPARTMENTS/OFFICES UNDER THE GOVERNMENT OF MANIPUR OTHER THAN THOSE IN THE MANIPUR SECRETARIAT/ASSEMBLY SECRETARIAT/GOVERNOR'S SECRETARIAT/COUNCIL OF MINISTERS AND JUDICIAL DEPARTMENT.

1. Designation of posts	Upper Division Clerks
2. Number of posts.	All posts of Upper Division Clerks in the Departments Offices under the Government of Manipur other than those in the Manipur Secretariat/Assembly Secretariat/Governor's Secretariat/Council of Ministers and Judicial Department.
3. Classification.	G.C.S. Class - III (Ministerial).
4. Scale of pay	Rs. 335-10-395-EB-15-757/- ✓
5. Whether selection post or non-selection post.	Non-Selection (Seniority-cum-Merit).
6. Age for direct recruits.	N.A.
7. Educational and other qualifications required for direct recruits.	N.A.
8. Whether age & educational qualification prescribed for direct recruits will apply in the case of promotees.	N.A.
9. Period of probation, if any	2 (two) Years.
10. Method of recruitment; whether by direct recruitment or by promotion or by deputation/transfer & percentage of the vacancies to be filled by various methods.	By promotion.

P.T.O.

NOTIFICATION NO. 1/90/74-RR/DP:
DATED 25-5-1982.

11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made.

PROMOTION:

1. Lower Division Clerks in the Departments/Offices under the Government of Manipur with a minimum of 3 years regular service in the grade in the case of Graduates and 5 years regular service in the grade in the case of Non-Graduates who have passed the examination in Office Procedure conducted by the Government of Manipur.
2. Manipuri Vernacular Typist Hindi Typist of Publicity Deptt. with a minimum of 3 years regular service in the grade in the case of Graduates and 5 years regular service in the examination in Office Procedure conducted by the Government of Manipur.
3. Electoral Registration Clerk of the Election Department with a minimum of 3 years regular service in the grade in the case of Graduates and 5 years regular service in the grade in the case of Non-graduates who have passed the examination in Office Procedure conducted by the Government of Manipur.

Class - III

D.P.C.

12. If a D.P.C. exists, what is its compositions.

13. Circumstances in which M.P.S.C. is to be consulted in making recruitment.

(N.A.)

Sd/-
DEPUTY SECRETARY (OPM) B. SINGH
DEPUTY SECRETARY (OP) GOVERNMENT OF MANIPUR.