

Department of P
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DATE 11/8/21

GOVERNMENT OF MANIPUR
DIRECTORATE OF EMPLOYMENT, LAMPHELPAT
NOTIFICATION
Imphal, the 10th August, 2021.

DEX/1/3/80(Pt-1) / 171(X1) In pursuance of Department of Personnel and Administrative Reforms, Government of Manipur Office Memorandum No. RRDP-30/1/2021- DP-DP dated 16.07.2021 and as conveyed by the Department of Labour and Employment, Government of Manipur letter No. EX-1/7/2020-LAB and EM-LAB & EMPL-Part (1) dated 9th August 2021, applications in the prescribed form are invited from the intending and eligible candidates through sponsoring from the concerned Employment Exchange for recruitment of the following Group C & D Posts on Contractual basis in the Directorate of Employment, details as given below:

Sl. No.	Name of the Post	No. of Post & Reservation	Pay Scale	Qualification
1	SI Statistics	07 (UR-03, OBC(M)-01, ST-03)	As per the Department of Personnel and Administrative Reforms, Government of Manipur Office Memorandum No. RRDP-30/1/2021- DP-DP dated 16.07.2021	Essential: 1. Degree in any of the Social Sciences of a recognised University preferably in Economics, Commerce, Sociology and Social Works or with Mathematics or Statistics. Desirable: 1. Knowledge of labour & Employment Statistics. 2. Knowledge of Manipuri.
2	Computor	08 (UR-04, OBC(M)-01, ST-03)		Essential: 1. Graduate or its equivalent with Mathematics/Economics and Statistics of a recognised University/Institute. 2. Knowledge of one or more local language. Desirable: Knowledge of Hindi and Manipuri.
3	LDC	13 (UR-07, OBC(M)-02, ST-04)		Essential: Graduates who have completed a Course on Computer Concepts {(CCC) IDOS+Windows+MS Office+Multimedia+Internet} of a Central/ State recognised Institute. Selection will be made as per the prevailing RRs.
4	Peon	05 (OBC(M)-03, ST-02)		Essential: Matriculate/Equivalent from any recognised institution. Desirable: 1. Good Physique 2. Knowledge of cycling.
5	Chowkidar	06 (UR-02, OBC(M)-02, ST-02)		Essential: Matriculate/Equivalent from any recognised institution. Desirable: 1. Good Physique 2. Knowledge of cycling.
	TOTAL	39		

*Horizontal reservation shall be made as per the existing rules of the Government.

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2. **AGE LIMIT:** A candidate must have attained the age of **18 years** and must not exceed **38 years** as on 10th August 2021. The permissible relaxation in upper age limit for different categories is as under:

Category	Age relaxation permissible beyond the upper age limit
SC/ST	5 years
OBC	3 years
PWD	SC/ST-15 years, OBC-13 years, UR-10 years

Note: The Date of birth filled by the candidates in the application form must be the same as recorded in his/her Matriculation Certificate issued by a recognised Board/Council of the State or Central Government.

Upper age for the candidates who are serving in the state Government may also be relaxed to the extent of the period of continuous service put in the post/service. A Government servant who belongs to OBC/SC/ST will get the facility admissible to a Government servant in addition to relaxation admissible to OBC/SC/ST categories.

3. The interested candidates may contact the Employment Exchange offices of their respective districts latest by 31.08.2021.

4. The application form for the posts may be downloaded from www.employmentservicemanipur.nic.in. A candidate should apply for only one post.

5. The candidates may submit the duly filled application forms along with the registration/sponsorship No. issued by the Employment Exchange on payment of Rs.500/- per application for the General candidates, Rs.400/- for OBC candidates and at Rs.300 for SC/ST/PWD candidates respectively to the Directorate of Employment, Lamphelpat.

6. **Documents to be submitted:** Completely filled up application form along with 4 (four) numbers of recent Passport size Photographs (2 Nos. to be affixed on the admit card, 1 No. on the Application form and 1 No. to be separately stapled on the application form) and self-attested copies of Educational documents and ST/SC/OBC/PWD Certificates.

7. **Mode of Selection (for all posts):** Through written examination and computer typing test wherever applicable.

EXAMINATION SCHEME: The detailed schemes of the examination of different posts are given below:

Sl. No.	Name of the Post	Type of Question for the Examination	Total marks for Examination and duration of examination	Area of Examination and level of difficulty
1.	S.I Statistics/ Computer	Multiple Choice Questions (MCQ)	100 (1½hour)	i) General English – 50 marks ii) General Knowledge – 50 marks
3.	LDC	Conventional/Multiple Choice Questions (MCQ)	200 (3 hours)	i) General English, Précis Writing, Drafting and Essay – 100 marks ii) General Knowledge – 50 marks iii) Computer practical -50 marks
4	Peon/Chowkidar	Multiple Choice Questions (MCQ)	50 (1 hour)	General Knowledge- 50 marks

8. **Tentative timeline for the recruitment:**

Sl. No	Details	Date
1	Date of notification	10 th August, 2021
2	Last date of requisition from the Employment Exchange	31 st August, 2021
3	Date of issue of forms from website	12 th August, 2021
4	Period of form submission	1 st September to 15 th September 2021
5	Issue of Admit Card	To be notified later
6	Date of written Examination	To be notified later
7	Computer practical Exam(for the post of LDC)	To be notified later

[Handwritten signature and date: 10/08/2021]

(Huidrom Sofia Devi)
i/c Additional Director of Employment,
Manipur.

Copy to:

1. The Secretary to Hon'ble Chief Minister, Manipur.
2. The PS to the Hon'ble Minister (Lab. & Emp.), Manipur.
3. The Staff Officer to Chief Secretary, Government of Manipur.
4. The PS to Secretary (Lab.&Empl.), Government of Manipur.
5. The Director (Information & Public Relations), Manipur with a request to upload the Notification as news item in the local daily newspaper.
6. The Director (IT), Government of Manipur with a request to upload the Notification in the website <http://Manipur.gov.in>
7. The Assistant Employment Officer to instruct the AEOs/Officials dealing with each Employment Exchange of Manipur for sponsoring the willing and eligible candidates.
8. The Editor, AIR/DDK/ISTV/Impact TV with a request to include the details of the above notification as news item in the local news bulletin.
9. The Editor, Poknapham/Huyen Lanpao/The Sangai Express (English Edition) with a request for publication of the Notification for two consecutive days.
10. Notice Board.
11. Relevant file.