

GOVERNMENT OF MANIPUR
SECRETARIAT: CONSUMER AFFAIRS FOOD AND PUBLIC DISTRIBUTION
DEPARTMENT

NOTIFICATION

Imphal, the 6th August, 2021.

No.SMCAP-204/1/2021-CAF&PD: The Directorate of CAF&PD, Manipur has proposed for amendment of Recruitment Rules for the post of Assistant Director, CAF&PD Department, Manipur. The proposed amendment of RR in **MPSC Form-8** and **MPSC Form-10** are hereby notified and enclosed herewith for inviting claims / objection, if any, from all stakeholders within a period of **30(thirty) days** from the date of issue of this notification.

2. Further, claims / objection received after the stipulated period shall not be entertained.



(**T. Vei**)

Under Secretary (CAF&PD),
Government of Manipur.

Copy to :-

1. The PS to Commissioner (CAF&PD), Govt. of Manipur.
2. The Director (CAF&PD), Manipur
3. The Under Secretary (DP), Government of Manipur.
- ✓ 4. The Website manager, DIT, Manipur – with a request to upload the Notification along with its enclosures in the website www.manipur.gov.in.
5. Relevant File / Orders Book.

**RECRUITMENT RULES FOR THE POST OF ASSISTANT DIRECTOR IN THE CONSUMER AFFAIRS FOOD
& PUBLIC DISTRIBUTION, MANIPUR.**

1. Designation : Assistant Director
2. No. of post : 20 (twenty)
3. Classification : GCS Group -B (Non-ministerial)
4. Scale of Pay : Rs. 9300 - 34,800 - Grade Pay Rs.4400 (As prescribed in MS(RP) Rules,1999).
5. Weather selection or non Selection post : Selection (Seniority-cum-merit formula)
6. Age limit for direct recruits : 38(thirty eight) years & below/upper age limit is relaxable for Govt. servant appointed under the Govt. of Manipur to the extent of the period of continuous service put in the post/service and by 5 years for SC/ST candidates and by 3 years for OBC candidates and a Govt. servant who belongs to SC/ST will get the facility admissible to a Govt. servant in addition to the relaxable admissible to SC/ST candidates
7. Educational and other Qualification recruitment of Direct recruit. : Essential : Graduate of recognised University.
8. Whether age & educational Qualification prescribed for direct recruit will apply in the case of promotion : Age : No
Educational Qualification : yes.
9. Period of Probation, if any : 2(two) years.
10. Method of recruitment whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods. : 75 % by promotion and 25 by direct recruitment.
11. In case of recruitment by Promotion/deputation/transfer grades from which promotion/ deputation/transfer to be made. : Promotion:
1. Area Officer with 5(five) years regular service in the grade and CSI with 5(five) years regular service in the grade
12. If a DPC exists what is its Composition : Class II (DPC)
13. Circumstances in which MPSC is to be consulted in Marking recruitment : As required under MPSC (Exemption from Consultation Regulation,1972

Name, Address & Telephone numbers of the Department's representative with whom these Proposals may be discussed if necessary for Clarification/early decision:

Place :-
Dated:-

(Signature)
23/10/2020

(Ranjan Yumnam)

Director/CAF & Director

Signature of the officer handling the
Consumer Affairs, Food &
Public Distribution, Manipur.

FORM TO BE FILLED BY THE APPOINTING AUTHORITY/HEADS OF DEPARTMENT WHILE FORWARDING PROPOSAL TO THE DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS (PERSONNEL DIVISION), GOVERNMENT OF MANIPUR AND MANIPUR PUBLIC SERVICE COMMISSION FOR AMENDING THE APPROVED RECRUITMENT RULES.

1.(a)	Name of post	Assistant Director	
(b)	Name of Department	Consumer Affairs, Food & Public Distribution, Manipur	
2	Reference number in which Commission's advice on recruitment rules was conveyed	DP's Notification No.1/76/79-RR/DP dt 10.04.1996 (copy enclosed)	
Col. No.	Provision in the approved rules	Revised provision proposed	Reasons for the revision proposed
4	Rs. 1640-60-2600-EB-75-2900/- ((ROP 1990)	Rs. 9300 - 34,800 + (4400 (G/P)	NA
6	N. A.	38(thirty eight) years & below / upper age limit is relaxable for Govt. servant appointed under the Govt. of Manipur to the extent of the period of continuous service put in the post/service and by 5 years for SC/ST candidates and by 3 years for OBC candidates and a Govt. servant who belongs to SC/ST will get the facility admissible to a Govt. servant in addition to the relaxable admissible to SC/ST candidates	As per existing Govt. Rules.
11	PROMOTION	Area Officer with 5(five) years regular service in the grade.	As per their job chart (copy enclosed)

Name, Address & Telephone numbers of the Department's representative with whom these Proposals may be discussed if necessary for Clarification/early decision:

Place :-

Dated:-


 (Ranjan Yumnam)
 Director, Consumer Affairs, Food & Public Distribution, Manipur
 Signature of the official forwarding the proposal
 Telephone No.

JOB CHART FOR THE POST OF AREA OFFICER/CAF&PD, MANIPUR.

1. Finalisation of foodgrains accounts of the State trading scheme in Manipur.
2. Recovery of outstanding sale proceeds of foodgrains from Dy. Commission/Sub Divisional Officer.
3. Legal action against responsible persons/transport agencies etc. who have misappropriated Govt. foodgrains/sale proceeds.
4. Proper maintenance of foodgrains accounts of Dy. Commissioners/ Sub-Divisional Officers.
5. Action against responsible Officers/officials for misuse of sale proceeds of foodgrains.
6. Inspection of foodgrains accounts in hill districts/sub-divisions on the spot at regular intervals to ensure that there may not be loss/default of Govt. money relating to foodgrains accounts.
7. Important matters relating to preparation of draft replies to paragraph/public Accounts Committee Meeting etc.




Director
Consumer Affairs, Food &
Public Distribution, Manipur.