GOVERNMENT OF MANIPUR
SECRETARIAT: LAW & LEGISLATIVE AFFAIRS DEPARTMENT

NOTIFICATION
Imphal, the 25th June, 2019

No. 9/40/2018-Law(Misc): I am herewith publishing the Legislative Department, Ministry of Law and Justice, Government of India's Vacancy Circular No. A-12026/5/2017-Admn.I(LD) dated 24th May, 2019 inviting application for direct recruitment to the post of Personal Assistant (Regional Language) in the Official Languages Wing, Legislative Department, Ministry of Law and Justice, Government of India. The detail of the post is given below:

<table>
<thead>
<tr>
<th>Name of post and no. of vacancy</th>
<th>Qualification</th>
<th>Level in the pay matrix</th>
<th>Age</th>
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</thead>
<tbody>
<tr>
<td>Personal Assistant (Manipuri)</td>
<td>Essential: (i) 12th class passed from a recognised Board of University established or incorporated by or under a Central Act; Provincial Act or a State Act or any institution for higher education deemed to be a University by the Central Government or any other institution or foreign University approved by the Central Government. (ii) Dictation for 10 minutes at the rate of 100 words per minute. (iii) Transcription of the dictation in 55 minutes (in the concerned regional language) preferably on computer.</td>
<td>Level 7 Rs. 44900-142400</td>
<td>Not exceeding 30 years as on closing date of receiving applications. The upper age limit is relaxable by 5 years for SC/ST candidate and by 3 years for OBC candidates.</td>
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<tr>
<td>01 post: reserved for OBC</td>
<td>Desirable: Knowledge of English typing at the speed of 35 words per minute.</td>
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2. The essential qualifications and other conditions for appointment to the said post are available on the website [http://legislative.gov.in/documents/recruitment](http://legislative.gov.in/documents/recruitment).

3. Applications may also be submitted at Room No. 7, Ground Floor, North Block, Manipur Secretariat, Imphal on or before 13.07.2019 so as to forward the same to the Legislative Department, Ministry of Law and Justice, Government of India.

(Henry Alemo Francis)
Under Secretary (Law)
Government of Manipur

Copy to:

1. P.S. to Chief Secretary, Govt. of Manipur.
2. The Website Manager, DIT, Manipur. He is requested for uploading the above Notification on the Government website.