

TERMS OF ENGAGEMENT

Post : Driver

Location: Imphal

Age : 45 yes

Salary : 15000/-per month

Qualification and Experience and duties:

- Passed in Class 8 (Matriculate or equivalent would be preferred)
- Should possess a valid driving license for Light Motor Vehicle
- Good knowledge of Motor Car Mechanism
- Minimum 5 years experience in driving LMV is necessary;
- Should be able to read and write English numerals and figures
- Willing to travel extensively and work long hours (including holiday)
- Courteous, well behaved and disciplined;
- Should be excellent in Vehicle maintenance and up keep BACK

Duties and Responsibilities:

- Ready to travel extensively and work long hours (including holidays)
- To be courteous, well behaved and disciplined
- Ensure maintenance of Vehicle (s) of the Project
- Maintenance and update of Vehicle Log Book
- Maintain cleanliness of vehicle round the clock
- Maintain fitness of vehicle round the clock
- Any other task assigned by the PD /Controlling Officer/ Reporting Officer that would contribute to the realization of Project objectives.