GOVERNMENT OF MANIPUR DEPARTMENT OF PERSONNEL AND ADMINISTRATIVER REFORMS (PERSONNEL DIVISION)

No.23/47/2018-Misc/Dp

Imphal, the 29th October, 2018

CIRCULAR

It has been observed that the Executive Record Sheet of several IAS Officers available on SUPREMO are not updated and carry inconsistencies. This leads to non-availability of accurate details with DoPT.

All IAS Officers to the Cadre are requested to access to the SUPREMO website (www.supremo.nic.in / knowyourofficer) and inform Department of Personnel, Government of Manipur, should they seek any modifications.

It may be noted that Executive Record Sheet is an important reference document regarding official career history of IAS officers. This record is relied upon for the purpose of determining the experience and exposure of officers. Hence it is desirable that Executive Record Sheet is kept updated so that it accurately reflects the career history of officers.

(Sumant Singh)
Special Secretary to the Govt. of Manipur

Copy to: -

- 1. Staff Officer to the Chief Secretary, Government of Manipur.
- 2. All IAS officers of Manipur Cadre.
- 3. Website Manager, DIT, 4th Floor, West Block, New Secretariat. He is requested to upload the circular in Manipur Government website.
- 4. Guard file.