

GOVERNMENT OF MANIPUR
SECRETARIAT: FINANCE DEPARTMENT
(Expenditure Section)

OFFICE MEMORANDUM
Imphal, the 30th May, 2017.

No.14/5/2017-FX/PF: It has been brought to the notice of the Govt. by the Anti-Corruption Cell of Chief Minister's Secretariat that there has been considerable delay in disposal of claims for advances and withdrawals from the General Provident Fund (GPF) and Contributory Provident Fund (CPF) by the subscribers. There have also been instances of disposal of the claims not in the order of claim from the subscribers causing widespread discontentment among the employees.

2. Govt. has taken note of the matter seriously and decided that henceforth -
 - (1) All claims of advances and withdrawals from the General Provident Fund (GPF)/Contributory Provident Fund (CPF) should be considered in the order of receipt of the claims except in the case of incomplete and irregular or not conforming to the existing Rules and orders.
 - (2) All applicants shall be displayed on the Notice Board of the Head of Department/Directorate/DDO as well as the respective website of Deptt./Directorate.
 - (3) Further, the Heads of Deptt. are authorized to approve Advances/Withdrawals from the GPF/CPF within the monthly ceiling limit without any need for the Administrative Department's approval excepting cases of Gazetted Officers.
3. The concerned Head of Deptt./Head of Office shall be held responsible for any violation of the above instruction.
4. The Delegation of Financial Powers Rules, 1995 shall be deemed to have been amended to the extent indicated above at sub-para (3) of para 2 above.


(Vivek Kumar Dewangan)
Commissioner (Finance)
Govt. of Manipur.

Copy to:

1. Secretary to His Excellency, the Governor of Manipur, Raj Bhawan, Imphal.
2. Secretary to the Hon'ble Chief Minister, Govt. of Manipur.
3. PPS to the Hon'ble Dy. Chief Minister, Govt. of Manipur.
4. All PPS/PS to the Hon'ble Ministers, Govt. of Manipur.
5. Staff Officer to the Chief Secretary, Govt. of Manipur.
6. Vigilance Commissioner, Manipur.
7. All Addl. Chief Secretaries/Principal Secretaries, Govt. of Manipur.
8. Accountant General, Manipur, Imphal.
9. All Commissioners/Secretaries/Spl. Secretaries, Govt. of Manipur.
10. All Deputy Commissioners, Manipur.
11. All Heads of Departments, Manipur.
12. All Managing Directors/Executive Heads of all Autonomous Bodies, PSUs, Govt. Societies and other Organizations aided by the Govt.
13. OSD, Anti-Corruption Cell, Manipur.
14. Martha Khuman, Website Manager, Deptt. of Information Technology, Manipur. He is requested to upload the order on the State Govt's website.
15. Guard File/Order Book.