

GOVERNMENT OF MANIPUR  
FINANCE DEPARTMENT  
(Resources Section)

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*Annexure - 'A'*

**ORDERS:**

Imphal, the 7<sup>th</sup> July, 2008.

No.9/17/2003-FR(Pt): The Government of Manipur receives Central Assistance from the Government of India through the Reserve Bank of India directly into the State Account. Separately, the Central Ministries/Departments and financial institutions like LIC, GIC, HUDCO, REC, NCD, NABARD, etc. release funds for CSS, CPS, etc. direct to the Departments in the form of bank drafts and cheques.

2. It is required that the funds received through bank drafts, cheques etc. for which expenditures are to be booked in the budget are to be properly credited into the appropriate receipt heads of accounts. It is, therefore, decided that with regard to all the above categories of transfer of funds, the Departments shall ensure that the instruments of transfer of such as bank drafts, cheques, etc are referred to this Department for deposit into the respective designated heads of accounts.

3. It is also decided that departments shall not use any of their bank accounts/DDO accounts for accepting transfer of funds from the funding agencies directly. In case, there has been any such transfers, bankers' cheques of values equivalent to the amount transferred should be drawn and referred to this Department for deposit into the designated heads of accounts.

4. While referring cheques, drafts, etc., to this Department for deposit into the State Account, details of the funds and instruments along with a copy each of the sanction orders shall also be enclosed.

5. Finance department, after crediting the funds into the State Accounts, shall endorse a copy of the deposit challans to the concerned departments for further steps such as budgeting through excess authorization, incorporating in the Revised Estimates, etc. to enable expenditure of the amounts.

6. These instructions will take immediate effect.

By Orders & in the name of  
Governor,

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( A. N. Jha )

Principal Secretary(Finance),  
Government of Manipur.

Copy to:-

1. The Secretary to the Governor of Manipur, Raj Bhavan, Imphal.
2. The Secretary to the Hon'ble Chief Minister, Manipur.
3. All PPs to the Hon'ble Ministers, Manipur.
4. The P. S. to the Chief Secretary, Government of Manipur.
5. All Principal Secretaries/Commissioners/Secretaries, Government of Manipur.
6. The Vigilance Commissioner, Manipur.
7. The Accountant General, Manipur, Imphal.
8. All Heads of Department, Manipur.
9. All Deputy commissioners, Manipur.
10. All Treasury Officers/ Sub-Treasury Officers, Manipur.
11. Guard file.