

# TOURISM CORPORATION OF MANIPUR LIMITED

REGD OFFICE: THE DIRECTORATE OF TOURISM,  
NORTH A.O.C., IMPHAL,  
IMPHAL-WEST, MANIPUR, INDIA, 795001  
CIN:U55209MN2016SGC013482

## **NOTIFICATION** Imphal, the 16<sup>th</sup> August, 2016

**No. 1/4/2016-TCML:** Applications are invited from eligible candidates for the following posts in the prescribed format for contractual engagement in the Tourism Corporation of Manipur Limited:

Sl. No.	Name of the post	No. of Post	Pay Scale	Qualification	Experience
1	Manager (projects and infrastructure)	1	Rs. 9300-34800+4300 (Rs.13,600)	Civil Engineering degree from a recognized University/Institution	Minimum 5 years experience
2	Manager (Information Technology)	1	Rs. 9300-34800+4300 (Rs.13,600)	BE/B Tech in Computer Science or BCA or B. Sc degree from a recognized University/Institution.	Minimum 5 years of relevant IT work experience.
3	Manager (Publicity and Marketing)	1	Rs. 9300-34800+4300 (Rs.13,600)	Graduate in any discipline from a recognized University/Institution with certification in Mass Communication or Marketing.	Minimum 5 years experience in Publicity and Marketing.
4	Manager (Administration and Skill Development)	1	Rs. 9300-34800+4300 (Rs.13,600)	Graduate in any discipline from a recognized University/Institution.	Minimum 5 years of experience in Administration and Managerial Positions, Human Resource & Training Management work.
5	Finance Assistant	1	Rs. 5200-20200+1900 (Rs.7100)	Graduate in Commerce from a recognized University/Institution.	Minimum 5 years of experience in Finance and Accounting. Must be well versed in the Latest Version of Tally Software.
6	Office Assistant	1	Rs. 5200-20200+1900 (Rs.7100)	Graduate in any discipline from a recognized University/Institution.	Minimum 3 years of experience in Office Management/Administration.
7	Driver	2	Rs. 5200-20200+1900 (Rs.7100)	(i) Candidates should possess Middle School Certificate (Class – VIII) from a recognized school. (ii) Should possess a valid driver's license.	
	<b>Total</b>	<b>8</b>			

**Essential:** Must be able to speak Manipuri; Excellent Communication skills (Oral & Written) in English; Excellent computer skills including MS Office, Internet and Web based applications (Except for the post of Driver).

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**Desirable:** Experience of working with State Government/ Corporate Companies.

**2. Duration of the contract:** Candidates selected will be appointed on a contract basis for an initial period of 1 (one) year. This term can be extended from time to time depending on the performance of the candidate and need of the TCML.

*The Terms & Conditions for the Contractual Engagement with eligibility criteria and application format are available for download at <http://manipur tourism.gov.in> & <http://manipur.gov.in/>*

**3. Age Limit:** (a) Shall not be less than 28 years and more than 38 years of age as on 31.08.2016

(b) The upper age limit is relaxable by 5 years for SC/ST, 3 years for OBC and 10 years for differently abled candidates. Candidates belonging to SC/ST/OBC who are also differently abled will be eligible for grant of cumulative age relaxation under both the categories.

**4. FEE:** Applications completed in all respects in sealed envelopes superscribed with the name of the post, notification No. and date should be submitted along with a **non-refundable fee of Rs. 400/- for UR/OBC candidates and Rs. 150/- for SC/ST candidates respectively in cash** at the TCML Office, THE DIRECTORATE OF TOURISM, NORTH A.O.C., IMPHAL-WEST, MANIPUR, INDIA, 795001 on or before 4:00 p.m. of 31st August' 2016.

Differently abled candidates are exempted from payment of fee.

**5.** The candidates will be selected based on their performance in the personal interview and the computer test.

**6.** Date & Venue of the Interview and the computer test will be notified subsequently.

**NOTE:** (I) Any canvassing by any candidate or anyone on his/her behalf will lead to automatic disqualification.

(II) Application with incomplete documents will be rejected.

(III) The candidate should produce original Certificates/ Marks Sheets in support of qualification, domicile, age proof, experience, etc. at the time of Interview.

  
(Nidhi Mani Tripathi)

Managing Director  
Tourism Corporation of Manipur Limited  
(TCML)