

GOVERNMENT OF MANIPUR
DEPARTMENT OF INFORMATION TECHNOLOGY
4th Floor, West Block, New Secretariat, Imphal West-795001
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Notification

No.20/13/2015-DIT: Government of Manipur has set up an Information Technology Park at Mantripukhri. The approximate number of persons who would be working in the IT Park will be 250-300 (nos). It is proposed to provide a Cafeteria at the IT Park premises to serve tea/coffee, snack and some limited menus of meals round the clock (24X7). It is also likely that IIIT staffs and students and Corporate visitors would be availing the services of the Cafeteria.

2. Bids are invited from interested Parties for "**Establishment and Operation of a Cafeteria in IT Park Campus, Mantripukhri**" as per the Terms and Conditions at Annexure-I.

3. The following is the schedule for the bid.

a. Pre-Bid Discussion/Meeting	-	13 th Oct, 2015 at 12:00 Noon
b. Last date of submission of Bid	-	19 th Oct 2015 till 3:00 PM
c. Date of opening of Bid	-	19 th Oct 2015 at 4:00 PM
d. Date of Presentation at IT Park	-	20 th Oct 2015 at 11:00 AM

Pre-bid discussion and opening of Bids will be conducted in the office of Additional Director (IT).

4. The bids may be submitted to Additional Director (IT) in a sealed envelope.

Namdeb Dolen

(N. Deben)

Additional Director (IT)

Imphal, the 6th October 2015

Copy to:

1. Special Secretary (IT), Government of Manipur.
 2. Deputy Secretary (IT), Government of Manipur.
 3. Shri Martha Khuman, IO-II, DIT, Manipur
- To upload the notification on <http://manipur.gov.in> and <https://ditmanipur.gov.in>

Annexure – I

Term and Conditions

1. The bidders should have a working experience of operating a restaurant for at least 2 years.
2. The selected contractor should serve breakfast, lunch, dinner and around the clock snacks and hot beverages – tea, coffee and milk.
3. The selected contractor should mention the type of menu including at least 5 Chinese, 5 continental and 5 Indian dishes each along with the pricing.
4. The time schedule for running the cafeteria should be 24X7.
5. High standard of hygiene should be maintained.
6. No intoxicating substances should be served and it should be a NO smoking zone.
7. Atmosphere of peace and tranquility in the IT Park Campus should not be disturbed.
8. Cafeteria staff should provide Service required promptly and cordially.

General Instructions

1. The Lease will be for a period of one year, which shall have a probationary period of three months.
2. The eligibility criteria documents are as follow:
 - a. Profile of the bidders describing the team size, business plan, waste disposal policy etc.
 - b. Restaurant operating certification or license or award if any.
 - c. Food menu detailing at least 5 Chinese, 5 continentals and 5 Indian dishes each along with the pricing.
3. On the day of the Presentation, the bidders are expected to serve the food items listed in their proposed menu for tasting by a selection Committee.
4. Electricity and Water supply will be provided and charges would be as per consumption at the rate prescribed by Electricity and PHED department.
5. A cooking area with chimney will be provided however; the selected contractor should arrange the commercial gas connection.
6. Furniture like tables and chairs, two Washbasin and waste disposal bin will be provided.
7. Earnest Money of Rs. 10,000/- should accompany the Eligibility Criteria Bid Document. The Earnest money shall be paid in form of Demand draft/ banker's cheque/Bank Guarantee in favor of DIT, Manipur and shall not be eligible for any interest. Any Bids without the Earnest Money shall be deemed invalid and will be rejected.

