

GOVERNMENT OF MANIPUR
DIRECTORATE OF SCIENCE AND TECHNOLOGY,
OLD LAMBULANE, IMPHAL – 795001.
PHONE: (0385) 2451816, 2454929, 2454930; FAX No. (0385) 2451816.
EMAIL: dstmanipur@nic.in

NOTIFICATION
Imphal, the 20th May, 2015.

No. 4/148/2006-DST(Pt.) : 195 In pursuance of Right to Information Act-2005, the Manual under Clause 4(1)(b) of RTI Action 2005, in respect of the Department of Science & Technology, Government of Manipur, has been updated upto 31st March, 2015 and is available for public viewing at :

- 1) The Directorate of Science & Technology
Government of Manipur, Old Lambulane, Imphal-795 001 and
- 2) The Manipur Government website www.manipur.gov.in

2. For any assistance and other information, the State Public Information Officer/State Asstt. Public Information Officer of this Office may be contacted on Ph.:2454930 or by email : dstmanipur@nic.in.


(Uttam Chand Laisram)
DIRECTOR

Copy to :

1. The P.S. to State Chief Information Commissioner,
Manipur Information Commission, Room No. 81, Secretariat North
Block, Imphal.
2. The Secretary (S&T), Govt. of Manipur.
3. The Director (DIPR), Government of Manipur, for kind information & publicity.
4. Shri Martha Khuman, DIT Information Officer-II – with a request to upload in
the Manipur Govt. website at www.manipur.gov.in
5. DST Notice Board/DST.
6. Guard File.



MANUAL

Under Clause 4(1)(b) of Right to Information Act, 2005.
(As on 31st March, 2015)

**Published by :
Department of Science and Technology
Government of Manipur
Old Lambulane. Imphal, 795001**

**GOVERNMENT OF MANIPUR
DEPARTMENT OF SCIENCE AND TECHNOLOGY**

Manual Under Clause -4(1)(b) of Right to Information Act, 2005

(As on 31st March, 2015)

Manual 1

Particulars of Organisation, Functions and duties.

1. Aim and objects of the organization:

The Department of Science & Technology, Manipur was set up in January, 1985. This Department is the nodal agency in the State for planning, co-ordinating and promoting Science & Technology towards meaningful applications in various development programmes for achieving the socio-economic objectives of the State.

The Department is also the implementing agency for the Non-Conventional Sources of Energy programmes in the State. It encourages the use of Non-Conventional Sources of Energy in order to minimize the excessive use of forest products and also provide a feasible alternative for supplying energy to locations which cannot be provided with conventional sources of energy. The Integrated Rural Energy Planning (IREP) programmes which take the District as a unit for energy requirements is also implemented with a view to decrease of energy demand-supply gap in the rural areas.

2. Mission/Vision : To have a knowledge-based society. To inculcate scientific temper among the masses. To generate employment using S&T inputs for socio-economic objectives of the State.

3. Brief history and background of its establishment:

The Department of Science & Technology, Manipur was set up in January , 1985 for planning, co-ordinating and promoting Science & Technology towards meaningful application in various development programmes for achieving the socio-economic objectives of the State.

4. Organisation chart:

Furnished at Annexure-I(A)

5. Allocation of Business:

The Department of Science & Technology is entrusted with the following functions:

1. All matters relating to State Council of Science & Technology.
2. All matters relating to promotion of new areas of Science & Technology.
3. All matters relating to Co-ordination in areas of Science & Technology in which a number of Institutions / Departments have interest or capability.
4. All matters relating to Scientific Survey with application of latest Technology.
5. All matters relating to understanding or financially sponsoring Scientific and Technological Survey, Research Design and Development etc.
6. All matters to the support and grants to Scientific Research Institutions, Scientific Associations and Bodies.
7. All matters relating to Science & Technology Entrepreneurship Development.
8. All matters relating to popularization of Science and establishment of Science Centre and Museum.

9. All matters relating to management information systems for Science & Technology and Co-ordination thereof.

10. All matters relating to formulation of Policy statement and guidelines of Science and Technology.

6. Duty to be performed to achieve the mission:

At Annexure –I (B)

7. Details of service rendered:

The Department is implementing various programmes for Science Popularisation. S&T knowledge Research Centre, S&T for HRD & Skill Development Scheme, Appropriate Technology Innovation, S&T for Women, SCST, Disabled etc. R&D Bio-Technology programme ,Remote Sensing Application Centre and Manipur Science & Technology Council in Scientific Research Sector. Also Non-Conventional Energy Sources and Integrated Rural Energy Programme Schemes are implemented or benefit of the public.

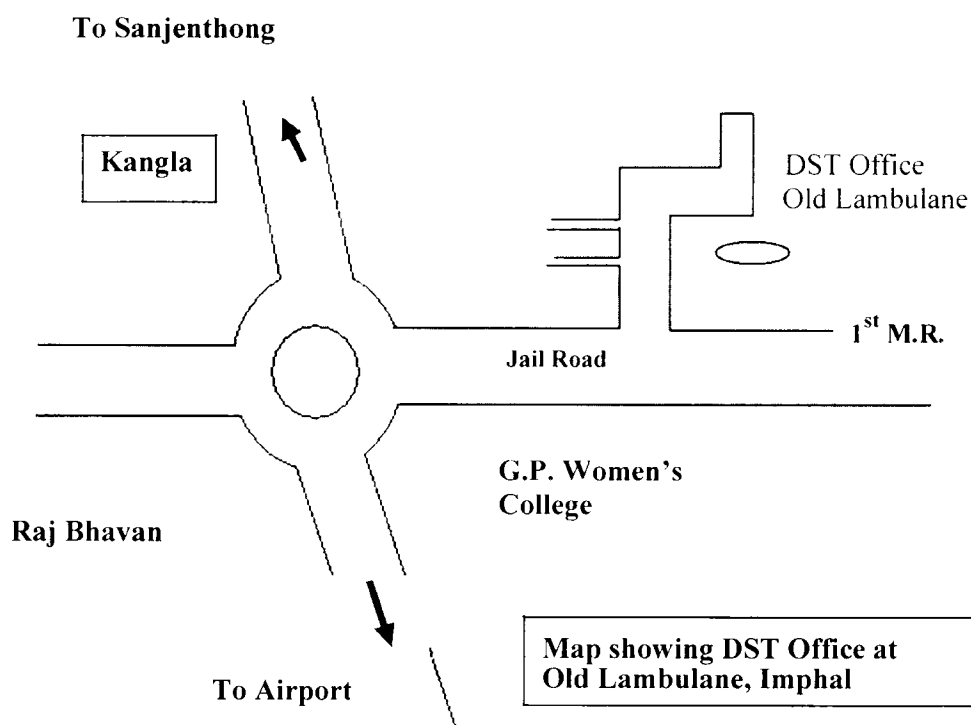
8. Citizen Interaction:

The Govt. of Manipur is moving forward in the direction of bringing greater transparency and accountability in administration in administration and working towards improving the quality, efficiency and delivery of public services.

9. Postal Address of the Main Office, Attached/Subordinate Office/Field Unit etc.

Head Office:	Directorate of Science & Technology Government of Manipur Old Lambulane, Imphal- 795001, Manipur.
Attached/Subordinate Office	Nil
Field Unit	Manipur Science Centre Department of Science & Technology Government of Manipur Takyelpat, Imphal-795001.

10. Map of the Office location:



11. Working hour for the Office and Public:

Office and Public:	
Summer season (March to October)	9.30 am to 5.00 pm
Winter season (November to February)	9.30 am to 4.30 pm

12. Public Interaction, if any:

The members of general public are free to meet Officers of the Department in all working days to get information or seek clarification on the Schemes etc.

13. Grievance redress mechanism:

The members of general public are free to meet Officers of the Department in all working days to seek redressed of their grievance.

Manual 2

Powers and duties of Officers and employees

Designation of Post	Power				Duties attached
	Administrative	Financial	Statutory	Others	
1) Director	As Head of the Department	As per DFP Rules, 1995 Schedule II(A) and Schedule III			To perform duties of HOD
2) Senior Scientific Officer(A)	As Head of Office	As per DFP Rules, 1995 Schedule II(B)			To perform duties of HOO & DDO

Manual 3

Procedure followed in the decision making process

Rule Title	Nil
Effective Date of the Rule	
Rule Definition	
Detailed Guidelines for the Rule	

Manual -4

The Norms set by it for the discharge of its functions

No DST specific norms have been issued so far

Manual- 5

Rules, Regulations, Instructions, Manual and Records for discharging functions

Sl.No.	Name of the Act, Rules & Regulations etc.	Brief gist of Contents	Reference No. If any	Price in case of Period publication
1.	Memorandum of Association, Rules & Regulations of Manipur Science and Technology Council(MASTEC)	Details of Rules & Regulations	Government of Manipur Gazette No. 466, dtd 13/2/1996	
2.	Memorandum of Association, Rules & Regulations of Manipur Remote Sensing Application Centre (MARSAC)	Details of Rules & Regulations	Government of Manipur Gazette No. 8 dtd. 05/04/1999	

3.	Memorandum of Association, Rules & Regulations of Manipur Renewable Energy Development Agency (MANIREDA)	Details of Rules & Regulations	Government of Manipur Gazette No. 9 dtd. 05/04/1999	
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Manual -6

A statement of the categories of documents that are Held by it or under its control

Sl. No.	Nature of Record	Details of information available	Unit/Sector where available	Retention period where available
NIL				

Manual-7

Particulars for any arrangement that exists for Consultation with, or representation by, the members of The public in relation to the formulation of its policy or Implementation thereof.

Not applicable at present

Manual-8

A statements of boards, councils, committees and other Bodies constituted as it parts
As per Annexure-II

Manual-9

Directory of Officers and Employees

Sl. No.	Name	Designation

As per Annexure-III

Manual-10
The Monthly remuneration received by each of its
Officers and Employees, including the system of
Compensation as provided in regulations

Sl. No.	Name	Designation	Pay scale/Monthly remuneration

As per Annexure-IV

Manual-11
The Budget allocated to the Agency
As per Annexure-V

Manual-12
The manner of execution of subsidy programmes ,
Including the amounts allocated and details of
Beneficiaries of such programmes;
NIL

Manual-13
Particulars of concessions, permits or authorizations
Granted by it.

Not Applicable

Manual-14
Details in respect of the information , available to or held
By it, reduced in an electronic form

Sl. No.	Activities for which electronic data available	Nature of information available	Can it be shared with public	Is it available on website or is being used as back end Database
	IREP Scheme a) Autonomous District Council b) Zilla Parishad	List of beneficiaries	Yes	Available on website www.manipur.gov. in

Manual -15

The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;

For information (under the RTI Act, 2005), the citizens may approach the State Public Information Officer and State Asst. Public Information Officer of Directorate of Science & Technology, Govt. of Manipur available on all working days. The office is located at Old Lambulane, Imphal – 795001. One computer, one zerox machine and one reading table are available in the Office of State PIO (RTI) for facilitating quick information to the citizens on request, as per relevant provisions of the RTI Act from 11.00 am to 1.00 pm on all working days.

Mannul-16

**The names, designations and other particulars of the
Public Information Officers
(vide Govt. order No7/6/2005-S&T dated 3.11.2014)**

First Appellate Authority

Director,
Science & Technology
Directorate of Science & Technology
Government of Manipur
Old Lambulane, Imphal -795001, Manipur.

State Public Information Officer

Sr. Scientific Officer (A)
Head of Office/DST
Directorate of Science & Technology
Government of Manipur
Old Lambulane, Imphal-795001, Manipur.

State Asst. Public Information Officer

Scientific Officer (G-II)
Directorate of Science & Technology
Government of Manipur
Old Lambulane, Imphal-795001, Manipur.

Phone :0385- 2451816

Telefax : 0385- 245186

Email : dstmanipur.nic.in

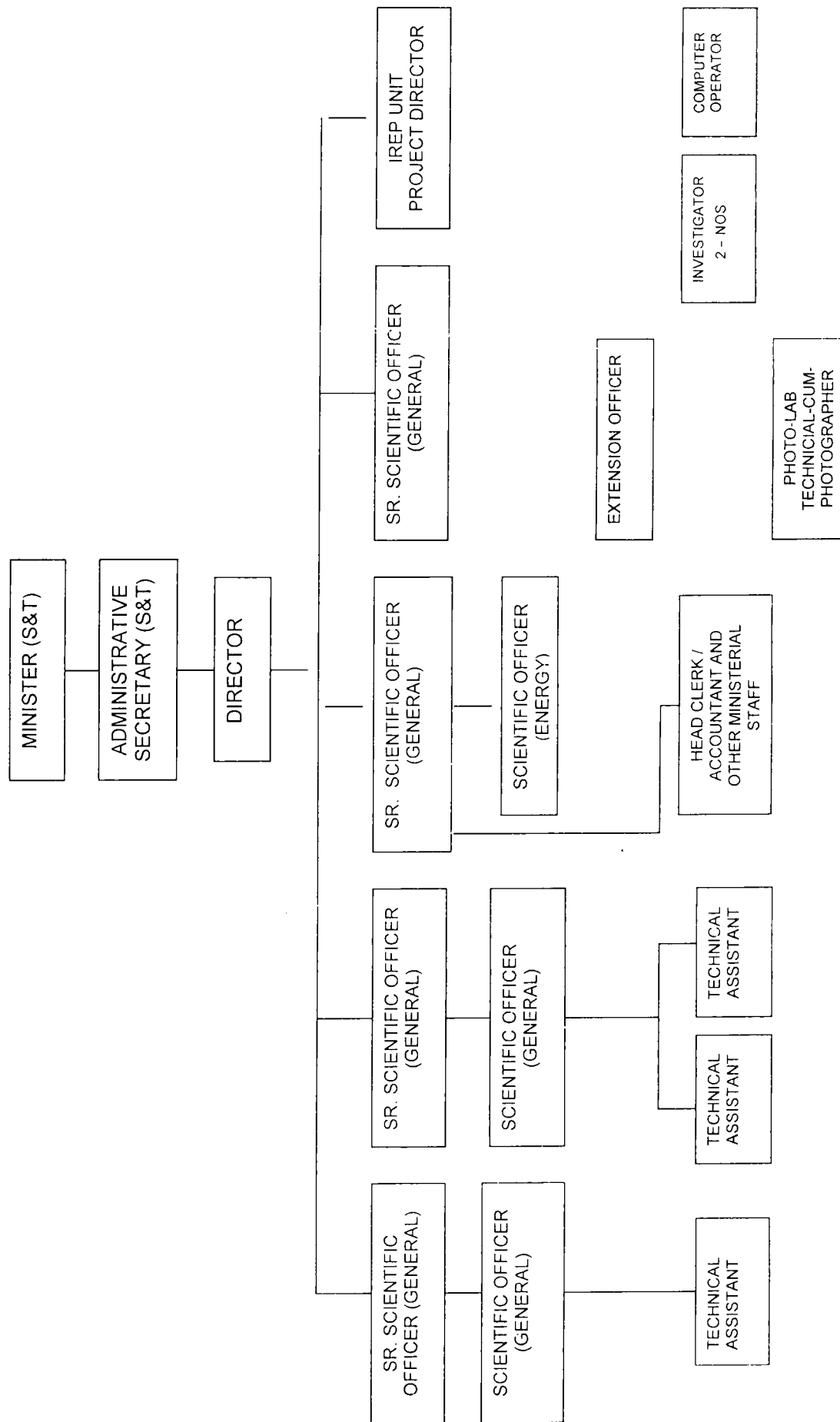
(As per Annexure-VI)

Manual-17

Such other information as may be prescribed

- No other information at this time

EXISTING ORGANISATIONAL CHART OF THE DEPARTMENT OF SCIENCE & TECHNOLOGY
GOVT. OF MANIPUR



GOVERNMENT OF MANIPUR
DIRECTORATE OF SCIENCE & TECHNOLOGY
OLD LAMBULANE, IMPHAL – 795 001
PHONE: (0385) 2454930; FAX : (0385) 2451816
EMAIL : dstmanipur@nic.in

O R D E R S

Imphal, the 10th September, 2014.

No.2/8/ 91-DST(Pt.) : /296 In supersession of all previous orders regarding Work Allocation to the Officers/Officials of this Department the works/schemes/programmes have been allotted to the following Officers/Officials of this Department as shown against their names until further orders, as per Annexure.

2. The actual status of the Schemes/Programmes regarding urgency and pending work, Scheme fund expenditure statement, details of funds in 8449-Other Deposits, A.C. drawn Bills not yet converted to DCC bill, etc. may be indicated at the time of handing over.

3. Necessary handing over and taking over of the Works/Schemes/Programme will be w.e.f. 15th September, 2014. However, all ongoing projects schemes of 2013-14 under implementation but not yet completed will continue to be handled by the former Scheme Officer concerned until completion. Any relaxation to this procedure may be done after obtaining approval in writing.

4. The copy of the Handing over/Taking over shall be endorsed to the undersigned within 15th September, 2014.


(Uttam C. Laisram)
DIRECTOR

Memo No.2/8/ 91-DST(Pt.) : /296
Copy to:-

Imphal, the 10th September, 2014.

1. The Commissioner (S&T), Govt. of Manipur.
2. All DST Officers/Officials concerned.
3. Guard file(S. Shantanu Singh - APS).

Annexure to Order No.2/8/91-DST(Pt.) dtd. 10/9/2014 in respect of Work allocation w.e.f. the 15th September, 2014.

Sl. No.	Work Items	Work allocated Officers
A)	Schemes (Plan) :	
1.	Direction & Administration (excluding Information Technology)	Shri E. Ibocha Singh, SSO
2.	Direction & Administration (Information Technology Component)	Shri E. Ibocha Singh, SSO / K.C. Charles, APS
3.	Popularization of Science	Shri M Ramo Singh, SSO / K. Baleswar, INV.
4.	S&T Knowledge Resource Centre	Smt. Homila Hongrei, SSO / K. Ch. Romesh, INV. / T. D.Kom, Curator
	a) Digital Planetarium/ Innovation Hub	Smt. Homila Hongrei, SSO / R.K. Somorjit Singh, SO
	b) Payment of staff honorarium/ Outsourcing/ Revenue Collection/Electricity & Misc. items.	Smt. Homila Hongrei, SSO / T. D.Kom, Curator
	c) New Exhibition / Infrastructure proposals	Smt. Homila Hongrei, SSO / K. Debanaran Sharma, SO/ K.Ch. Romesh, INV.
5.	Appropriate Technology & Innovation.	Shri M Ramo Singh, SSO / K. Baleswar, INV.
6.	S&T Women, SC & ST, Disabled etc.	Smt. Homila Hongrei, SSO / R.K. Somorjit Singh, SO/ H. Mitong Singh, APS
7.	Grant- in- Aid to MARSAC.	Shri E. Ibocha Singh, SSO/ K.Ch. Romesh, INV.
8.	R&D & Bio-Technology Programme	Shri M Ramo Singh, SSO/ R.K. Somorjit Singh, SO
9.	S&T Human Resource Devp. & Skill Devp.	Shri M Ramo Singh, SSO/ K. Baleswar, INV.
10.	Grant- in- Aid to MASTEC.	Shri E. Ibocha Singh, SSO/ R.K. Geeta Devi, APS
11.	Grant- in- Aid to MANIREDA.	Shri E. Ibocha Singh, SSO// K. Debanaran Sharma, SO/M. Arunkumar Singh
12.	Integrated Rural Energy Programme	Shri M Ramo Singh, SSO / S. Shantanu Singh, APS
B)	Central Projects :	
1.	CSS project of MNRE like Biogas/IREP etc.	Shri M Ramo Singh, SSO / K. Ch. Romesh INV.
2.	CSS project of DST, DBT etc.including Bio-technology Park.	Shri M Ramo Singh, SSO/ R.K. Somorjit Singh, So.

C)	Plan implementation related :	
1.	Annual Plan and all Planning Deptt. related including NEC/DONER/ NECTAR / Work Programme & Monitoring of proposals, Sanction etc.	Shri E. Ibocha Singh, SSO/ R.K. Somorjit Singh, SO
2.	Monthly Governors Report /Demand Discussion/ Annual Admin. Report & Governor's Assembly Address	Shri E. Ibocha Singh, SSO/ R.K. Somorjit Singh, SO
3.	Computerized MIS for Plan expenditure/Computerized store, Websites, E-Office etc.	Shri E. Ibocha Singh, SSO/ R.K. Somorjit Singh, SO
4.	Stores & Stock (Plan Scheme)	Shri M Ramo Singh, SSO / K. Baleswar, INV.
5.	Right to Information	Shri E. Ibocha Singh, SSO / K. Debanaran Sharma, SO
6.	Library	Smt. Homila Hongrei, SSO/ K. Debanaran Sharma, SO

<Work annexure 2014>

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Government of Manipur
Directorate of Science & Technology

Old Lambulane, Imphal – 795001, Manipur.
Phone : 0385-2451816, 2454930, Telefax: 0385-2451816 ; email : dstmanipur@nic.in

ORDERS

Imphal, dtd. 24th October, 2014

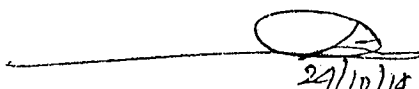
No. 2/8/91-DST: In supersession of all previous orders regarding work allocation for APS/Stenographers of this Directorate, the following re-allocation of works has been made as shown against their names:

Sl.No.	Name & Designation	Works allocated	Remarks
	APS/Stenographers:		
1	Shri H. Mitong Singh, Asst. Private Secretary	1.Attached to Shri M. Ramo Singh, SSO(C)	Link APS to Shri S. Shantanu Singh.
2	Smt. R.K. Geeta Devi Asst. Private Secretary	1. Attached to Shri E. Ibocha Singh, SSO(A)/DDO	
3	Shri S. Shantanu Singh, Asst. Private Secretary	1.Attached to Director(S&T) 2.Will also support: Smt. Homila Hongrei, SSO(B)	Link APS to Shri K.C.Charles.
4	Shri K.C. Charles, Asst. Private Secretary	1.Attached to Office of Commissioner(S&T), Manipur, at Old Secretariat, Imphal.	

2. All computer equipment and relevant documents/registers etc. and soft copy of important documents should be handed over/taken over. Documents/ soft copy of important documents which are not handed over timely will be the responsibility of the concerned individual. The Head of Office/DST shall ensure that any unused computer equipment earlier used by the APS is kept for reuse/reallocation under record.

3. The Sr. Scientific Officer/Head of Office-DST shall issue Pendrives to each APS for better functioning.

4. The above orders shall come into immediate effect and until further orders.


29/10/14
(UTTAM CHAND LAISHRAM)
Director

Copy to:

1. All Sr. Scientific Officers concerned/ DST.
2. All Asst. Private Secretaries concerned/DST.
3. The Head Clerk/DST
4. DST Staff Notice Board
5. Guard File.

GOVERNMENT OF MANIPUR
DIRECTORATE OF SCIENCE & TECHNOLOGY
OLD LAMBULANE, IMPHAL – 795 001

O R D E R S

Imphal, the 4th May, 2015

No. 2/8/91-DST/74 In supersession of all previous orders regarding allocation the works of the under mentioned officials this Department, the works have been allotted as shown against their names until further orders :

Sl.No.	Name and designation	Works/ duties
1	2	3
1	Smt. Goihkhoching, Head Clerk	i) All matters related to the Establishment and General Section. ii) Confidential/Disciplinary Action iii) Vigilance/Court Case iv) Assembly Parliament Questions v) Pension/Gratuity/DCRG/Employees Group Insurance Scheme vi) R.Rs/Post creation/Service matters/ACR vii) Casual leave etc.
2	Shri M. Arunkumar Singh, Photographer	i) Purchase of stationery items/Misc. items/ Vehicle/ furniture and petty items/POL, News paper etc. ii) Payment of Telephone bill/ Electric bill/ Building rent iii) Training/Meeting/Workshops iv) Office Library v) Store and Stock (General Admin. Section)
3	Smt. S. Roma Devi, Accountant	i) Encashment permission/LOC etc. ii) Allocation of Govt. Quarter/House Rent iii) Correspondence of Election/Republic Day/Independence Day iv) Maintenance of Register for Government proposals etc.
4	Shri T. Rajendra Sharma UDC	i) Budget Estimate/ Revised Estimate ii) CAG Report/ Utilization Certificate iii) Service Book/ Annual increment iv) Earned Leave and Leave encashment v) Reconciliation of Accounts vi) Release of fund/ Payment etc. vii) GPF Accounts of Grade-IV staff

Contd/ P-2


9/5/15

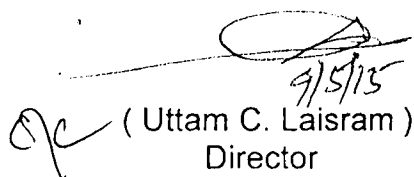
GOVERNMENT OF MANIPUR
DIRECTORATE OF SCIENCE & TECHNOLOGY
OLD LAMBULANE, IMPHAL – 795 001

O R D E R S

Imphal, the 4th May, 2015

No. 2/8/91-DST/75⁻ In supersession of all previous orders regarding allocation works/duties in respect of Grade-IV staff this Department, the works have been allotted as shown against their names until further orders :

Sl.No.	Name and designation	Works/ duties
1	2	3
1	Shri Ph. Rajendro Singh, Attendant	i) Bill Runner ii) Attached to Shri E.Ibocha Singh, SSO iii) Xerox Operator
2	Shri A. Ratan Singh, Peon	i) Attached to Shri M. Ramo Singh, SSO ii) Link Attendant to Shri Ph. Rajendro Singh
3	Shri L. Achouba Singh, Peon	i) Dak Runner ii) Link Peon to Md. Abdul Hasim
4	Md. Abdul Hasim, Peon	i) Attached to Director
5	Shri Md. Abdul Helim, Peon	i) Attached to Smt. Homila Hongrei, SSO ii) Link Peon to L. Achouba Singh
6	Shri Kapzagin Hangshing, Watchman/Runner	Attached to i) Shri R.K. Somorjit Singh, S.O (G) ii) Shri K.Debanaran Sharma, S.O(G)
7	Md. Mushammudin, Sweeper	i) Cleaning of Office Rooms ii) Lock and Key of the Office rooms


(Uttam C. Laisram)
Director

Copy to :-

1. The Senior Scientific Officer(A) /DST
2. The concerned Officers/Officials.
3. Personal files
4. Staff Notice Board/DST
5. Guard file.

MANIPUR



GAZETTE

EXTRAORDINARY
PUBLISHED BY AUTHORITY

No. 466 Imphal, Tuesday, February 13, 1996 (Magha 24, 1917)

GOVERNMENT OF MANIPUR
SECRETARIAT: SCIENCE, TECHNOLOGY & ENVIRONMENT DEPARTMENT
IMPHAL

NOTIFICATION
Imphal, the 18th January, 1996

No. 2/1/95-STE - The Governor of Manipur is pleased to constitute and set up the "**Manipur Science & Technology Council**" changing the existing nomenclature of "**State Council of Science, Technology & Environment, Manipur**" with the following terms and conditions, and as per Memorandum of Association and Rules & Regulations:

- (i) provision for grant-in-aid to the Council should be restricted only to those posts which are not funded by the Government of India and created with the approval of the State Government;
- (ii) the ratio of those posts created to be funded by the State Government should not exceed 10% of the total posts under the Council;
- (iii) financial involvement of those posts to be created by the Council with the approval of the State Government should not exceed 5% of the revenue expenditure of the Council.

2. The Council will consist of **Chief Minister, Manipur as the Chairman, Minister i/c Science, Technology & Environment, Manipur as Vice-Chairman, Secretary (STE), Government of Manipur as Member Secretary** and Official/Non-Official Members to be nominated by the Government.

3. The Council shall be registered under the Manipur Societies Registration Act, 1989 (Manipur Act No. 1 of 1990)

L.P. GONMEI
Secretary (STE) to the Government of Manipur.

**CERTIFICATE
OF**

REGISTRATION OF SOCIETIES

Under the Manipur Societies Registration Act, 1989
(Manipur Act 1 of 1990)
No. 1/SR/Manipur of 1996.

I hereby certify that "**MANIPUR SCIENCE & TECHNOLOGY COUNCIL**",
Imphal has this day been registered under the Manipur Societies Registration Act, 1989
(Manipur Act 1 of 1990).

Given under my hand and Seal at Imphal this 31st day of January One thousand
nine hundred ninety six Anno Domini.

Office Seal
Dated, Imphal
the 31st January, 1996

Sd/-
(Kh. Dinamani Singh)
Registrar of Societies, Manipur.

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GOVERNMENT OF MANIPUR
SECRETARIAT: SCIENCE AND TECHNOLOGY DEPARTMENT
IMPHAL.

NOTIFICATION
Imphal, the 31st, March, 1999

No. 2/19/98-S&T: . . . The Governor of Manipur is pleased to establish the Manipur Remote Sensing Applications Centre as an Autonomous Govt. institution with the Department of Science and Technology, Govt. of Manipur as its parent department as per Memorandum of Association and Rules & Regulations.

2. . . . The Centre will consist of the Minister i/c Science and Technology, Manipur as Chairman, the Secretary (S&T) Govt. of Manipur as Vice-chairman, the Director (S&T) as Member Secretary, the Sr. Scientific Officer (Remote Sensing) as Director and Official Members to be nominated by the Government.

3. . . . The Centre shall be a registered Body under Manipur Societies Registration Act, 1989 (Manipur Act. No. 1 of 1990).

4. . . . This issues with the concurrence of F. D. vide their U.O. No. 3/98-99/FD (46-P/44-45) dtd. 31/3/99.

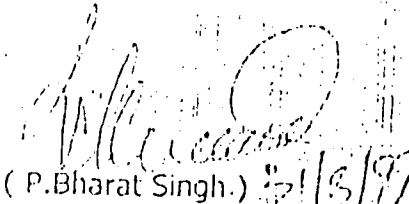
(P. Bharat Singh)
I/Secretary (S&T) to the Government of Manipur

Memo. No. 2/19/98-S&T:

Imphal, the 31st, March, 1999

Copy to:

1. The P.S. to the Hon'ble Chief Minister, Manipur.
2. The P.S. to the Hon'ble Minister (S&T), Manipur.
3. The P.S. to the Chief Secretary, Govt. of Manipur
4. All the Principal Secretaries/Commissioners/
Secretaries, Govt. of Manipur.
5. The Director (Printing), Manipur for publication
in the Extra Ordinary Gazette
6. The Director (S&T), Manipur.
7. Relevant file.


(P. Bharat Singh.) 31/3/99
I/Secretary (S&T) to the Government of Manipur

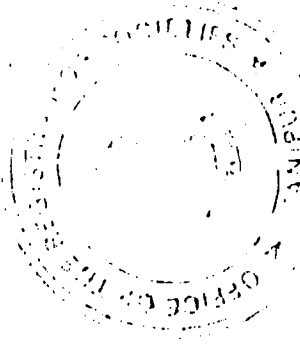
GOVERNMENT OF MANIPUR
OFFICE OF THE REGISTRAR OF SOCIETIES, MANIPUR

C E R T I F I C A T E

REGISTRATION OF SOCIETIES
UNDER THE MANIPUR SOCIETIES REGISTRATION ACT 1989
(MANIPUR SR ACT I OF 1990)
NO. 75/M/SR/1999

I do hereby Certify that the "Manipur Remote Sensing Applications Centre", Imphal has this day been registered under Section 7(1) of the Manipur Societies Registration Act 1989 (Manipur Act I of 1990).

Given under my hand and seal at Imphal. This 30th March, 1999 day of the year One Thousand Nine Hundred Ninety Nine Anno Dominie.



Dated Imphal
30th March, 1999.

Shyamkisor Singh
30/3/99
(N. Shyamkisor Singh)
REGISTRAR OF SOCIETIES
MANIPUR
Registrar of Societies

GOVERNMENT OF MANIPUR
SECRETARIAT : SCIENCE AND TECHNOLOGY DEPARTMENT
IMPHAL.

NOTIFICATION
Imphal the 31st, March 1999.

No. 6/2/94 -STE (pt); The Governor of Manipur is pleased to set up the Manipur Renewable Energy Development Agency as an Autonomous Govt. Institution under the Department of Science and Technology, Govt. of Manipur as its parent department for implementation of all renewable energy schemes/programmes in the State as State Nodal Agency as per Memorandum of Association and Rules & Regulations :

2. The Agency shall consist of the Minister i/c Science and Technology, Manipur as Chairman, Secretary (S&T), Govt. of Manipur as Vice- chairman, the Director(S&T) as Member Secretary, the Sr. Scientific Officer (Energy) as Director and Official Members to be nominated by the Government.
3. The Agency shall be a registered Body under Manipur Societies Registration Act, 1989 (Manipur Act. No. 1 of 1990)
4. This issues with concurrence of F.D. vide their U.O. No. 3/98-99/FD(46-P/43)dtd.31/3/99

Sd/-
(P. Bharat Singh)
L/Secretary (S&T) to the Government of Manipur.

Memo No. 6/2/94-STE(pt):

Imphal, the 31st March, 1999

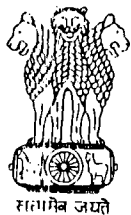
Copy to :

1. The P.S. to the Hon'ble Chief Minister, Manipur.
2. The P.S. to the Hon'ble Minister (S&T), Manipur.
3. The P.S. to the Chief Secretary, Govt. of Manipur.
4. All the Principal Secretaries/Commissioners/Secretaries.
Govt. of Manipur.
5. The Director (Printing), Manipur for publication
in the Extra Ordinary Gazette.
6. The Director (S&T), Manipur.
7. Relevant file

Sd/-
(P. Bharat Singh)
L/Secretary (S&T) to the Government of Manipur.

[Signature]
Drawing & Distribution Officer (2000)
MANIREDA
Dept. of Sc. & Tech

MANIPUR



GAZETTE

EXTRAORDINARY
PUBLISHED BY AUTHORITY

No. 9 Imphal, Monday, April 5, 1999 (Chaitra 15. 1921)

GOVERNMENT OF MANIPUR
SECRETARIAT : SCIENCE AND TECHNOLOGY DEPARTMENT
IMPHAL.

NOTIFICATION

Imphal the 31st, March 1999.

No. 6/2/94 -STE (pt); The Governor of Manipur is pleased to set up the Manipur Renewable Energy Development Agency as an Autonomous Govt. institution under the Department of Science and Technology, Govt. of Manipur as its parent department for implementation of all renewable energy schemes/programmes in the State as State Nodal Agency as per Memorandum of Association and Rules & Regulations :

2. The Agency shall consist of the Minister i/e Science and Technology, Manipur as Chairman, Secretary (S&T), Govt. of Manipur as Vice- chairman, the Director(S&T) as Member Secretary, the Sr. Scientific Officer (Energy) as Director and Official Members to be nominated by the Government.

3. The Agency shall be a registered Body under Manipur Societies Registration Act, 1989 (Manipur Act. No. 1 of 1990)

4. This issues with concurrence of F.D. vide their U.O. No. 3/98-99/FD (46-P/43)dtd.31/3/99

Sd/-

(P. Bharat Singh)

L/Secretary (S&T) to the Government of
Manipur. Imphal, the 31st March. 1999.

GOVERNMENT OF MANIPUR
OFFICE OF THE REGISTRAR OF SOCIETIES, MANIPUR.

CERTIFICATE

Registration of Societies
Under the Manipur Societies Registration Act 1989
(Manipur SR Act I of 1990)

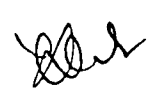
No. 76/M/SR/1999

I do hereby certify that "The Manipur Renewable Energy Development Agency", (MANIREDA), Governor Road, Imphal, has, this day, been registered under Section 7(1) of the Manipur Societies Registration Act 1989 (Manipur SR Act I of 1990).

Given under my hand and seal at Imphal, this day, the 30th March of the year One Thousand Nine Hundred Ninety Nine Anno Domini.

Dated / Imphal.
the 30th March, 1999 Office Seal

Sd/-
(N. Shyamkisor Singh)
REGISTRAR OF SOCIETIES, MANIPUR


Drawing Officer (DDO)
MANIREDA
Registration under Dept. of Sc. & Tech

DIRECTORY OF OFFICER & EMPLOYEE

Sl.No.	Name & Designation	Email address
1	Shri Uttam C. Laisram Director	dstucl@gmail.com
2	Shri E. Ibocha Singh Senior Scientific Officer	dstibo@gmail.com
3	Smt. Homila Hongrei Senior Scientific Officer	dsthomila@gmail.com
4	Shri M. Ramo Singh Senior Scientific Officer	ramodst@gmail.com
5	Shri R.K. Somorjit Singh Scientific Officer	somorjitraj कुमार@gmail.com
6	Shri K. Debanaran Sharma Scientific Officer	dstdeba@gmail.com
7	Shri Kh. Cha. Romesh Investigator	dstromesh@gmail.com
8	Shri K. Baleshwar Singh Investigator	dstbalesh@gmail.com
9	Shri H. Mitong Singh APS	hmtdst@gmail.com
10	Smt. R.K. Geeta Devi APS	rkdevidst@gmail.com
11	Shri K.C. Charles APS	dstkcc@gmail.com
12	Shri S. Shantanu Singh APS	dstshantanu@gmail.com
13	Smt. Goihkhocing Head Clerk	ghkhching@gmail.com
14	S. Roma Devi Accountant	dstsroma@gmail.com
15	Shri T. Rajendra Sharma UDC	rajendst@gmail.com
16	Smt. Tingneikim Khongsai UDC	nkimdst@gmail.com
17	Shri M. Arunkumar Singh Photographer-cum-Technician	makdst@gmail.com
18	Md. Abdul Malik Driver	dstmalik123@gmail.com
19	Shri N. Kesho Singh Driver	dstkesho@gmail.com
20	Th. Jiran Singh LDC	dstjiran@gmail.com
21	Shri Th. Tomba Singh LDC	dsttomba@gmail.com
22	Smt. Y. Ibethoi Devi LDC	dstibethoi@gmail.com
23	Shri Ph. Rajendro Singh Attendant	phrdst@gmail.com
24	Shri L. Achouba Singh Peon	lachoudst@gmail.com
25	Md. Abdul Halim Peon	ahalimdst@gmail.com
26	Shri A. Ratan Singh Peon	ratadst@gmail.com
27	Md. Abdul Hasim Peon	hasimdst@gmail.com
28	Md. Mushamuddin Sweeper	mushadst@gmail.com
29	Shri Kapzagin Hangsing Watchman/Runner	kapdst@gmail.com
30	G. Gaiganglung Peon	gaidst@gmail.com

MANUAL – 10

The monthly Remuneration received by each of its Officers and Employees, including the system of compensation as provided in regulations.

Monthly remuneration as on May, 2015

Sl.No	Name	Designation	Pay Band	Grade Pay
1	Shri Uttam Chand Laisram	Director	15600-39100	7600
2	Shri E. Ibocha Singh	Senior Scientific Officer	9300-34800	5400
3	Smt. Homila Hongrei	Senior Scientific Officer	9300-34800	5400
4	Shri M. Ramo Singh	Senior Scientific Officer	9300-34800	5400
5	Shri R.K. Somorjit Singh	Scientific Officer (General)	9300-34800	4300
6	Shri K. Debanaran Sharma	Scientific Officer (General)	9300-34800	4300
7	Shri Kh. Cha Romesh	Investigator	9300-34800	2800
8	Shri K. Baleswor Singh	Investigator	9300-34800	2800
9	Shri H. Mltong Singh	Assistant Private Secretary	9300-34800	4300
10	Smt. R.K. Geeta Devi	Assistant Private Secretary	9300-34800	4300
11	Shri K.C. Charles	Assistant Private Secretary	9300-34800	4300
12	Shri S. Shantanu Singh	Assistant Private Secretary	9300-34800	4300
13	Smt. Gohkhoching	Head Clerk	9300-34800	4200
14	Shri M. Arunkumar Singh	Photo-Lab-Tech. - cum-Photographer	5200-20200	2400
15	Smt. S. Roma Devi	Accountant	5200-20200	2400
16	Shri T. Rajendra Sharma	U.D.C.	5200-20200	2400
17	Smt. Tingneikim Khongsai	U.D.C.	5200-20200	2400
18	Shri Th. Tomba Singh	L.D.C.	5200-20200	1900
19	Smt. Y. Ibethol Devi	L.D.C.	5200-20200	1900
20	Shri Th. Jiran Singh	L.D.C.	5200-20200	1900
21	Md. Abdul Malik	Driver	5200-20200	1900
22	Shri N. Kesho Singh	Driver	5200-20200	1900
23	Shri Ph. Rajendro Singh	Attendant	4440-7440	1300
24	Shri L. Achouba Singh	Peon	4440-7440	1300
25	Shri A. Ratan Singh	Peon	4440-7440	1300
26	Md. Abdul Helim	Peon	4440-7440	1300
27	Md. Abdul Hasim	Peon	4440-7440	1300
28	Shri G. Gaiganglung Kabui	Peon	4440-7440	1300
29	Md. Mushamuddin	Sweeper	4440-7440	1300
30	Shri Kapzagin Hangshing	Watchman	4440-7440	1300

Manual - 11

The Budget allocated to the Agency

A) NON-PLAN BUDGET

(Rs. In lakhs)

Major Head	Activities to be performed	Sanctioned Budget (2014-15)	Budget Estimate (2014-15)	Revised Estimate (2014-15)	Expenditure for last year
3425-Other Scientific Research	Salaries, Travel Expenses & Office Expenses	138.94	138.94	147.28	145.90
		138.94	138.94	147.28	145.90

B) PLAN BUDGET (as on 31/3/2015)

Name of the Plan Scheme	Activities to be undertaken	Date of Commencement	Expected date for completion	Amount sanctioned	Amount disbursed/spent
2501-Special Prog. For Rural Devp.	Implementing Rural Energy Programme	1/4/2014	31/3/2015	30.00	30.00
3425-Other Scientific Research	Science popularization ,S&T Knowledge Resource Centre, S&T for HRD, Appropriate Technology Innovation, S&T for women R&D Bio-Technology, Remote Sensing and Science & Technology Council.	1/4/2014	31/3/2015	130.00	123.68
2810-Non-Conventional Sources of Energy	Implementing Schemes of Solar ,Wind, Biogas, Micro-Hydel etc.	1/4/2014	31/3/2015	64.40	64.40
			Total:	224.40	224.40

Note : In case of 2810-Non-Conventional Sources of Energy, MANIREDA was transferred to Power Department w.e.f. January, 2015.

GOVERNMENT OF MANIPUR
SECRETARIAT : SCIENCE & TECHNOLOGY DEPARTMENT

ORDERS BY THE GOVERNOR : MANIPUR

Imphal, the 3rd November, 2014

No. 7/6/2005-S&T : In supersession of previous orders issued in this regard, the Governor of Manipur is pleased to designate the following officers as First Appellate Authority, State Public Information Officer (SPIO) and State Assistant Public Information Officer (SAPIO) to provide information to persons requesting for information under RTI Act, 2005 in respect of **Directorate of Science and Technology, Govt. of Manipur** in public interest.

Sl. No.	Designation under RTI-2005	Officer designated	Contact details
1.	First Appellate Authority	Director (Science & Technology)	Directorate of Science & Technology, Old Lambulane, Imphal-795001, Office Phone No./FAX No. 03852451816, e-mail # dstmanipur@nic.in
2.	State Public Information Officer (SPIO)	Sr. Scientific Officer (A)/HOO/DST	-do-
3.	State Assistant Public Information Officer (SAPIO)	Scientific Officer-G-II/DST	-do-

By orders & in the name of
Governor,

 3/11/14.

(Rachel N. Guite)

Deputy Secretary(Sc.&Tech.),
Government of Manipur.

Copy to :

1. The Secretary to Governor, Raj Bhavan, Manipur, Imphal.
2. The Secretary to Chief Minister, Manipur.
3. PPS to all Ministers, Manipur.
4. PS to Ld. Advocate General, Manipur.
5. The Secretary to Govt. of India, Ministry of Law & Justice, Legislative Deptt., New Delhi.
6. The Staff Officer to Chief Secretary, Govt. of Manipur.
7. All Addl. Chief Secretaries, Govt. of Manipur.
8. All Principal Secretaries/Commissioners/Secretaries, Govt. of Manipur.
9. The Accountant General, Manipur.
10. The Resident Commissioner, Manipur Bhavan, New Delhi.
11. The Secretary, Manipur Legislative Assembly, Imphal.
12. The Secretary, Manipur Public Service Commission, Imphal.
13. All Deputy Commissioners, Manipur.
14. All Heads of Departments, Manipur.
15. The Deputy Registrar, Gauhati High Court, Imphal Bench, Imphal.
16. The Director, Printing & Stationery, Manipur. He is requested to kindly publish in the Extra Ordinary Gazette and supply 50 copies.
17. The Deputy Resident Commissioner(Sr), Manipur Bhavan, Kolkatta.
18. The Deputy Resident Commissioner, Manipur Bhavan, Gauhati.
19. All Officers concerned. (Scientific Officer - 9-11)
20. Orders Book/Guard file.