

GOVERNMENT OF MANIPUR
FINANCE DEPARTMENT
(Resources Section)

O R D E R S

Imphal, the 13th March, 2008.

No.9/2/2007-FR(Misc): It has come to the notice of the Government that several Drawing and Disbursing Officers of Engineering Departments have drawn funds from the authorized Bank in form of Cheques drawn in favour of 'Self' and retained the funds either in form of Bankers' cheque/D-at-Calls or in DDO's account despite instructions of Finance Department to the contrary. Attention is also drawn, in this regard, to this Department order No.1/17/2000-FC dated 20-09-2001 placing a complete ban on holding of funds/money by the Department outside the Government account in the form of Bankers' cheques/D-at-Calls. Further, Finance Department has emphasized in all cases of release of Cheque Drawal Authority that no part of the funds is to be kept in the form of Bankers' cheque or is to be deposited into the DDO account which is solely meant for transaction of salary payments only. Non-compliance of these instructions and drawal of funds in form of "Self" drawn cheques constitutes violation of Rules 3 and 4 of General Financial Rules and gives rise to several other malpractices leading to loss of Government money.

2. Having considered the matter from all angles, the Governor of Manipur is pleased to order that payment through 'Self' cheques by any Department of the Government is banned with immediate effect until further orders. It is further ordered that no Scheduled Bank conducting transaction on behalf of the Government shall honour and allow any payment against any cheque (excepting those that relate to salary payments and endorsed to this effect on the back of the cheque under the signature of the DDO) drawn in favour of Self or for deposit into any DDO account unless specifically permitted by the Finance Department. No retention of fund other than for payment of salary in DDO's Account is allowed.

3. Failure to comply with this orders shall be treated as cases of fraud and shall also be dealt with under the Manipur Public Servants Personal Liability Act, 2006 & Rules and the other relevant provisions of law.

Sd/-

(R.R. Rashmi),
Commissioner(Finance),
Government of Manipur.

Memo No.9/2/2007-FR(Misc):

Imphal, the 13th March, 2008.

Copy to:-

1. The Secretary to the Governor of Manipur, Raj Bhavan, Imphal
2. The Secretary to the Chief Minister, Manipur.
3. All PPS to Ministers, Manipur.
4. The P.Ss. to Chief Secretary, Government of Manipur.
5. The Vigilance Commissioner, Govt. of Manipur.
6. The P.Ss. to Addl. Chief Secretary, Government of Manipur.
7. All P.Ss. to Principal Secretaries, Govt. of Manipur.
8. The Accountant General, Manipur, Imphal.
9. All Commissioners/Secretaries/Special Secretaries, Govt. of Manipur.
10. The Branch Manager, State Bank of India, MG Avenue/Paona Bazar/Secretariat/Senapati/Chandel/Kangpokpi. They are instructed not to allow opening of any Bank account and issue any Bankers' cheque/D-at-Calls for funds drawn from Treasury/Govt. Account in favour of any Govt. Department/DDOs. without specific permission of the Finance Department, Govt. of Manipur. They are also requested not to honour any self cheque with fund drawn from DDO's Account to individual contractors.
11. The Joint Secretary(Budget), Govt. of Manipur, Imphal.
12. All Heads of Departments/Chief Engineers, Manipur, Imphal.
13. Guard File.


(K. Radhakumar Singh),
Joint Secretary(Fin), Govt. of Manipur.