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Government of Manipur
Secretariat: Finance Department
(Finance Commission Cell)

OFFICE MEMORANDUM
Imphal, the 12th March, 2013
2 April

Subject: Instructions regarding deduction of Agency Charges from the provision of works executed departmentally.

No.5/6/2006-FC: It has come to the notice of Finance Department that a number of Departments are executing civil works departmentally of varying values under the supervision of an Engineering department or a recognized Work Agency of the State Government without incorporating deductions for agency charges in the cost estimates of the works. This practice is leading to a disguised form of engaging work agencies without having to pay agency charges which is causing loss of revenue to the State Government.

2. After detailed review of the matter, it has been decided that all works costing above Rs 2 lakh, whether executed departmentally or otherwise shall invariably attract agency charges at applicable rates.

3. All concerned shall ensure strict compliance of the above instructions with immediate effect.



(Barun Mitra)
Principal Secretary (Finance)
Government of Manipur

Copy to:

1. The Secretary to the Governor of Manipur, Raj Bhavan, Imphal.
2. The Secretary to the Chief Minister, Government of Manipur.
3. The Chief Secretary, Government of Manipur.
4. The Additional Chief Secretary, Govt of Manipur.
5. All Principal Secretaries, Government of Manipur.
6. All Commissioners/ Secretaries, Government of Manipur.
7. The Accountant General, Manipur
8. All Heads of Departments, Manipur.
9. Director, Treasuries & Accounts, Manipur
10. All Treasury Officers/ Sub-Treasury Officers, Manipur
11. All Work Agencies.