

made by the Administrative Department and do not exceed the monthly entitlement subject to the quarterly limit/Letter of Credit issued by the Finance Department. Further, they will ensure that drawals/encashments are permitted only if the sanctions have been issued either with concurrence of the Finance Department or as per rules within the delegated powers of Departments.

5. These instructions will come into force in respect of all Departments from July 1, 2013. In case of expenditures covered under Demand No 1- State legislature, Appropriation No.1 Governor, Appropriation No.3 Manipur Public Service Commission and Demand no 26- Administration of Justice (High Court portion), the instructions will come into effect immediately. In case of Security Related Expenditures (SRE) covered under Demand No.7-Police under Major Head 2055, Minor 001- Direction & Administration, Sub Head 01 Direction, Detailed Head 05-SRE, Object Head-50, the procedure will take effect after opening of a Personal ledger Account operated by the Police Headquarters subject to framing of Rules in consultation with the Accountant General.

6. Quarterly Letter of Credit (LOC) for all Departments will be issued separately except in case of Demand No 1- State legislature, Appropriation No.1 Governor, Appropriation No.3 Manipur Public Service Commission and Demand no 26- Administration of Justice (High Court portion), in whose case the drawals upto the quarterly limit will not require a separate Letter of Credit.



(R.R. Rashmi)

Addl. Chief Secretary (Finance),
Government of Manipur.

Copy to

1. The Secretary to Governor, Manipur.
2. The Secretary to Chief Minister, Manipur.
3. The Chief Secretary, Govt. of Manipur.
4. The Accountant General, Manipur.
5. All Addl. Chief Secretaries/ Principal Secretaries/ Commissioners/ Secretaries, Govt. of Manipur.
6. All Head of Departments, Manipur.
7. All Deputy Commissioner, Manipur.
8. All Treasury Officers/ Sub-Treasury Officers, Manipur.
9. All Officers in Finance Department, Govt. of Manipur.
10. Order Book/ Guard File.