

GOVERNMENT OF MANIPUR  
SECRETARIAT : FINANCE DEPARTMENT  
(PAY IMPLEMENTATION CELL)

**OFFICE MEMORANDUM**  
Imphal, the 24<sup>th</sup> March, 2007

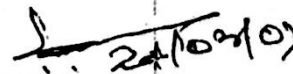
Subject : - Travelling Allowance Rules.

No. 7/5/99-FD(PIC) : The undersigned is directed to refer to this Department's Office Memorandum No. 7/5/99-PIC, dated 01/04/1999 on the above subject and to state that for the journeys foreseeable earlier than two weeks under the term "Two Weeks Rules" and for all categories of employees not entitled to travel by air beyond the prescribed sector, special sanction is required to be obtained. In this context, it has been decided that no Government officials while on tour or transfer should undertake journey by air or by rail above the entitlements, without the concurrence of Finance Department (PIC).

2. The Travelling Allowance Rules of the State Government of Manipur shall be deemed to have been modified to this extent.

3. Further, it has been decided that traveling by air for medical treatment outside the State by those Govt. officials and/or their family members including the attendant(s) against their entitlements as per rules shall require concurrence of the Finance Department (PIC) in spite of recommendations of the State Medical Board.

4. In regard to journey by Airlines, it is reiterated that officials entitled to travel by air may as far as possible avail incentive schemes and concessional fares offered by Indian Airlines and other (private) airlines in order to maintain economy.

  
(A.R. Sharma)

Under Secretary(Finance/PIC),  
Government of Manipur.

Copy to :-

- (1) The Secretary to His Excellency the Governor of Manipur.
- (2) The Secretary to Hon'ble Chief Minister, Manipur.
- (3) PPS/PS to all Ministers/State Ministers, Manipur.
- (4) APS to Ld. Advocate General, Manipur.
- (5) PS to Chief Secretary, Government of Manipur.
- (6) APS to Addl. Chief Secretary, Government of Manipur.
- (7) All Principal Secretary/Commissioner/Secretary/Special Secretary/Adll. Secretary, Government of Manipur.
- (8) The Senior Deputy Accountant General (A&E), Manipur.
- (9) The Resident Commissioner, Government of Manipur, Manipur Bhavan, 2-Sardar Patel Marg, New Delhi.
- (10) The Secretary, Manipur Legislative Assembly.
- (11) The Secretary, Manipur Public Service Commission, Imphal.
- (12) All Heads of Departments/Offices, Manipur.
- (13) The Director, Medical & Health Services, Manipur.
- (14) All Deputy Commissioner, Manipur.
- (15) The Registrar, Gauhati High Court, Imphal Bench.
- (16) The Director, Information & Public Relations, Manipur.
- (17) The Deputy Resident Commissioner, Government of Manipur, Manipur Bhavan, Kolkota Rowland Road, Kolkota-20.
- (18) The Deputy Resident Commissioner, Government of Manipur, Manipur Bhavan, Guwahati/Shillong, Rajgarh Road, Guwahati-781003.
- (19) The Director, Local Funds Audit, Manipur.
- (20) The Director, Treasuries & Accounts, Manipur.
- (21) The Director, Printing & Stationery, Manipur for favour of publication in the Extraordinary Gazette. He is requested to supply 100 copies to this Department.
- (22) The Secretary, Council of Higher Secondary Schools.
- (23) The Secretary, Board of Secondary Schools, Manipur.
- (24) The Deputy Secretary (GAD), Government of Manipur. He is requested to make payment of the necessary bills.