

**GOVERNMENT OF MANIPUR
DIRECTORATE OF TOURISM**

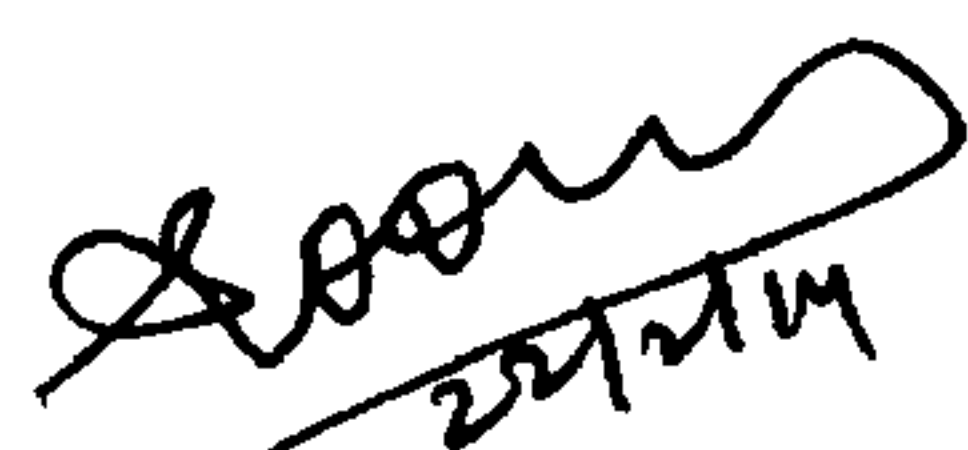
Expression of Interest

No. 4/456/2014-DTSM: The Directorate of Tourism, Government of Manipur invites response to Expression of Interest (EoI) from interested/eligible consultants/consulting firms for providing consultancy services to the Department of Tourism, Government of Manipur, as per the indicative scope of work mentioned hereunder:

Indicative Scope of Work:

- Preparation of Concept Notes
- Preparation of Detailed Project Reports with Drawings and Designs
- Preparation of Eco-friendly Detailed Architectural, Structural & Working drawings and working estimates based on the latest schedule of rates.
- Continuous follow up with the funding agency/(ies) for getting the projects approved and sanctioned.
- Design and Monitor the Projects as per agreed Project Monitoring Practice.
 - To suggest a Project Management Framework.
 - To define the periodicity and format of reporting.
 - To define the structure of the Project Management Unit etc.
- Update DoT about the Project status and attend site visits and meetings.
- Construct model RFPs' including cost of practice covering aspects like mode of measurements, method of payment, quality control procedure on materials / works and other conditions of contract for appointment of construction contractor.
- Evaluation of bids after the proposal submission by the construction companies
- Assist DoT in finalizing / approving the various elements, components, materials & brand names.
- Periodical site visit (as mutually agreed upon) to inspect and evaluate construction of site works and clarify for any discrepancies in drawings / specifications etc.
- Make presentations to the concerned at DOT office or at the sites on ongoing basis as and when desired by the concerned department. Report variances and project progress.
- Any other services required for successful execution of the project.
- Certify completion of milestones.

2. The Expression of Interest can be downloaded from www.manipurtenders.gov.in, www.manipur.gov.in and www.manipurtourism.gov.in.

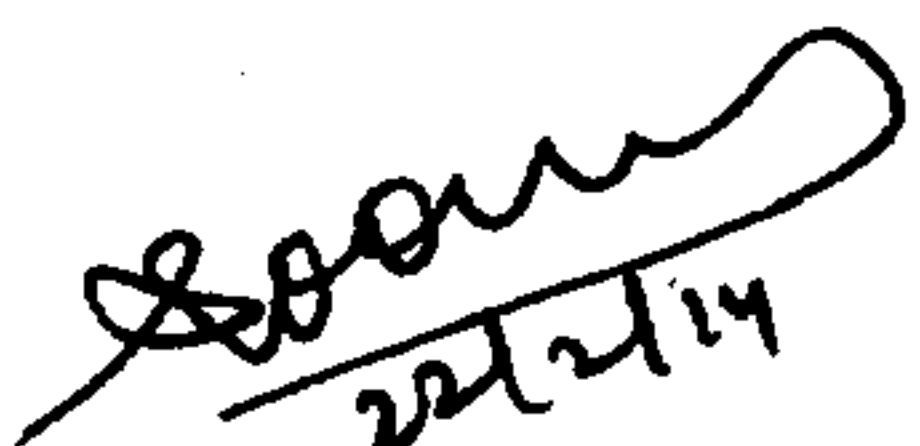

(Shyam Lal Poonia)
Director (Tourism), Manipur

No. 4/456/2014-DTSM

Imphal, the 22nd February, 2014

Copy to:

1. The Secretary to Hon'ble Chief Minister, Manipur.
2. The Chief Secretary, Government of Manipur.
3. The Additional Chief Secretary (Planning/Finance), Government of Manipur.
4. The Principal Secretary (Tourism), Government of Manipur.
5. The Commissioner (IPR), Government of Manipur with a request for publication of the above Notification of Request For Proposal in major leading National and Local Newspapers.
6. The Director (IPR), Manipur – with request to publish the above Notification of Request For Proposal in 2 (two) National Dailies and 3 (three) Manipuri Local Dailies on 23.02.2014.
7. The OSD (IT), Manipur - with a request to upload the above Notification of Request For Proposal on the Government website www.manipurtenders.gov.in, www.manipur.gov.in and www.manipurtourism.gov.in.
8. The relevant file.


(Shyam Lal Poonia)
Director (Tourism), Manipur