MANIPUR CIVIL SERVICE
RULES, 1965

In exercise of the Powers conferred by the proviso to article 309 of the Constitution and of all other powers enabling him in this behalf, the President hereby makes the following rules, namely :-

PART - I : GENERAL

1. **Short title :-** These rules may be called the Manipur Civil Service Rules, 1965.

   They shall come into force on the date of the publication in the official Gazette.

2. **Definitions :-** In these rules, unless the context otherwise requires –

   (a) “Governor” means the “Governor of Manipur”,

   (b) “Commission” means the “Manipur Public Service Commission”.

   (c) “Duty post” means the post specified in the Schedule I and includes a temporary post carrying the same designation as specified in that Schedule and the scale of pay of which is identical to that attached to Grade II of the Service and, any other temporary post declared as duty post by the Governor.

   (d) “Member” of the Service means a person appointed in a substantive capacity to either grade of the Service and includes a person appointed on probation to Grade II of the Service;

   (e) “Schedule” means the Schedule appended to these Rules;

   (f) “Service” means the Manipur Civil Service.

(Vide Notification No.1/56/87-MCS/DP dated 8-11-90, for the words “administrator”, “president”, “central” and “state” wherever occurs, the word “governor” , governor”, “state” and “state” respectively shall be substituted.)

3. **Constitution of Service and its classification :-**

   (1) There shall be constituted a State

   Civil Police Service to be known as the Manipur Civil Service.

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1 Notified vide Notification No 1/56/87-MCS/DP dated 8-11-90
2 Notified vide Notification No 1/56/87-MCS/DP dated 8-11-90,
3 Substituted vide Notification No 1/56/87-MCS/DP dated 8-11-90.
(2) The Service shall have the following 5(five) Grades, namely:

(i) MCS (Super time Scale).
(ii) MCS (Selection Grade).
(iii) MCS (Junior Administrative Grade).
(iv) MCS (Grade-I).
(v) MCS (Junior Grade).

(3) The posts of Supertime Scale, Selection Grade, Junior Administrative Grade I, Grade II of the Manipur Civil Service shall be included in Class I Gazetted.

PART – II: AUTHORISED STRENGTH

4. Strength of the Service:

(1) The authorised permanent strength of the Service and the posts included therein shall be as specified in the Schedule-I.

(2) The Governor may, by order, create duty posts for such period as may be specified therein.

PART – III: METHOD OF RECRUITMENT

5. Method of Recruitment:

(1) Save as provided in rule 17, appointment to the service shall be made by the following methods:

(a) 50 percent of the substantive vacancies which occur from time to time shall be filled by recruitment in the manner specified in Part IV of these rules; and
(b) the remaining 50 percent of such substantive vacancies shall be filled by selection in the manner specified in Part V of these rules from amongst officers, who hold substantively any of the posts mentioned in Schedule.

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4 Substituted vide Notification No.1/56/87-MCS/DP(DP) dated 14-8-2002
5. Substituted vide Notification No.1/56/87-MCS/DP (p) dated 14-8-2002
6 Subrule (2) and (3) deleted and amended as (2) vide Notification no. 1/56/87-MCS dated 8-11-90
7 Substituted vide notification No.1/56/87-MCS/DP(Pt) dated 3-1-96
Provided that nothing in this rule shall preclude the Government from holding a vacancy in abeyance, or filling it on an officiating basis in accordance with the provisions in Part VIII of these rules.

(2) If the exigencies of service so require, the Govt. may, in consultation with the Commission, vary the percentage of posts to be filled by each method specified in sub-rule(1).

PART IV: DIRECT RECRUITMENT

6. Competitive examination:

(1) A competitive examination for direct recruitment to the Service shall be held at such intervals as the Governor may, in consultation with the Commission from time to time, determine. The dates on which and the places at which the examination shall be held shall be fixed by the Commission.

(2) The qualifications for admission to the examination and the conduct thereof shall be in accordance with such regulations as the Governor may, from time to time, issue in this behalf in consultation with the Commission.

7. Nature of examination: The scheme of the Competitive Examination for direct recruitment to the service is laid down in Schedule III appended to these Rules.

8. Decision of the Commission to be final: The decision of the Commission as to the eligibility or otherwise of a candidate for admission to the examination shall be final and no candidate to whom a certificate of admission has not been issued by the Commission shall be admitted to the examination.

9. Commission to forward a list in order of merit: The Commission shall forward to the governor a list arranged in order of merit of the candidates who have arranged in order of merit of the candidates who have qualified by such standards as the Commission may determine, and of the candidates belonging to the Scheduled Castes and Scheduled Tribes who though not qualified by that standard are declared by the Commission to be suitable for appointment to the Service with due regard to the maintenance of efficiency of administration.
10. **Physical fitness**: No candidate shall be appointed to the Service unless he is declared after such medical examination as the governor may prescribe, to be in good mental and bodily health and free from any mental or physical defect likely to interfere with the discharge of the duties of the Service.

11. **Inclusion in the list not to confer right to appointment**: The inclusion of a candidate’s name in the lists referred to in rule 9 confers no right to appointment unless the governor is satisfied after such inquiry as may be considered necessary that the candidate is suitable in all respects for appointment to the Service and an actual offer of appointment is made.

12. **Order of appointment of candidates in the list**: Subject to the provisions of these rules, the candidates included in the lists referred to in rule 9 shall be appointed to the Service in the order of merit.

**PART V: RECRUITMENT BY SELECTION**

13. **Constitution of Selection Committee**: Recruitment under clause (b) of sub-rule (1) of rule 5, shall be made on the recommendation of a Selection Committee (hereinafter referred to as the Committee) consisting of:

(i) **The Chairman or a Member of the Commission**: Chairman
(ii) **The Chief Secretary**
(iii) **One of the senior most Commissioners**: Member
(iv) **Commissioner/Secretary(DP)**

(If the Chief Secretary also functions as Commissioner/Secretary(DP), then any other Secretary/Joint Secretary to be notified by the Government of Manipur.)

14. **Conditions of eligibility and procedure for selection**:

(1) The Committee shall consider from time to time the cases of officers eligible under clause (b) of sub-rule (1) of rule 5, who have served in their respective cadres for not less than two years, and prepare a list of officers recommended taking into account the actual vacancies at the time of selection and those likely to occur during a year. The selection for inclusion in the list shall be based on merit and suitability in all respects, for appointment to the Service with due regard to seniority.
(2) The names of persons included in the list shall be arranged in order of merit.

(3) The list so prepared shall be forwarded by the Committee to the Governor.

15. Consultation with the Commission:

(1) The list prepared under rule 14 shall be forwarded by the Government to the Commission along with the relevant records.

(2) If the Commission considers it necessary to make any changes in the list received from the Government the Commission shall inform the Government of the change proposed.

(3) The list shall finally be approved by the Government after taking into account the changes, if any, proposed by the Commission.

(4) The list thus finally approved shall ordinarily be in force until a fresh list is prepared for the purpose in accordance with these rules.

16. Appointment to the Service:

(1) Subject to sub-rule(2) of this rule, appointment to the Service shall be made in order of merit in the list referred to in sub-rule(4) of rule 15 with due regard to the proportion specified in rule 5.

(2) If the name of a person eligible for selection under clause (b) of sub-rule(1) of rule 5 read with sub-rule(1) of rule 14 (hereinafter called the eligible person) is considered by the Selection Committee and is included not in a list recommended for appointment to the Service (hereinafter called the first substantive list) but in a list recommended for officiating appointment (hereinafter called the first officiating list) and it is apparent from proceedings of the Committee that his name has been so included solely for want of an adequate number of substantive vacancies, he may be appointed...
to the service in the event of a substantive vacancy becoming available with effect from a date falling within the period for which the first substantive list is in force under sub-rule (4) of rule 15 of these rules.

(b) The appointment of the eligible person to the service shall take effect from the date on which a person junior to the eligible person is appointed to the Service on the basis of a fresh list prepared by the Selection Committee (hereinafter called the fresh substantive list).

PART VI: INITIAL CONSTITUTION OF THE SERVICE

17. Initial appointment of persons to the Service:

(2) The Governor may, at the commencement of these rules, appoint to the Service any person who at such commencement is holding any of the posts specified in the Schedule I;

Provided that the appointment to the Service of those officers who belong to, or are on deputation from a service under the Central or a State Government shall be made with their consent and the concurrence of the Department or Government, as the case may be, to which they belong.

Explanation: For the purpose of this sub-rule, a person who would have held a post mentioned in the Schedule I but for his being on leave or on foreign service or but for his temporary or officiating appointment to an equivalent or higher post, shall be deemed to be holding such a post.

(2) (i) For the purpose of appointment of persons referred to in sub-rule (1), the Governor may require the Committee to make a preliminary Selection, from among the officers referred to in that sub-rule, of such of them who in its opinion are suitable for appointment to the Service. The names of officers so selected shall be arranged by the Committee in the order of merit with due regard to seniority.

(ii) The list prepared under clause (i) shall be forwarded by the Committee to the Governor. Thereupon the Governor shall forward the same to the Commission along with the relevant records.

(iii) If the Commission considers it necessary to make any changes in the list received from the Governor, the Commission shall inform the Governor of the changes proposed.

(iv) The list shall finally be approved by the Governor after taking into account the changes, if any, proposed by the Commission.
Initial appointment to the Service shall be made in the order of merit of persons included in the finally approved list referred to in clause (iv) of sub-rule (2).

**PART VII: APPOINTMENT, PROBATION, TRAINING AND CONFIRMATION**

18. **Appointments:** All appointments to the Service shall be made to the grade I and grade II of the Service and not against any specific post included in the Service.

19. **Disqualification:**

(a) No person who has more than one wife living or who having a spouse living, marries in any case in which such marriage is void by reason of its taking place during the life-time of such spouse, shall be eligible for appointment to the Service; and

(b) No woman whose marriage is void by reason of the husband having a wife living at the time of such marriage or who has married a person who has a wife living at the time of such marriage, shall be eligible for appointment to the Service:

Provided that the Governor may, if satisfied that there are special grounds for so ordering, exempt any person from the operation of this rule.

20. **Special provision for Scheduled Castes and Scheduled Tribes:**

Appointment to the Service made by direct recruitment shall be subject to the orders regarding special representation in the Services for Scheduled Caste and Scheduled Tribes issued by the State Government from time to time.

21. **Period of Probation:**

(1) Every person appointed under rule 5 or rule 17 to Grade II of the Service shall be on probation for a period of two years.

(2) The Governor may in the case of any person extend or reduce the period of probation.

(3) A person on probation shall be liable to be discharged from Service at any time without assigning any reason, provided that if he holds a lien on any permanent post under the Central Government, a State Government or Government of Manipur, he shall be liable to be reverted to that post.

(4) A person on probation who holds a lien on any permanent post under the Central or a State Government or Government of Manipur may, if he so desires, during the period of probation, have the option to revert back to his parent Department or Government of Manipur after giving such notice as may be prescribed by the Governor.
22. **Training and departmental examination:** A person appointed under rule 5 or rule 17 to the Service shall undergo such training, and pass during the period of probation such departmental examinations as the Governor may from time to time prescribe:

Provided that the Governor may exempt, subject to such conditions as it may impose, either wholly or partly from such training or departmental examinations, any person appointed under clause (b) of sub-rule (1) of rule 5 or rule 17.

23. **Confirmation in Service:** A person who has been declared to have satisfactorily completed his period of probation may be confirmed in the Service.

**PART VIII: OFFICIATING APPOINTMENTS**

24. **Selection for officiating appointments:** If at any time the Governor is of opinion that the number of officers available in the list referred to in sub-rule (4) of rule 15 for appointment to duty posts is not adequate having regard to the vacancies in such posts, he may direct the Committee to consider the cases of officers who have officiated for a period of not less than three years in a post of Sub-Deputy Collector in any of the post mentioned in Schedule II and prepare a separate list of officers selected. The selection for inclusion in the list shall be based on merit and suitability in all respects for officiating appointments to duty posts with due regard to seniority. The provisions of sub-rules (2) and (3) of rule 14 and rule 15 shall apply mutatis mutandis in the preparation of the list under this rule.

25. **Officiating appointment to the Service:**

1. If a member of the Service is not available for holding a duty post, the post may be filled on an officiating basis—

   (a) by the appointment of an officer included in the list referred to in sub-rule (4) of rule 15; or

   (b) if no such officer is available, by the appointment of an officer included in the list prepared under rule 24.

2. Notwithstanding anything contained in these rules, if the exigencies of service so require, a duty post for which a member of the Service is not available, may, after consultation with the Commission, be filled on an officiating basis by the appointment of an officer belonging to any State Civil Service on deputation for such period or periods ordinarily not exceeding three years.

3. Notwithstanding anything contained in these rules, where appointment to a duty post is to be made purely as a local arrangement for a period not exceeding six months, such appointment may be made by the Governor from persons who are
included in the list prepared under sub-rule (4) of rule 15 or rule 24 or who are eligible for inclusion in such a list.

(4) Deleted.\textsuperscript{12}

PART IX : MISCELLANEOUS

26. Posting of members of the Service :- Every member of the Service, unless he is appointed to an ex-cadre post, or is otherwise not available for holding a duty post owing to the exigencies of service, be posted against a duty post under the Government of Manipur, by the Governor.

27. Duty post to be held by a member of the Service :- Every duty post shall be held by a member of the Service or an officer appointed to officiate under Part VIII of these rules.

28. Seniority :- The Governor shall prepare a list of members of the Service arranged in the order of seniority as determined in the manner specified below :-

(i) In the case of persons appointed on the result of competitive examination or by selection under clause (b) of sub-rule (1) of rule 5, seniority in the Service shall be determined by the order in which appointments are made to the Service :

Provided that –

(a) persons recruited on the results of the competitive examination in any year shall be ranked inter-se in the order of merit in which they are placed at the competitive examination on the results of which they are recruited, those recruited on the basis of an earlier examination being ranked senior to those recruited on the basis of a later examination;

(b) the relative seniority inter-se of persons recruited by selection shall be determined on the basis of the order in which their names are arranged in the list prepared under rule 14

(c) The seniority of persons recruited by selection under sub-rule (2) of rule 16 shall be determined as follows :-

If the name of the eligible person is included in the fresh substantive list, his seniority shall be determined on the basis of order of merit in that list. If the Selection Committee which has prepared the fresh substantive list has recommended his name for officiating appointment, he shall be accorded seniority below all persons whose names are included

\textsuperscript{12} Deleted vide Notification No. I/2/80-MPSC(Proc)/DP(I)/Q/A of 26-5-83

\textsuperscript{13} Inserted vide Notification No. 13/27/78-DP dated 16-2-79
in the fresh substantive list; if there is more than one eligible persons so recommended for officiating appointment, the inter-se seniority of such eligible persons shall be determined on the basis of the order of merit in the fresh list of officers recommended for officiating appointment. If the name of the eligible persons has not been considered by the Selection Committee which has prepared the fresh substantive list, or even though the name of the eligible person has been considered by the Selection Committee, no fresh officiating list has been prepared, he shall be accorded seniority immediately above all persons junior to him whose name are included in the fresh substantive list; If there is more than one such eligible person, the inter-se seniority of such eligible persons shall be determined on the basis of the order of merit in the first officiating list.

(ii) The seniority of members of the Service appointed at the initial constitution of the Service in accordance with the provisions of Part VI of these rules, shall be determined ad-hoc by the Governor in consultation with the Commission, due regard being had to the posts previously held by them under the Governments concerned and the length of service rendered by them therein:

Provided that in the case of persons appointed under the proviso to sub-rule (1) of rule 17, if two or more persons belong to the same parent service of Department are thus appointed, they shall be ranked inter-se in the order of their relative seniority in the parent service or Department, as the case may be.

(iii) The relative seniority of direct recruits and promotoes shall be determined according to the extent of the number of vacancies for direct recruitment and promotoes as determined under rule 5 for that year and the additional direct recruits selected against the carried forward vacancies of the previous year would be placed on-block below the last promotoes (or direct recruits as the case may be).

29. Pay and Allowances :-

(1) The scales of pay attached to the service shall be as follows with effect from 1-1-1996 subject to revision from time to time by the State Government:

<table>
<thead>
<tr>
<th>Description</th>
<th>Pay Range</th>
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<tbody>
<tr>
<td>(i) MCS (Supertime Scale)</td>
<td>Rs.15,100-18,300/-</td>
</tr>
<tr>
<td>(ii) MCS (Selection Grade)</td>
<td>Rs. 14,300-18,300/-</td>
</tr>
<tr>
<td>(iii) MCS (Junior Admv.Grade)</td>
<td>Rs.12,750-16,500/-</td>
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<tr>
<td>(iv) MCS Grade-I</td>
<td>Rs.10,650-15,850/-</td>
</tr>
<tr>
<td>(v) MCS Grade-II</td>
<td>Rs. 8,000-13,500/-</td>
</tr>
</tbody>
</table>

14 Substituted vide Notification No.156/87-MCS/DP dated 8-11-90
15 Substituted vide Notification No.156/87-MCS/DP dated 14-8-92
(2) A person recruited on the results of Competitive examination shall, on appointment to the Service, draw pay at the minimum of the time scale. The pay and increments in the case of other persons appointed to the Service shall be regulated in accordance with the Fundamental Rules:

Provided that it shall be open to the Governor to determine the pay of any members of the service in such manner as the Governor deem fit if the special circumstances of the case so require.

(3) Dearness and other allowances shall be paid to persons holding duty posts at such rates as may be determined by the Governor from time to time.

30. Appointment to Selection Grade:

(1) Appointment of member of the service to Grade-I, JAG, SG& Supertime Scale of the service shall be made by the Selection Committee on merit with the regard to seniority basis. The Selection Committee shall consists of:

(i) Chief Secretary, - Chairman.

(ii) The Additional Chief Secy/ Senior most Principal Secy - Member.

(iii) Pr. Secy./Com./Secy (DP) - Member.

(2) A member of the Service in grade -II shall be eligible for appointment to Grade -I on completion of 8(eight) years of regular service in the grade.

(3) A member of the service in Grade -I shall be eligible for appointment to Junior Administrative Grade on completion of 13(thirteen) years of regular service with 5(five) years in Grade-I.

Substituted vide Notification No.1/56/RT-MCS/DP dated 14-8-02

2/9/04
(4) A member of the service in Junior Administrative Grade shall be eligible for appointment to Selection Grade on completion of 17(seventeen) years of regular service with 9(nine) years in Grade-I and Junior Administrative Grade taken together. The number of Selection Grade posts shall not exceed 20(twenty)% of the total of duty posts of Grade-I/Junior Administrative Grade/Selection Grade.

(5) A member of the service in Selection Grade shall be eligible for appointment to the Supertime Scale on completion of 20(twenty) years of regular service in M.C.S.

(6) Notwithstanding the provisions of Sub-rule (2)(3),(4) and (5) where a member of the service is considered for appointment to a higher grade of the service, all persons senior to him/her in the service shall be considered for such appointment even though they have not yet put in the requisite service for appointment to the Grade.

1. Crucial date of eligibility for promotion from one scale/Grade to another Scale/Grade shall be the First January of the relevant year.

2. Those who are already in their respective grades under the existing Recruitment Rules shall not be disturbed.

31. Regulations: The Governor may make requisitions not inconsistent with these rules, to provide for all matters for which provision is necessary or expedient for the purpose of giving effect to these rules.

32. Residuary matters: In regard to matters not specifically covered by these rules or by regulations or orders issued there under or by special orders, the members of the Service shall be governed by the rules, regulations and orders applicable to corresponding officers serving in connection with the affairs of the Union:

Provided that any power exercisable by the State Government under such rule, regulations and orders may be delegated by it to the Governor subject to such conditions as it may prescribe.

33. Interpretation: If any question arises relating to the interpretation of these rules, the matter shall be decided by the Governor.
34. **Power to relax**: Where the Governor is of the opinion that it is necessary or expedient so to do, he may, by order, for reasons to be recorded in writing and, in consultation with the Commission, relax any of the provisions of these rules with respect to any class or category of persons or posts.

THE SCHEDULE - 1

(See rule 4 and 7)

(i) **Specified post under the Manipur Civil Service:**

(a) MCS (Supertime Scale) - 1 (One)
(b) MCS Selection Grade/ Junior Administrative Grade/ Grade-I - 40 (Forty)
(c) MCS Grade-II - 63 (Sixty three)

(ii) Deputation/ Leave/ Trg. Reserve - 30 (Thirty)

Total: 134 (One hundred thirty four)

The above figure includes the following posts:

(A) MCS (Supertime scale)
   (i) Secretary to the Government - 1

(B) MCS (Selection Grade/ JAG/ Grade-I):
   1. Joint/ Deputy secretaries to the govt. - 1
   2. Director of Rehabilitation - 1
   3. Addl. Deputy Commissioner of Planning - 1
   4. Joint Director of Lotteries - 1
   5. Director of Printing and Stationery - 1
   6. Joint Director (MAHUD) - 1
   7. Joint Chief Electoral Officer - 1
   8. Director of Rural Development and Panchayati Raj - 1
   9. Addl. Director of Information and Public Relation - 1
   10. Administrative Officer (Power) - 1
   11. District Planning Officer - 1

Substituted vide Notification No. 1/2/68-DFS(I) dated 8-4-68
<table>
<thead>
<tr>
<th>No.</th>
<th>Position/Department/Position</th>
<th>Quantity</th>
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<tbody>
<tr>
<td>12.</td>
<td>Addl. Deputy Commissioner, Kangpokpi</td>
<td>1</td>
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<td>13.</td>
<td>Deputy Resident Commissioner, Manipur Bhavan, Kolkata</td>
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<td>14.</td>
<td>Joint Director, State Academy of Training</td>
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<td>15.</td>
<td>Director, State Land Use Board</td>
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<td>16.</td>
<td>Joint Director, Food and Civil Supplies</td>
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<td>17.</td>
<td>District Co-ordinator (MAHUD&amp;UBS)</td>
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<td>18.</td>
<td>Officer on Special Duty (Land Reforms)</td>
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<td>19.</td>
<td>Administrative Officer (Medical)</td>
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<td>20.</td>
<td>Deputy Commissioner (Departmental Enquiry)</td>
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<td>21.</td>
<td>Deputy Commissioner of Taxes</td>
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<td>22.</td>
<td>Director of Manpower Planning</td>
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<td>23.</td>
<td>Secretary, State Election Commission</td>
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<td>24.</td>
<td>Protocol Officer</td>
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<td>25.</td>
<td>Director of Institutional Finance Cell</td>
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<td>26.</td>
<td>Director (SCERT)</td>
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<td>27.</td>
<td>Addl. Deputy Commissioner, Moreh</td>
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Total: 40

**Manipur Civil Service Grade- II**

1. Sub Divisional Officers
   - 36
2. Deputy Director, Food and Civil Supplies
   - 2
3. Survey and Settlement Officer
   - 2
4. Joint Director, Information and Public Relations
   - 1
5. Deputy Director of Tourism
   - 1
6. Deputy Director of Transport
   - 1
7. Under Secretaries to the Govt
   - 6
8. Asst. Commissioners to the Deputy Commissioners
   - 10
9. Deputy Director (RD & PR)
   - 1
10. Deputy Director (TD&BC)
    - 1
11. Asst. Revenue Commissioner
    - 1
12. Asst. Chief Electoral Officer
    - 1

Total: 63

**Total:**
- Total of MCS (super time scale): 1
- Total of MCS (selection grade/IAS/grade I): 40
- Total of MCS (grade II): 63
Deputation/Leave/Training Reserve

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<tbody>
<tr>
<td>1.</td>
<td>deputation reserve @ 20% of 104</td>
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<td>2.</td>
<td>leave reserve @ 5% of 104</td>
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<td>3.</td>
<td>training reserve @ 5% of 104</td>
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<td>Total- 30 (thirty)</td>
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Grand Total

-134 (one hundred thirty four)

SCHEDULE-II

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SCHEDULE-III

- Vide Rule 6(2)

1. A competitive examination for direct recruitment to the post of Manipur Civil Service Grade II shall be held by the Commission at such intervals as the Governor may, in consultation with the Commission, from time to time determine. The dates on which and places at which the examination shall be held shall be fixed by the Commission.

2.(i) Candidates should not be more than 30 years of age on the 1st March of the year in which the post is advertised. Upper age limit is relaxable by 5 years for SC/ST candidates. Candidates belonging to released emergency commissioned officers and short service commissioned officers should not be more than 30 years of age on the date they joined the pre-commission training or got commission where there is only post commission training.
Candidates must hold a degree of any of the Universities incorporated by an act of the Central or State legislature in India or other educational institution established by an act of the Parliament or declared to be a deemed as an University under section 3 of the University Grants Commission Act, 1956 or possess an equivalent qualification.

3.(a) A candidate should be a citizen of India.
(b) No candidate:

(i) who has entered into or contracted a marriage with a person having a spouse living or:
(ii) who having a spouse living, has entered into or contracted a marriage with any person would be eligible for appointment unless the candidate has been or is exempted from the operation of these rules by the governor.

4. Plan of the competition:

The competitive examination comprise:-
- a written examination in

(i) Two compulsory subjects, General English and General Knowledge, each carrying a maximum of 300 marks.
(ii) A selection of two optional subjects for MCS candidates from the following subjects (each subject consists of 2 papers. Each paper carries a maximum of 300 marks and duration of each paper is 3 hours.)

1. Mathematics.
2. Physics.
3. Chemistry.
5. Zoology.
6. Geology.
7. Geography.
8. History.
9. Economics.
10. Political science and international relations.
11. Philosophy.
12. Psychology.
13. Law.
15. Commerce and Accountancy.
16. Anthropology.
17. Education.
18. Criminology.
19. Manipuri.
The syllabus of these subjects are given in annexure II.

(B) The interview for personality of such candidates as may be called by the Commission will carry a maximum of 200 marks.

5. The decision of the Commission as to the eligibility or otherwise of the candidates for admission to the examination shall be final and no candidate to whom a certificate of admission has not been issued by the Commission shall be admitted to the examination.

6. (a) Candidates who obtain such minimum qualifying marks in the written examination as may be fixed by the Commission in their discretion shall be summoned by them for interview for personality test.

Provided that the candidates belonging to the Schedule Caste or Schedule Tribe may be summoned for an interview for personality test by the Commission by applying relaxed standards if the Commission is of the opinion that sufficient number of candidates from these communities are not likely to be summoned for interview for a personality test on the basis of the general standards in order to fill up the vacancies reserved for them.

(b) After the written examination and personality test are completed, the candidates shall be arranged by the Commission in the order of merit disclosed by the aggregated marks awarded to each candidate and in that order, so many candidates shall be recommended for appointment upto the number of unreserved vacancies decided to be filled on the result of the examination.

Provided that candidates belonging to the Scheduled Caste or the Scheduled Tribe may, to the extent of the number of vacancies reserved for the Scheduled Caste or the Scheduled Tribe cannot be filled on the basis of the general standards, be recommended by the Commission by a relaxed standard to make up the efficiency in the reserved quota, subject to the fitness of these candidates for appointment to the service irrespective to their ranks in the order of merit in the examination.

7. (i) Question papers in all the subjects should be answered in English except the same on the language papers in which the answer should be in the language concerned.

(ii) The examination is intended to assess the overall train and concept of understanding of candidates rather than merely the range of their information and memory. Sufficient choice of questions would be allowed to the candidates in the question paper.

(iii) The scope of the syllabus for the optional subject papers for the examination is broadly of the honours degree level i.e. a level higher than the bachelors degree and lower than the masters degree. In the case of Law, the level corresponds to the bachelors degree.

8. No candidate who does not belong to SC/ST will be permitted to compete more than 3 times at the examination.
9. The inclusion of the candidates name in the list shall confer no right to the appointment unless the governor is satisfied after such enquiry and medical examination as may be considered necessary that the candidate is suitable in all respects for appointment to the post.

18. Schedule I amended vide Notification No 1/56/MCS/DPR dated 14-8-02
19. Schedule II amended vide Notification No 1/56/MCS/DPR dated 14-8-02
20. Schedule III inserted vide Notification No 1/541-DP dated 30-4-81

[Signature]
GOVERNMENT OF MANIPUR
DEPTT. OF PERSONNEL & ADMINISTRATIVE REFORMS
(PERSONNEL DIVISION)

NOTIFICATION
Imphal, the 14th August, 2002

No. 1/56/87/MCS/DP(PI).—In exercise of the powers conferred by the
terms of sub-article 309(3) of the Constitution of India, the Governor of Manipur
thereby makes the following Rules further to amend the existing MCS Rules,
1965, namely:

1. Short Title and Commencement :

(a) These rules may be called the Manipur Civil Services (First Amendment)
Rules, 2002.

(b) These rules shall come into force with effect from the date of their
publication in the official Gazette of Manipur.

2. The existing Schedule-II appended to the Manipur Civil Services Rules 1965
as amended from time to time shall be substituted by the following :-

SCHEDULE-II
(See rule 3 & 24)

1. Sub-Deputy Collector
2. Sub-Registrar of Registration Department
3. Block Development Officer (Junior/Asstt. Director (Panchayat)/Project
Officer (IDP)/Vice Principal (Panchayat Training Institute).
4. Editor of Publicity Office.
5. Asstt. Publicity Officer.
6. Manager of Publication
7. District Information Officer
8. Public Relation Officer
9. Asst. Director (Tourism)
10. Tourist Officer of Tourism Department
11. Evaluation Officer of Revenue Department
12. Asst. Director of Printing & Stationery
13. Asst. Director (MAHUD)
14. Election Officer of Election Department, Manipur.

By order & in the name of Governor,

L. KULACHANDRA SINGH,
Under Secretary to the Govt. of Manipur.
GOVERNMENT OF MANIPUR
DEPTT. OF PERSONNEL & ADMINISTRATIVE REFORMS
(PERSONNEL DIVISION)

NOTIFICATION
Imphal, the 14th August, 2002

No. 155/02-MCS/DP Pr.—In supersession of all the previous rules, notifications issued in this regard and in exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Manipur hereby makes the following rules further to amend the Manipur Civil Services Rules, 1965, namely:

1. Short Title and Commencement:
   (1) These rules may be called the Manipur Civil Services (1st Amendment) Rules, 2002.
   (2) They shall come into force from the date of their publication in the Official Gazette.

2. Amendment of Rule-3:
   For the existing Rule 3(2) and 3(3), the following shall substitute:

   Sub-rule (2):—The service shall have the following 6 (six) scales/grades, namely:
   (1) M.C.S. (Superintendence Scale)
   (2) M.C.S. (Selection Grade)
   (3) M.C.S. (Junior Administrative Grade)
   (4) M.C.S. (Grade-I)
   (5) M.C.S. (Grade-II)

Sub-rule (3):—The posts of Superintendence Scale, Selection Grade, Junior Administrative Grade, Grade-I, Grade-II of the Manipur Civil Service shall be included in Class-I (Gazetted).
3. Amendment of Rule-29:
   For the existing Rule 29(1) of Manupur Civil Services Rules, 1965, the following shall substitute, namely:—

   Sub-rule (1):—The Scale of pay attached to the Service shall be as follows with effect from 01-01-1996, and subject to revision from time to time by the State Government.

   (1) M.C.S. (Supreme Scale) — Rs. 15100-18300/-
   (2) M.C.S. (Selection Grade) — Rs. 14300-18300/-
   (3) M.C.S. (J.A.G.) — Rs. 12750-16500/-
   (4) M.C.S. (Grade-I) — Rs. 10600-13650/-
   (5) M.C.S. (Grade-II) — Rs. 8000-12500/-

4. Amendment of Rule-30:
   For the existing Rule 30 of the Manipur Civil Services Rules, 1965, the following shall substitute, namely:

   (1) The appointment of the member of the Service to Grade-I, J.A.G., Selection Grade and Supreme Scale of the Service shall be made by the Selection Committee on merit with due regard to seniority basis. The Selection Committee shall consist of:

   (i) The Chief Secretary — Chairman
   (ii) The Additional Chief Secretary/Secretary — Member
   (iii) The Principal Secretary/Commissioner/Secretary (DP) — Member

   (2) A member of the Service in Grade-II shall be eligible for appointment to Grade I on completion of 8 (Eight) years of regular service in the grade.

   (3) A member of the Service in Grade-I shall be eligible for appointment to Junior Administrative Grade on completion of 13 (Thirteen) years of regular service with 3 (Five) years in Grade-I.

   (4) A member of the Service in Junior Administrative Grade shall be eligible for appointment to Selection Grade on completion of 17 (Seventeen) years of regular service with 9 (Nine) years in Grade-I and J.A.G. taken together. The number of Selection Grade posts shall not exceed 20 (Twenty) percent of the total number of duty posts of Grade-I/JAG of Selection Grade.

   (5) A member of the Service in Selection Grade shall be eligible for appointment to the Super Time Scale on completion of 20 (Twenty) years of regular services in M.C.S.
(6) Notwithstanding the provisions of Sub-Rule (2), (3), (4) and (5) where a Member of the Service is considered for appointment to a higher grade of Service, all persons senior to him in the Service shall also be considered for such appointment even though they have not yet put in the requisite service for appointment to that grade.

(1) Crutial date of eligibility for promotion from one Scale/Grade to another Scale/Grade shall be the First January of the relevant year.

(2) Those who are already in their respective grades under the existing Recruitment Rules shall not be disturbed.

5. Amendment of Schedule-1:

For the existing Schedule-1 of Manipur Civil Services Rules, 1965, the following shall substitute, namely:

(i) Specified posts under M.C.S.:
   (A) M.C.S. (Supertime Scale) — 1 (One)
   (B) M.C.S. (Selection Grade/ Junior Administrative Grade/Grade-I) — 40 (Forty)
   (C) M.C.S. (Grade-II) — 63 (Sixty three)
   (ii) Deputation/Leave/Training reserve — 30 (Thirty)

Total — 134 (One hundred thirty four)

The above figure includes the following posts:

(A) M.C.S. (Supertime Scale):
   (1) Secretary to the Government — 1

(B) M.C.S. (Selection Grade/JAG/Grade-I):
   (1) Joint Secretaries/Deputy Secretaries to the Government — 11
   (2) Director of Rehabilitation — 1
   (3) Addl. Deputy Commissioner (Planning) — 1
   (4) Joint Director of Lotteries — 1
   (5) Director of Printing & Stationery — 1
   (6) Joint Director (MAHUD) — 1
   (7) Joint Chief Electoral Officer — 1
   (8) Director of Rural Development & Panchayati Raj — 1
   (9) Addl. Director of Information & Public Relations — 1
   (10) Administrative Officer (Power) — 1
(11) District Planning Officer
(12) Addl. Deputy Commissioner, Kangpokpi
(13) Deputy Resident Commissioner, Manipur Bhavan, Calcutta
(14) Joint Director, State Academy of Training
(15) Director of State Land Use Board
(16) Joint Director, Food & Civil Supplies
(17) District Co-ordinator (MAHUD & URS)
(18) Officer on Special Duty (Land Reforms)
(19) Administrative Officer (Medical)
(20) Deputy Commissioner (Departmental Enquiry)
(21) Deputy Commissioner of Taxes
(22) Director of Manpower Planning
(23) Secretary, State Election Commission
(24) Protocol Officer
(25) Director of Institutional Finance Cell
(26) Director (SCERT)
(27) Addl. Deputy Commissioner, Moreh

| Total: 48 (Forty) |

(C) Manipur Civil Services Grade-II:

| 1 | Sub-Divisional Officers | 36 |
| 2 | Deputy Director, Food & Civil Supplies | 2 |
| 3 | Survey & Settlement Officer | 2 |
| 4 | Joint Director, Information & Public Relations | 1 |
| 5 | Deputy Director of Tourism | 1 |
| 6 | Deputy Director of Transport | 1 |
| 7 | Under Secretaries to the Govt. | 6 |
| 8 | Asstt. Commissioners to the Deputy Commissioners | 10 |
| 9 | Deputy Director (RD & PR) | 1 |
| 10 | Deputy Director (TD & BC) | 1 |
| 11 | Asstt. Revenue Commissioner | 1 |
| 12 | Asstt. Chief Electoral Officer | 1 |

| Total: 63 |

Total of M.C.S. (Super-time scale)

Total of M.C.S. (Selection Grade/JAG/Grade-I)

Total of M.C.S. (Grade-II)

| Total: 104 |
Deputation/Leave/Training Reserve:

1. Deputation Reserve @ 20% of 104
   - 20
2. Leave Reserve @ 5% of 104
   - 5
3. Training Reserve @ 5% of 104
   - 5

Total - 30

Grand Total - 134
(One hundred thirty four)

By order & in the name of Governor,

L. KULACHANDRA SINGH,
Under Secretary to the Govt. of Manipur.

Printed at the Directorate of Ptg. & Sty., Govt. of Manipur./350-C/26-8-2002.
GOVERNMENT OF MANIPUR
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS
(PERSONNEL DIVISION)

NOTIFICATION
Imphal, the 26th November, 2007

No. 1/56/87-MCS/DP(Pt.-II).—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Manipur hereby makes the following Rules further to amend the existing MCS Rules, 1965, namely:—

1. Short title and commencement:—(a) These rules may be called the MCS (1st Amendment Rules, 2007)

(b) These rules shall come into force with effect from the date of its publication in the official Gazette of Manipur.

2. Amendment of Rules 30(4):—For the provisions under the existing Rule 30(4), the following shall substitute:—

A member of the service in JAG shall be eligible for appointment to Selection Grade on completion of 17 (Seventeen) years of regular service with 9 (Nine) years in Grade-I/JAG taken together;

The number of Selection Grade posts shall not exceed 20% of the total posts of Grade-I/JAG/Selection Grade,

Provided that the restriction on the number of Selection Grade post, shall not be applicable while considering promotions of the members of the service in JAG who have completed 20 (Twenty) years of service with 9 (Nine) years in Grade-I/JAG taken together.

By orders and in the name of Governor,

K.C. LAISHRAM,
Under Secretary to the Govt. of Manipur.

Printed at the Directorate of Ptg. & Stt. Govt. of Manipur/320-C/19-I-2008
GOVERNMENT OF MANIPUR
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS
(PERSONNEL DIVISION)

NOTIFICATION
Imphal, the 24th March, 2008

No. 10/2/2007-MCS/DP: In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Manipur hereby makes the following Rules further to amend the existing MCS Rules, 1965 namely:

1. SHORT TITLE AND COMMENCEMENT:
   (a) These Rules may be called the Manipur Civil Services
       (1st Amendment) Rules, 2008.
   (b) These Rules shall come into force with effect from the date of publication in the official Gazette of Manipur.


   The existing rule 30(4) may be replaced as below:
   Rule 30(4): A member of the service in Junior Administrative Grade shall be eligible for appointment to Selection Grade on completion of 17 (seventeen) years of regular service with 9 (nine) years in Grade-I and Junior Administrative Grade taken together.

3. Amendment of Schedule-I

   For the existing Schedule-I to the Manipur Civil Services Rules, 1965, as amended from time to time, the following shall substitute namely:

   "SCHEDULE-I"
   (See rules 4 and 17)

(i) Specified posts under MCS:

   (A) MCS (Super time Scale): 1(one)
   (B) MCS (Selection Grade): 12(twelve)
   (C) Jr. Adm. Grade/Grade-I: 47(forty-seven)
   (D) MCS (Grade-II): 74(seventy-four)

   (ii) Deputation/Leave/Training reserve: 41(forty-one)

   Total = 175 (one hundred seventy-five)

The above figure includes the following posts:

(A) MCS (Super time Scale):

   (1) Secretary to the Government
(B) MCS (Selection Grade) :

<table>
<thead>
<tr>
<th>Position</th>
<th>Qty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Additional Secretaries to the Govt.</td>
<td>8</td>
</tr>
<tr>
<td>Director of Printing &amp; Stationery</td>
<td>1</td>
</tr>
<tr>
<td>Director of Rural Development &amp; Panchayat Raj</td>
<td>1</td>
</tr>
<tr>
<td>Director of Manpower Planning</td>
<td>1</td>
</tr>
<tr>
<td>Director of Institutional Finance Cell</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>12 (twelve)</strong></td>
</tr>
</tbody>
</table>

(C) MCS (JAG/Grade-I):

<table>
<thead>
<tr>
<th>Position</th>
<th>Qty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joint Secretaries/Dy. Secretaries to the Govt</td>
<td>6</td>
</tr>
<tr>
<td>Director of Rehabilitation</td>
<td>1</td>
</tr>
<tr>
<td>Director of State Land Use Board</td>
<td>1</td>
</tr>
<tr>
<td>Director (SCERT)</td>
<td>1</td>
</tr>
<tr>
<td>Addl. Director of Information &amp; Public Relations</td>
<td>1</td>
</tr>
<tr>
<td>Joint Director of Lotteries</td>
<td>1</td>
</tr>
<tr>
<td>Joint Director (MAHUD)</td>
<td>1</td>
</tr>
<tr>
<td>Joint Director, Food &amp; Civil Supplies</td>
<td>1</td>
</tr>
<tr>
<td>Joint Director, State Academy of Training</td>
<td>1</td>
</tr>
<tr>
<td>Joint Chief Electoral Officer</td>
<td>1</td>
</tr>
<tr>
<td>Administrative Officer (Power)</td>
<td>1</td>
</tr>
<tr>
<td>Administrative Officer (Medical)</td>
<td>1</td>
</tr>
<tr>
<td>Secretary, State Election Commission</td>
<td>1</td>
</tr>
<tr>
<td>Dy. Resident Commissioner, Manipur Bhavan, Calcutta</td>
<td>1</td>
</tr>
<tr>
<td>Deputy Commissioner (Departmental Enquiry)</td>
<td>1</td>
</tr>
<tr>
<td>Deputy Commissioner of Taxes</td>
<td>1</td>
</tr>
<tr>
<td>Protocol Officer</td>
<td>1</td>
</tr>
<tr>
<td>District Co-ordinator (MAHUD &amp; UBS)</td>
<td>1</td>
</tr>
<tr>
<td>Officer on Special Duty (Land Reforms)</td>
<td>1</td>
</tr>
<tr>
<td>Addl. Deputy Commissioner, Moreh</td>
<td>1</td>
</tr>
<tr>
<td>Addl. Deputy Commissioner, Kangpokpi</td>
<td>1</td>
</tr>
<tr>
<td>Addl. Deputy Commissioner, Pherzawi</td>
<td>1</td>
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<tr>
<td>Addl. Deputy Commissioner, Jiribam</td>
<td>1</td>
</tr>
<tr>
<td>Addl. Deputy Commissioner (Development)</td>
<td>1</td>
</tr>
<tr>
<td>Chief Executive Officers / Zilla Parishad</td>
<td>4</td>
</tr>
<tr>
<td>Chief Executive Officers / District Councils</td>
<td>6</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>47 (forty-seven)</strong></td>
</tr>
</tbody>
</table>

(C) Manipur Civil Services Grade-II:

<table>
<thead>
<tr>
<th>Position</th>
<th>Qty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sub-Divisional Officers</td>
<td>37</td>
</tr>
<tr>
<td>Deputy Director, Food &amp; Civil Supplies</td>
<td>2</td>
</tr>
<tr>
<td>Survey &amp; Settlement Officer</td>
<td>2</td>
</tr>
<tr>
<td>Joint Director, Information &amp; Public Relations</td>
<td>1</td>
</tr>
<tr>
<td>Deputy Director of Tourism</td>
<td>1</td>
</tr>
<tr>
<td>Deputy Director of Transport</td>
<td>1</td>
</tr>
<tr>
<td>Under Secretaries to the Government</td>
<td>16</td>
</tr>
<tr>
<td>Asstt. Commissioners to the Dy. Commissioners</td>
<td>9</td>
</tr>
</tbody>
</table>
(9) Deputy Director (RD&PR) - 1
(10) Deputy Director (TD & BC) - 1
(11) Asstt. Revenue Commissioner - 1
(12) Asstt. Chief Electoral Officer - 1
(13) Asstt. Commissioner Taxes - 1

Total - 74 (seventy-four)

<table>
<thead>
<tr>
<th>Description</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total of MCS (Super-time Scale)</td>
<td>1</td>
</tr>
<tr>
<td>Total of MCS (Selection Grade)</td>
<td>12</td>
</tr>
<tr>
<td>Total of MCS (JAG/Grade-I)</td>
<td>47</td>
</tr>
<tr>
<td>Total of MCS (Grade-II)</td>
<td>74</td>
</tr>
</tbody>
</table>

Total - 134 (one hundred thirty-four)

Deputation/Leave/Training Reserve :
(1) Deputation Reserve @ 20% of 134 - 27
(2) Leave Reserve @ 5% of 134 - 7
(3) Training Reserve @ 5% of 134 - 7

Total - 41 (forty-one)

Grand Total : 175 (one hundred seventy-five)

4. Amendment of Schedule II

For the existing Schedule II to the Manipur Civil Services Rules, 1965, as amended from time to time, the following shall substitute namely:

**SCHEDULE II**

(See Rule 5 & 24)

1. Sub Deputy Collector.
2. Sub Registrar of Registration Dept.
3. Block Development Officer (Junior)/Asst. Director (Panchayat)/Project officer (MC)/Vice Principal (Panchayat Training Institute).
4. District Information Officer.
5. Editor of Publicity Office.
6. Asst. Publicity Officer.
7. Manager of Publication.
8. Public relation Officer.
10. Tourist Officer of Tourism Dept.
11. Asst. Director of Printing and Stationery.
13. Election Officer of Election Dept.

By orders & in the Name of Governor,

K. C. LAISHRAM,  
Under Secretary (DP), Government of Manipur.

Printed at the Directorate of Printing & Stationery, Govt. of Manipur/360-C/25-03-2008.
GOVERNMENT OF MANIPUR
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS
(PERSONNEL DIVISION)

NOTIFICATION
Imphal, the 19th November, 2008

NO.10/2/2007-MCS/DP: In exercise of the powers conferred by the proviso to Articles 309 of the Constitution of India, the Governor of Manipur hereby makes the following Rules further to amend the existing MCS Rules, 1965, namely:-

1. Short title and commencement:-
   (a) These Rules may be called the Manipur Civil Service; Rules, 1965 (2nd Amendment, 2008).
   (b) These Rules shall come into force with effect from the date of their publication in the official Gazette of Manipur.

2. In the existing provisions of Sub-rules of Rule 30 of the Manipur Civil Service Rules, 1965, the following shall be substituted, namely:-
   (2) A member of the Service in Grade-II shall be eligible for appointment to Grade-I on completion of 5(five) years of regular service in the grade.
   (3) A member of the Service in Grade-I shall be eligible for appointment to Junior Administrative Grade on completion of 10(ten) years of regular service with 5(five) years in the Grade-I.
   (4) A member of the service in Junior Administrative Grade shall be eligible for appointment to Selection Grade on completion of 14(fourteen) years of regular service with 9(nine) years in Grade-I & Junior Administrative Grade taken together.
A member of the Service in Selection Grade shall be eligible for appointment to the Super Time Scale on completion of 17 (seventeen) years of regular service in MCS.

Further, the existing provision under Clause (1) of Sub-rule (6) of Rules 30 of the MCS Rules shall be treated as deleted.

By orders & in the name of Governor,

K.C. LAISHRAM,
Under Secretary (DP),
Government of Manipur.
NOTIFICATION
Imphal, the 6th July, 2009

No.1/56(87)-MCS/DP(Pl-III) : In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Manipur hereby makes the following Rules further to amend the existing Manipur Civil Service Rules, 1965 namely :

1. SHORT TITLE AND COMMENCEMENT :
(a) These Rules may be called the Manipur Civil Service (1st Amendment) Rules, 2009 ;
(b) The Rules shall come into force with effect from the date of publication in the official Gazette of Manipur.

2. AMENDMENT OF SCHEDULE-I
For the existing Schedule-I to the Manipur Civil Service Rules, 1965, as amended from time to time, the following shall substitute namely :-

SCHEDULE-I
(See rules 4 and 17 )

(i) Specified posts under MCS :
(A) MCS (SuperTime Scale) - 1
(B) MCS (Selection Grade) - 12
(C) Jr. Adm. Grade/Grade-I - 46
(D) MCS(Grade-II) - 74

(ii) Deputation/ Leave/ Training Reserve - 41

Total - 174
The above figures include the following posts:

(A) MCS (Supertime Scale):

1) Secretary to the Government - 1

(B) MCS (Selection Grade):

1) Additional Secretary to the Govt. - 8
2) Director Printing & Stationery - 1
3) Director of Rural Development & Panchayat Raj
4) Director of Manpower Planning - 1
5) Director of Institutional Finance Cell - 1
   **Total** - 12 (twelve)

(C) MGS (JAG / Grade-I):

1) Joint Secretaries/ Dy. Secretaries to the Government - 6
2) Director of Rehabilitation - 1
3) Director of State Land Use Board - 1
4) Addl. Director of Information and Public Relations - 1
5) Joint Director of Lotteries - 1
6) Joint Director (MAHUD) - 1
7) Joint Director (Food & Civil Supplies) - 1
8) Joint Director (SAT) - 1
9) Jt. Chief Electoral Officer - 1
10) Adm. Officer (Power) - 1
11) Adm. Officer (Medical) - 1
12) Secy. State Election Commission - 1
13) DRC, Manipur Bhawan, Kolkata - 1
14) Dy. Commissioner (DE) - 1
15) Dy. Commissioner of Taxes - 1
16) Protocol Officer - 1
17) Dist. Co-ordinator (MAHUD & UBS) - 1
18) OSD (Land Reforms) - 1
19) ADC/ Morigaon - 1
20) ADC/ Kangpokpi - 1
21) ADC/ Phunzawl - 1
22) ADC/ Jiribam - 1
23) ADC (Dev.) - 1
24) CEO/Zilla Parishad - 4
25) CEO/ District Councils - 6
   **Total** - 46
(D) MCS (Grade-II):

1) Sub-Divisional Officers - 37
2) Dy. Director (FCS) - 2
3) Survey & Settlement Officer - 2
4) R. Director/IRP - 1
5) Dy. Director/Tourism - 1
6) Dy. Director (Transport) - 1
7) Under Secy. to the Govt. - 16
8) Asstt. Commissioners - 9
9) Dy. Director (RD & PR) - 1
10) Dy. Director (TD & BC) - 1
11) Asstt. Revenue Commissioner - 1
12) Asstt. Chief Electoral Officer - 1
13) Asstt. Commissioner of Taxes - 1

Total - 74

<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total of MCS (Super Time Scale)</td>
<td>1</td>
</tr>
<tr>
<td>Total of MCS (Selection Grade)</td>
<td>12</td>
</tr>
<tr>
<td>Total of MCS (JAGI/Grade-I)</td>
<td>46</td>
</tr>
<tr>
<td>Total of MCS Grade-II</td>
<td>74</td>
</tr>
<tr>
<td>Total</td>
<td>133</td>
</tr>
</tbody>
</table>

Deputation/Leave/Training Reserve:

<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Deputation Reserve @ 20% of 133</td>
<td>27</td>
</tr>
<tr>
<td>2) Leave Reserve @ 5% of 133</td>
<td>7</td>
</tr>
<tr>
<td>3) Training Reserve @ 5% of 133</td>
<td>7</td>
</tr>
<tr>
<td>Total</td>
<td>41</td>
</tr>
</tbody>
</table>

Grand Total - 174

K. C. LAISHRAM,
Under Secretary to the Government of Manipur.

Printed at the Directorate of Printing & Stationery, Government of Manipur/325-C/6-7-2009.
NOTIFICATION
Imphal, the 6th January, 2009

No.3/18/99-MCS/DP : In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Manipur hereby makes the following Rules further to amend the existing MCS Rules, 1965, namely :-

1. Short title and commencement :

   (a) These Rules may be called the Manipur Civil Service Rules, 1965 (1st amendment, 2010);
   (b) These Rules shall come into force with effect from the date of their publication in the official Gazette of Manipur.

2. Amendment of Rule 30 (3) :

   Under Rule 30 (3), the following proviso may be inserted :

   Provided that a member of the service who have completed 13 (thirteen) years of service as MCS-II and MCS Grade-I put together with at least 4 (four) years of service in MCS Grade-I, shall be eligible for appointment to ‘Junior Administrative Grade’.

   (K.C. Laishram)
   Under Secretary to the Govt. of Manipur

Copy to :
1. The Secy. to the Governor, Manipur.
2. The Secy. to Chief Minister, Manipur.
3. The Chief Secretary, Govt. of Manipur.
4. The Addl. Chief Secretary, Govt. of Manipur
5. All Prin. Secretaries/Commissioners/ Secretaries, Govt. of Manipur.
6. The Accountant General, Manipur.
   The Joint Secy. (MPSC), Imphal with ref. to his letter No.6/16/73-MPSC(RR)(Pt) dated 30-11-2009.
8. All Heads of Departments, Manipur.
9. The Director (Ptg. & Sty.), Manipur. He is requested kindly to publish the above notification in the Manipur (Ex-tra ordinary) Gazette at an early date.
10 All officers concerned. 11. Guard file.
GOVERNMENT OF MANIPUR
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS
(PERSONNEL DIVISION)

NOTIFICATION
Imphal, the 8th December, 2010

No.1/56/87-MCS/DP(Pt-III) : In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Manipur hereby makes the following Rules further to amend the existing Manipur Civil Service Rules, 1965 namely :-

1. SHORT TITLE AND COMMENCEMENT :
   (a) These Rules may be called the Manipur Civil Service (1st Amendment) Rules, 2010;
   (b) The Rules shall come into force with effect from the date of publication in the official Gazette of Manipur.

2. AMENDMENT OF SCHEDULE-I :

   For the existing Schedule-I to the Manipur Civil Service Rules, 1965, as amended from time to time, the following shall substitute namely :-

   SCHEDULE-I
   (See rules 4 and 17)

   (i) Specified posts under MCS:
       (A) MCS (Supertime Scale) - 1 (one)
       (B) MCS (Selection Grade) - 12 (Twelve)
       (C) Jr. Adm. Grade/Grade-I - 57 (Fifty seven)
       (D) MCS(Grade-II) - 77 (Seventy seven)

   (ii) Deputation/Leave/Training Reserve
       Total - 190 (One hundred ninety)

   The above figures include the following posts :-

   (A) MCS (Supertime Scale):
       (1) Secretary to the Government - 1

   (B) MCS (Selection Grade):
       1) Additional Secretary to the Govt. - 8
       2) Director Printing & Stationery - 1
       3) Director of Rural Development & Panchayati Raj - 1
4) Director of Institutional Finance Cell - 1
5) Additional Director/SAT - 1

Total - 12 (Twelve)

(C) MCS (JAG/Grade-I):

<table>
<thead>
<tr>
<th>Position</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joint Secretaries/ Dy. Secretaries to the Government</td>
<td>6</td>
</tr>
<tr>
<td>Director of Rehabilitation</td>
<td>1</td>
</tr>
<tr>
<td>Director of State Land Use Board</td>
<td>1</td>
</tr>
<tr>
<td>Addl. Director of Information and Public Relations</td>
<td>1</td>
</tr>
<tr>
<td>Joint Director of Lotteries</td>
<td>1</td>
</tr>
<tr>
<td>Joint Director (MAHUD)</td>
<td>1</td>
</tr>
<tr>
<td>Joint Director (CAF &amp;PD)</td>
<td>1</td>
</tr>
<tr>
<td>Jt. Chief Electoral Officer</td>
<td>1</td>
</tr>
<tr>
<td>Addl. Director, Education-S</td>
<td>2</td>
</tr>
<tr>
<td>Adm. Officer (Power)</td>
<td>1</td>
</tr>
<tr>
<td>Adm. Officer (Medical)</td>
<td>1</td>
</tr>
<tr>
<td>Secy. State Election Commission</td>
<td>1</td>
</tr>
<tr>
<td>DRC, Manipur Bhavan, Kolkata</td>
<td>1</td>
</tr>
<tr>
<td>Dy. Commissioner (DE)</td>
<td>1</td>
</tr>
<tr>
<td>Dy. Commissioner of Taxes</td>
<td>1</td>
</tr>
<tr>
<td>Protocol Officer</td>
<td>1</td>
</tr>
<tr>
<td>Dist. Co-ordinator (MAHUD &amp; UBS)</td>
<td>1</td>
</tr>
<tr>
<td>OSD (Land Reforms)</td>
<td>1</td>
</tr>
<tr>
<td>ADC/ Moreh</td>
<td>1</td>
</tr>
<tr>
<td>ADC/ Kangpokpi</td>
<td>1</td>
</tr>
<tr>
<td>ADC/ Pherzawl</td>
<td>1</td>
</tr>
<tr>
<td>ADC/ Jiribam</td>
<td>1</td>
</tr>
<tr>
<td>ADC (Dev.)</td>
<td>9</td>
</tr>
<tr>
<td>CEO/Zilla Parishad</td>
<td>4</td>
</tr>
<tr>
<td>CEO/District Councils</td>
<td>6</td>
</tr>
<tr>
<td>Executive Directors/DRDAs</td>
<td>10</td>
</tr>
</tbody>
</table>

Total - 57 (Fifty seven)

(D) MCS (Grade-II):

<table>
<thead>
<tr>
<th>Position</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sub-Divisional Officers</td>
<td>41</td>
</tr>
<tr>
<td>Dy. Director (CAF &amp;PD)</td>
<td>2</td>
</tr>
<tr>
<td>Survey &amp; Settlement Officer</td>
<td>2</td>
</tr>
<tr>
<td>Jt. Director/ IPR</td>
<td>1</td>
</tr>
<tr>
<td>Dy. Director/ Tourism</td>
<td>1</td>
</tr>
<tr>
<td>Deputy Director (Transport)</td>
<td>1</td>
</tr>
<tr>
<td>Under Secy. to the Govt.</td>
<td>10</td>
</tr>
<tr>
<td>Asstt. Commissioner to D.C.</td>
<td>12</td>
</tr>
<tr>
<td>Dy. Director (RD &amp; PR)</td>
<td>1</td>
</tr>
<tr>
<td>Dy. Director (TD &amp; BC)</td>
<td>1</td>
</tr>
<tr>
<td>Asstt. Revenue Commissioner</td>
<td>1</td>
</tr>
<tr>
<td>Asstt. Chief Electoral Officer</td>
<td>1</td>
</tr>
<tr>
<td>Asstt. Commissioner of Taxes</td>
<td>1</td>
</tr>
</tbody>
</table>
14) Deputy Director, State Academy of Training - 1
15) Deputy Protocol Officer - 1

Total - 77 (Seventy seven)

Total of MCS (Supertime Scale) - 1
Total of MCS (Selection Grade) - 12
Total of MCS (JAG/Grade-I) - 57
Total of MCS Grade-II - 77

Total - 147

Deputation/ Leave/Training Reserve:
1) Deputation Reserve @ 20% of 147 - 29
2) Leave Reserve @ 5% of 147 - 7
3) Training Reserve @ 5% of 147 - 7

Total - 43

Grand Total - 190
(One hundred ninety)

3. AMENDMENT OF SCHEDULE-II:

The existing Schedule-II appended to the Manipur Civil Services Rules, 1965 as amended from time to time shall be substituted by the following:

SCHEDULE-II:
(See rule 5 & 24)

1. Sub Deputy Collector.
2. Sub Registrar of Registration Department.
3. Block Development Officer (Junior)/Assistant Director (Panchayat)/Project Officer (MC)/Vice Principal (Panchayat Training Institute).
4. Editor of Publicity Officer.
5. Assistant Publicity Officer.
6. Manager of Publication
7. District Information Officer
8. Public Relation Officer
9. Assistant Director (Tourism)
10. Tourist Officer of Tourism Department
11. Assistant Director of Printing & Stationery
12. Assistant Director (MAHUD)
13. Election Officer of Election Department, Manipur
14. Jr. MCS (Selection Grade)

K. C. LAISHRAM,
Under Secretary to the Government of Manipur.

Printed at the Directorate of Printing & Stationery, Government of Manipur/325-C9-12-2010.
No. 10/2/2007-MCS/DP (I) : In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Manipur hereby makes the following Rules further to amend the existing Manipur Civil Service Rules, 1965 namely :-

1. SHORT TITLE AND COMMENCEMENT :
   (a) These Rules may be called the Manipur Civil Service (1st Amendment) Rules, 2012.
   (b) The Rules shall come into force with effect from the date of publication in the official Gazette of Manipur.

2. AMENDMENT OF RULE 5:
   Under Rule 5 (2), the following proviso may be inserted:
   Provided that due to exigencies of services so require, the Government may in consultation with the Commission may make appointment to the service by way of absorption from an appropriate organized service.

3. AMENDMENT OF RULE 16 :
   Under Rule 16 (2), the following proviso may be inserted:
   Provided that all the incumbent Jr.MCS (SG) officers would be absorbed into MCS Grade-II counting their seniority from the date they were promoted to Jr.MCS(SG) and the present higher scale enjoyed by the incumbents would be made personal.

4. AMENDMENT OF RULE 28:
   Under the Proviso (c) of Rule 28(1), the following proviso will be added:
   (d) the seniority of the persons absorbed into MCS Grade-II from Jr.MCS(SG) shall be counted from the day they were appointed to Jr.MCS(SG) and the seniority list determined accordingly.

5. AMENDMENT OF RULE 29:
   For the existing Rule 29(1) of Manipur Civil Service Rules, 1965, the following shall substitute namely:-
   The scale of pay attached to the service shall be as follows with effect from 01-01-2006 and subject to revision from time to time by the State Government:
5. **AMENDMENT OF SCHEDULE-I**:

For the existing Schedule-I to the Manipur Civil Service Rules, 1965, as amended from time to time, the following shall substitute namely:

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>i)</td>
<td>MCS Supertime Scale</td>
<td>₹ 37,400-67,000 + GP ₹ 8,700</td>
</tr>
<tr>
<td>ii)</td>
<td>MCS Selection Grade</td>
<td>₹ 37,400-67,000 + GP ₹ 8,700</td>
</tr>
<tr>
<td>iii)</td>
<td>MCS JAG</td>
<td>₹ 15,600-39,100 + GP ₹ 7,600</td>
</tr>
<tr>
<td>iv)</td>
<td>MCS Grade-I</td>
<td>₹ 15,600-39,100 + GP ₹ 6,600</td>
</tr>
<tr>
<td>v)</td>
<td>MCS Grade-II</td>
<td>₹ 9,300-34,800 + GP ₹ 5,400</td>
</tr>
</tbody>
</table>

**SCHEDULE-I**
(See rules 4 and 17)

(i) Specified posts under MCS:

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>(A) MCS (Supertime Scale)</td>
<td>-</td>
<td>1 (one)</td>
</tr>
<tr>
<td>(B) MCS (Selection Grade)</td>
<td>-</td>
<td>12 (Twelve)</td>
</tr>
<tr>
<td>(C) MCS Jr. Adm. Grade/Grade-I</td>
<td>-</td>
<td>57 (fifty seven)</td>
</tr>
<tr>
<td>(D) MCS (Grade-II)</td>
<td>-</td>
<td>108 (One Hundred and eight)</td>
</tr>
</tbody>
</table>

**Total** - 178 (One hundred and Seventy eight)

(ii) Deputation/ Leave/ Training Reserve

**Total** - 54 (Fifty four)

**Total** - 232 (Two hundred and thirty two)

The above figures include the following posts:

(A) **MCS (Supertime Scale):**

1. Secretary to the Government

   - 1

(B) **MCS (Selection Grade):**

1. Additional Secretary to the Govt.
   - 8
2. Director Printing & Stationery
   - 1
3. Director of Rural Development & Panchayati Raj
   - 1
4. Director of Institutional Finance Cell
   - 1
5. Additional Director/SAT
   - 1

**Total** - 12 (Twelve)

(C) **MCS (JAG/ Grade-I):**

   - 6
2. Director of Rehabilitation
   - 1
3. Director of State Land Use Board
   - 1
4. Addl. Director of Information and Public Relations
   - 1
5. Joint Director of Lottery
   - 1
6. Joint Director (MAHUD)
   - 2
7. Joint Director (CAF &PD)
   - 1
8. Jt. Chief Electoral Officer
   - 1
9. Addl. Director, Education-S

   - 2
<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>10) Senior Adm. Officer (Power)</td>
<td>1</td>
</tr>
<tr>
<td>11) Senior Adm. Officer (Medical)</td>
<td>1</td>
</tr>
<tr>
<td>12) Secy State Election Commission</td>
<td>1</td>
</tr>
<tr>
<td>13) DRC, Manipur Bhavan, Kolkata</td>
<td>1</td>
</tr>
<tr>
<td>14) Dy. Commissioner (DE)</td>
<td>1</td>
</tr>
<tr>
<td>15) Dy. Commissioner of Taxes</td>
<td>1</td>
</tr>
<tr>
<td>16) Protocol Officer</td>
<td>1</td>
</tr>
<tr>
<td>17) Dist. Co-ordinator(MAHUD &amp; UBS)</td>
<td>1</td>
</tr>
<tr>
<td>18) OSD (Land Reforms)</td>
<td>1</td>
</tr>
<tr>
<td>19) ADC/ Moreh</td>
<td>1</td>
</tr>
<tr>
<td>20) ADC/ Kangpokpi</td>
<td>1</td>
</tr>
<tr>
<td>21) ADC/ Pherzawl</td>
<td>1</td>
</tr>
<tr>
<td>22) ADC/ Jiribam</td>
<td>1</td>
</tr>
<tr>
<td>23) ADC (Dev.)</td>
<td>9</td>
</tr>
<tr>
<td>24) CEO/zilla Parishad</td>
<td>4</td>
</tr>
<tr>
<td>25) CEO/ District Councils</td>
<td>6</td>
</tr>
<tr>
<td>26) Executive Directors/DRDAs</td>
<td>10</td>
</tr>
</tbody>
</table>

**Total** 57 (Fifty seven)

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**MCS (Grade-III):**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Sub-Divisional Officers</td>
<td>41</td>
</tr>
<tr>
<td>2) Dy. Director (CAF &amp; PD)</td>
<td>2</td>
</tr>
<tr>
<td>3) Survey &amp; Settlement Officer</td>
<td>2</td>
</tr>
<tr>
<td>4) Jt. Director IPR</td>
<td>1</td>
</tr>
<tr>
<td>5) Dy. Director/Tourism</td>
<td>1</td>
</tr>
<tr>
<td>6) Deputy Director (Transport)</td>
<td>1</td>
</tr>
<tr>
<td>7) Under Secy. to the Govt.</td>
<td>16</td>
</tr>
<tr>
<td>8) Assst. Commissioner to D.C.</td>
<td>24</td>
</tr>
<tr>
<td>9) Dy. Director (RD &amp; PR)</td>
<td>1</td>
</tr>
<tr>
<td>10) Dy. Director (TD &amp; BC)</td>
<td>1</td>
</tr>
<tr>
<td>11) Assst. Revenue Commissioner</td>
<td>1</td>
</tr>
<tr>
<td>12) Assst. Chief Electoral Officer</td>
<td>1</td>
</tr>
<tr>
<td>13) Assst. Commissioner of Taxes</td>
<td>1</td>
</tr>
<tr>
<td>14) Deputy Director, State Academy of Training</td>
<td>1</td>
</tr>
<tr>
<td>15) Deputy Protocol Officer</td>
<td>1</td>
</tr>
<tr>
<td>16) Administrative Officer (Agri)</td>
<td>1</td>
</tr>
<tr>
<td>17) Administrative Officer (Hort)</td>
<td>1</td>
</tr>
<tr>
<td>18) Administrative Officer (A&amp;C)</td>
<td>1</td>
</tr>
<tr>
<td>19) Administrative Officer (Vety)</td>
<td>1</td>
</tr>
<tr>
<td>20) Administrative Officer (C &amp; I)</td>
<td>1</td>
</tr>
<tr>
<td>21) Administrative Officer (IFCD)</td>
<td>1</td>
</tr>
<tr>
<td>22) Administrative Officer (PHED)</td>
<td>1</td>
</tr>
<tr>
<td>23) Administrative Officer (Works)</td>
<td>1</td>
</tr>
<tr>
<td>24) Administrative Officer (Edn/S)</td>
<td>1</td>
</tr>
<tr>
<td>25) Administrative Officer (Edn/U)</td>
<td>1</td>
</tr>
<tr>
<td>26) Administrative Officer (SerI)</td>
<td>1</td>
</tr>
<tr>
<td>27) Administrative Officer (SAT)</td>
<td>1</td>
</tr>
<tr>
<td>28) Administrative Officer (IT)</td>
<td>1</td>
</tr>
</tbody>
</table>

**Total** 108 (One hundred & eight)