

GOVERNMENT OF MANIPUR
SECRETARIAT : GENERAL ADMINISTRATION DEPARTMENT

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Q U O T A T I O N
Imphal, the 1st August, 2017

No.32/21/2012-GAD : In supersession of this Department's Quotation published under quotation of even number dated 04.06.2013, fresh sealed rate Quotations inclusive of all taxes are invited from registered and reputed firms located at Imphal area for supply of (1) Misc. articles (2) Electrical items/items (3) Steel furniture items (4) Wooden furniture items (5) Sofa sets along with Centre Table and Side Table (6) Woollen Carpets(ISI), PVC Carpets and Jute Carpets(Jacquard best quality) (7) Screen/Curtain(Door & Window) and Sofa Cover (8) Computers/Computer consumable items (9) Motor Vehicle parts/accessories for use of Manipur Secretariat under the following terms and conditions:-

I. Earnest money amount indicated below should accompany the tender.

- (i) Earnest money of Rs.50,000/-(Rupees fifty thousand) only for supply of Misc. articles.
- (ii) Earnest money of Rs.50,000/-(Rupees fifty thousand) only for supply of Electrical items/goods.
- (iii) Earnest money of Rs.50,000/-(Rupees fifty thousand) only for supply of Steel Furniture items.
- (iv) Earnest money of Rs.50,000/-(Rupees fifty thousand) only for supply of Wooden Furniture items.
- (v) Earnest money of Rs.50,000/-(Rupees fifty thousand) only for supply of Sofa sets, Centre Table & Side Table.
- (vi) Earnest money of Rs.50,000/-(Rupees fifty thousand) only for supply of Curtains and Sofa Covers.
- (vii) Earnest money of Rs.1,00,000/-(Rupees one lakh) only for supply of Computers/Computer consumable items.
- (viii) Earnest money of Rs.1,00,000/-(Rupees one lakh) only for supply of Carpets.
- (ix) Earnest money of Rs.50,000/-(Rupees fifty thousand) only for Vehicle parts/accessories.

II. Intending supplier must be an Authorised Dealer of a reputed manufacturer. The said manufacturer should have ISO 9001 : 2000 quality certification, with up-to date validity.

III. Intending dealers/manufacturers must have service and support facility in Manipur.

IV. Intending dealers must submit copies of GST Certificate Number along with Income Tax Return filed during the last 3(three) years.

V. Intending dealers must be registered with the Taxation Department, Government of Manipur. Dealers must submit copy of GST(Goods and Service Tax) Certificate Number along with Income Tax Return filed during the last 3(three) years.

VI. The earnest money should be in the form of D-at-CALL drawn in favour of the Deputy Secretary(GAD), Government of Manipur from the Schedule Bank of India.

VII. A copy of the Sales Tax Registration Certificate and Dealership Certificate from the Manufacturer or a copy of the Industrial Licence and Shop Licence from Municipality should invariable be enclosed with the Tender.

VIII. Tender without earnest money and other required documents as mentioned above will not be entertained. Further, the firms/industries under the Small Scale Industry Act should also deposit their Earnest money.

IX. The Tender Form can be had from the undersigned on written request on cash payment of Rs.500/-(Rupees five hundred) only (Non-refundable) per Form. Firms having the quotation papers will be allowed to join the opening of Tender.

X. List of the articles/Office equipments/items and qualities may be collected from the G.A.D.(Store) by the interested tenderers and the rate of the articles should be quoted both in figures and words.

XI. The rate quotation should be dropped in a sealed box kept in the office of the undersigned up-to **2:00 p.m. of 10.08.2017** and the same will be opened by a Tender Committee on a later date.

XII. Mode of Payment:-Payment of the bills will be considered when fund is available in the GAD and claims for any interest for delay in payment will not be entertained.

XIII. The undersigned is not, however, bound to accept the lowest rate and reserved the right to reject any or all the quotations without assigning any reason thereof.

XIV. The samples/brands of all the articles/office equipments and quality of the articles can be seen from the GAD(Store Section) on any working day upto **4:00 p.m. of 10.08.2017**.


(Chungjalien Thangeo)
Deputy Secretary(GAD),
Government of Manipur



Copy to:-

1. Secretary to Chief Minister, Manipur.
2. The Director(Pub), Manipur for publication in 4(four) local dailies/papers for 2(two) days consecutively. The copy may be displayed on DIPR Notice Board also.
3. The Editor, Poknapham/Huiyen Lanpao/Imphal Free Press/Sangai Express for publication in their local dailies for 2(two) days consecutively and submit the bills to the undersigned.
4. The Notice Boards(North & South) Block, Manipur Secretariat.
5. Guard file.