



CIN: U40101MN2013SGC008344

MANIPUR STATE POWER COMPANY LIMITED

Keishampat Junction, Imphal – 795001

Corporate Office:- Electricity Complex, Patta No. 1293 under 87(2),
Khwai Bazar, Keishampat, Imphal – 795001, Manipur, INDIA

Fax : +91 385 2450702
Tele: +91 385 2450050

NOTICE

Imphal, the 12th Feb 2016

No. 4/2/Contract/MD-MSPCL/2014/5491-98 Manipur State Power Company Limited (MSPCL) invites applications in the prescribed format from the eligible candidates residing in Manipur for contractual engagement in the Company for the following posts as below :-

Sl No	Name of post	No of post	Category	Age limit	Monthly Emolument
1	Company Secretary	1	UR	Not more than 38 years as on 01-02-2016. The age is relaxable by 5 years and 3 years in case of SC/ST and OBC candidates respectively	Rs.30,000/-
2	Accounts cum Commercial Manager	4	ST-2,UR-1 OBC(Meitei)-1	Not more than 38 years as on 30-04-2015. The age is relaxable by 5 years and 3 years in case of SC/ST and OBC candidates respectively	Rs. 8,000/-

2. Those candidates **who have already applied earlier for the post of Accounts cum Commercial Manager (ST-1) category in reply to our Notice No. 4/2/Contract/MD-MSPCL/2014 dated 27th April 2015, need not apply again** as their applications will be re-considered in accordance with our present and future vacancies.

3. The other terms and conditions such as period of contract, eligible criteria, selection criteria for the contract engagement etc and the required **application form** is uploaded as Annexure I & II on the official website of Government of Manipur at www.manipur.gov.in which can be downloaded.

4. Applications in sealed envelopes superscripted with the name of the posts, notification No and date should be submitted along with a **non-refundable fee of Rs. 200/- for Gen/UR candidates and Rs. 50/- for SC/ST/OBC candidates** respectively to the Office of the Managing Director, MSPCL, Electricity Complex, Keishampat Imphal West- 795001.

5. Last date for receipt of application: 26-02-2016 (4:00 PM)

6. Date, time and venue of the written test (if required), interview and details thereof shall be notified separately in due course.


(N. Sarat Singh)

Managing Director, MSPCL

Copy to :-

1. The Secretary to Hon'ble Chief Minister, Manipur.
2. The Staff Officer to Chief Secretary, Govt. of Manipur and Chairman (MSPCL).
3. The Commissioner (Power), Govt. of Manipur.
4. The Executive Director (HR), MSPCL.
5. The OSD(IT), Govt of Manipur for kind uploading of the notice along with Annexure I & II on the Official website of the Govt. Of Manipur at www.manipur.gov.in.
6. The Editor Poknapham (Manipuri edition) and Sangai Express (English Edition) for kind insertion of the Notice in their dailies for one day on 13-02-2016.
7. Office Notice Board.
8. File concerned.



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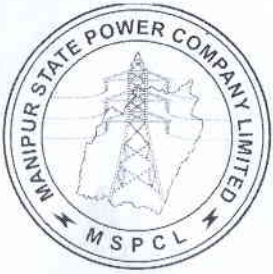
Annexure-I

TERMS AND CONDITIONS OF CONTRACT ENGAGEMENT

NOTIFIED VIDE No.4/2/Contract/MD-MSPCL/2014/5491-98 dt. 12/02/2016

Post & No	Qualification		Period of contract	Mode/Criteria of Selection
	Essential	Desirable:		
Company Secretary 1 (one) no	i) Degree of a recognized University. Candidate should be a member of the Institute of Company Secretaries of India. ii) Not less than 1(one) year experience of working in Company Secretaries branch of a listed Company/reputed organization.	i) Graduate in Commerce/ Law(LLB)/CA ii) Preference will be given with experience in listed Company	1(one) year	i) Applications shall be screened by a Committee ii) Eligible candidates may have to sit for a written test(if required) depending on the no of candidates. iii) Candidates are to appear in an interview
Accounts cum Commercial Manager 4(four)nos	Essential: i) Graduate in Commerce/Economics from a recognized University / Institute with Minimum 50% marks	Desirable: i) Working knowledge of Tall 9 ii) Two years working experience in Accounts/ Commercial matters	1(one) year	-do-

Note : Performance based Honorarium may be considered over and above the monthly emoluments notified depending on the financial conditions of MSPCL. However, it shall not be more than Rs. 4000/- (Rupees four thousand) only per month.



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Annexure II

APPLICATION FORM

To

The Managing Director
Manipur State Power Company Limited
Electricity Complex. Patta No.1293 under 87(2), Khwai Bazar,
Keishampat

Paste recent
Attested
Passport size
Photo here

Sub: Application for Contract Engagement in MSPCL

Name of post applied:

1. Full Name:
2. Father's name:
3. Address for correspondence:
Contact Phone No email.....
4. Permanent address
5. Date of birth 6. Sex
7. Category of the applicant.....
8. Educational qualification starting from 10th Standard (*only those relevant to the application*):

Name of Examination /Course passed	Name of Board /University	Year of passing	Marks obtained out of Total Mark & %	Remarks
Other qualifications/certificate/Experience etc.				

Declaration

I hereby declared that the information furnished and entries made in the form are true to the best of my knowledge and belief and nothing has been concealed/distorted. If at any time, these information are found concealed/distorted, my appointment shall be liable to be terminated without any notice and compensation.

Place

Date

Signature of Applicant

(FOR INFORMATION OF THE CANDIDATE AND COMPLIANCE)**LIST OF DOCUMENTS TO BE ATTACHED (Duly attested by a Gazetted Officer)**

- i) Date of Birth certificate
- ii) Mark sheets of all the examination/ Qualifications starting from 10th Standard onwards
- iii) Certificate of completion of the examination/ Course from 10th Standard onwards
- iv) SC/ST/OBC certificate
- v) Certificate of experience (wherever applicable)

NOTE:

Candidates are to be submit a non-refundable processing fee of Rs. 200/- (Unreserved/General) and Rs.50/- for SC/ST/OBC candidates respectively. Original copies of the documents are to be produced on the day of interview.