



**GOVERNMENT OF MANIPUR**

**DEPARTMENT  
OF  
INFORMATION TECHNOLOGY**

**ANNUAL ADMINISTRATIVE REPORT  
2013-14**

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- 1.1 The Department of Information Technology, Government of Manipur was bifurcated from the erstwhile Department of Science & Technology and Information Technology, Government of Manipur during September, 2009. The IT Department, Manipur is presently functioning under the Administrative control of the Principal Secretary (IT), Government of Manipur. The Information Technology Department is located at 4<sup>th</sup> Floor, Western Block, New Secretariat, Imphal West. The IT Department is responsible for implementing all IT related Projects/Schemes, including e-Governance in the State. The Department has been acting as the State Nodal Department in respect of all National e-Governance Plan (NeGP) Projects.
- 1.2 At present the Department is headed by Principal Secretary (IT) and assisted by 1 (one) Officer-on-Special Duty (IT), 1 (one) Deputy Secretary, 2 (two) Informatics Officers Grade – I, 4 (four) Informatics Officers Grade – II and a few supporting staff.
- 1.3 The Department has 4 (four) Registered Society/Agency under it:
- 1) Manipur State Information Technology Society (MSITS)
  - 2) Manipur Electronics Development Corporation(MANITRON)
  - 3) Manipur IT SEZ Project Development Company Limited (MIPDCO)
  - 4) Indian Institute of Information Technology (IIIT) Society, Manipur
- 1.4 The projects implemented by this Department during the year 2013-14 are as under:
- A. Non-NeGP Project**
1. Promotion of Information Technology
  2. Information Technology Park, Manipur
  3. File Tracking System (FTS)
  4. Setting-up of IT Special Economic Zone (SEZ) at Mantripukhri, Imphal
  5. Setting-up of Indian Institute of Information Technology (IIIT) in Manipur
- B. NeGP Project**
1. Manipur State Data Centre
  2. Manipur State Wide Area Network
  3. Common Service Centre
  4. Capacity Building
  5. State Portal, State Service Delivery Gateway & e-Forms
  6. E-District

- 1.5 **Office Infrastructure:** The Office is located at 4<sup>th</sup> floor, Western Block, New Secretariat, Imphal – 795001.
- 1.6 **Manpower:** The total manpower strength of the Department is 11 numbers. The Department is headed by Principal Secretary (IT) and assisted by 1 (one) Officer-on-Special Duty (IT), 1 (one) Deputy Secretary (IT), 2 (two) Informatics Officers Grade – I, 4 (four) Informatics Officers Grade – II and 2 (two) Office Assistants. 2 (two) Informatics Officers Grade-I, 3 (three) Informatics Officers Grade-II and 2 (two) Office Assistant are contract employees.
- 1.7 **Autonomous Organisations :** The Department has 4 (four) autonomous Organisations:
- a) Manipur State Information Technology Society (MSITS)
  - b) Manipur Electronics Development Corporation(MANITRON)
  - c) Manipur IT SEZ Project Development Company Limited (MIPDCO)
  - d) Indian Institute of Information Technology (IIIT) Society, Manipur
- a) **MSITS:** The guidelines of Government of India for implementation of National e-Governance Plan (NeGP) recommends that the State Government should establish a new Agency as State Designated Agency, which will implement all projects and receive funds under DIT-Grant for NeGP. Accordingly, MSITS was set-up during 2008-09. Earlier, it was under the administrative control of erstwhile Department of Science & Technology and Information Technology, Government of Manipur, but with the bifurcation of IT Department in September, 2009, it has been transferred under the administrative control of Department of Information Technology, Government of Manipur.
- b) **MANITRON:** It was created as a Corporation dealing in electronics under the Department of Commerce & Industries. However, with the creation of the IT Department, it was felt that IT activities will be more relevant for MANITRON and accordingly it was brought under the administrative control of the IT Department.
- c) **MIPDCO:** Manipur IT SEZ Project Development Company (MIPDCO), a Company under the Government of Manipur was incorporated on 30<sup>th</sup> December, 2013. MIPDCO was established to create, develop, operate and manage the IT Special Economic Zone proposed to be set-up at Mantripukhri.
- d) **IIIT Society Manipur:** For managing the affairs of the Indian Institute of Information Technology according to the terms and conditions set out in the Memorandum of Understanding (MoU) and spelled out in the Memorandum of Association, IIIT Society Manipur has been registered under Section 7 (1) of the Manipur Societies Registration Act, 1989 (Manipur Act No. 1 o 1990) and is under the administrative control of the Department of Information Technology, Government of Manipur.

The Plan expenditures for the year 2013-14 was Rs. 2841.85 lakhs against the budgeted outlay of Rs. 2842.00 lakhs whereas the Non-Plan expenditure was Rs. 12.69 lakhs as on 31<sup>st</sup> March, 2014 against the outlay of Rs. 12.85 lakhs. The Non-Plan portion consists of Rs. 12.15 lakhs for salaries of two regular staff and Rs. 0.70 lakh for other expenditures. The break-up of the outlay and expenditure are as below:

Sl. No.	Name of the Scheme/ACA	Budget amount 2013-14 (in Lakhs)	Expenditure as on 31.03.2014 (in Rs.)
<b>1</b>	<b>Non-Plan:</b>		
a)	Salaries	12.15	12,14,437
b)	DTE (Domestic Travelling Allowance)	0.50	35,124
c)	OE (Office Expenditure)	0.20	19,797
	<b>Sub-Total (Non-Plan)</b>	<b>12.85</b>	<b>12,69,358.00</b>
<b>2</b>	<b>Plan:</b>		
a	Salaries	0.01	0.00
b	DTE	1.00	96,921
c	OE	9.88	9,79,346
d	e-Governance (ACA)	0.01	0.00
e	Training Programme of Quality Education in IT	0.01	0.00
f	IT-Promotion	67.09	67,09,000
g	Grants-in-aids MSITS	200.00	2,00,00,000
h	Setting-up of IT SEZ (SPA)		
	i. State Share	72.00	72,00,000
	ii. Central Share	2000.00	20,00,00,000
i	Implementation of NeGAP	492.00	4,92,00,000
	<b>Sub-Total (Plan)</b>	<b>2842.00</b>	<b>28,41,85,267</b>
	<b>TOTAL (NON-PLAN/PLAN)</b>	<b>2854.85</b>	<b>28,54,54,625</b>

## 2.0 Highlights of the Projects implemented during 2013-14 are as under :

### A. Non-NeGP Projects:

#### 2.1 Information Technology Park, Manipur

The Government of Manipur is setting-up Information Technology (IT) Park at Mantripukhri, Imphal on Turn-Key basis by the Software Technology Park of India (STPI), a Government of India Undertaking. The project is taken-up under Special Plan Assistance (SPA). The project envisions complete setting-up of Infrastructure like IT Park Building, captive power, Civil and IT Communication, Landscaping, etc. It also aims to promote the IT Park for attracting reputed companies, firms, etc. residing outside the State. IT Park in Manipur will bring about development of indigenous talents in the field of IT/ITeS by providing them with employment and opportunity to excel in the IT, ITeS and other relevant

sectors. It will help prevent brain drain from the State to achieve higher revenue to the State Government, higher income to citizens, better lifestyle and numerous opportunities to the common man and the State to grow. The IT Park will be home to all the IT talents in the State and bring about revenue growth and attract MNCs across the globe.

Presently, Phase-I with a total floor space of about 20,000 Sq. ft had been completed. Phase – II is envisaged to be completed during the year 2015-16 and the total floor space expected is 24,000 Sq. ft.

## **2.2 File Tracking System**

File Tracking System is a web based application for increasing the efficiency of an organization by providing an efficient way to track and monitor the pendency of File(s)/Receipt(s). Implementation of File Tracking System in 44 Departments of Government of Manipur has been completed. Training Programme has been successfully conducted. To support the project, a secretariat LAN has been supplemented and computers provided to all the Departments. To make it more efficient and user friendly, Department of IT, Government of Manipur is planning to integrate Bar Code System or RFID based tracking.

## **2.3 Information Technology Promotion**

The Information Technology (IT) sector is required to be nurtured and promoted among various sections of the society. In particular, Information Technology for employment generation is a thrust area for this State which has the country's highest percentage of educated unemployed. Towards this objective, the State Government is taking a pro-active role in building up the I.T. infrastructure for I.T. Industry. The following have been taken-up:

- Development and revamping of websites are being carried out under this scheme.
- Renovation of Department of IT at 4<sup>th</sup> Floor, West Block, New Secretariat Building.
- Designing and implementation of Imphal Network and the Secretariat LAN at Mantripukhri.
- Support for training of Government officials in website development for creating and updating departmental websites is at NIELIT, Akampat, Imphal.
- Expenses for trainings on CCMS application are met under this scheme.
- Procurement of 2 nos. of vehicles to support and monitor implementation of NEGAP schemes at Hilly areas.
- Expenses for publication of various Departmental tenders in National Newspapers.

The approved outlay for the year 2013-14 was Rs. 67.09 lakhs and the expenditure incurred during 2013-14 is Rs. 67.09 lakhs.

## **2.4 Setting-up of IT Special Economic Zone (SEZ)**



The Government of Manipur proposes to set-up an IT Special Economic Zone (SEZ) over 10.85 hectares of contiguous land adjacent to the existing IT Park at Mantripukhri. IT-SEZ will cater to both local as well as outstation entrepreneurs and generate employment as well as revenue for the State. Hardware manufacture/assembling which is a focus area of the Government of India, is also proposed to be taken-up.

The Status of the project is as follows:

- a) The Cabinet has approved the establishment of Manipur IT SEZ Project Development Company Limited (MIPDCO), the SPV to create, develop, operate and manage the IT SEZ.
- b) Ministry of Commerce, Government of India has conveyed **formal approval** to the establishment of an IT SEZ at Mantripukhri. Gazette Notification in this regard has been issued by the Government of India.
- c) M/s Accenture Private Limited has been appointed as the State Project Management Unit (SPMU) to facilitate implementation of IT SEZ through open tender and after recommendation by Higher Tender Committee (HTC).
- d) Presently, Request-For-Proposal (RFP) for Land Auction for Construction, Development, Commissioning and Operation for RFPs/IFBs for 4/5 Star Hotel, Shopping Mall/Arcade and Multi-specialty Hospital has been floated.

The approved outlay for the year 2013-14 was Rs 2072.00 lakhs and the expenditure incurred during 2013-14 is Rs. 2072.00 lakhs.

## **2.5 Setting-up of Indian Institute of Information Technology (IIIT) in Manipur**

The Government of Manipur has decided to set-up an Indian Institute of Information Technology (IIIT) under Public Private Partnership (PPP) mode over 70 acres of land at Ningthoupham Village, sub-division of Senapati District of Manipur in order to provide support to IT companies in innovation that will help them remain competitive and lead to more and better jobs in Manipur and in turn improve the way of life of citizens. The IT Park and IT SEZ which is being set-up at Mantripukhri will be benefitted by the availability of high quality manpower in Manipur to be churned out from IIIT. The State Cabinet in its meeting held on 4<sup>th</sup> January, 2014 has approved the establishment of Indian Institute of Information Technology (IIIT) in Manipur.

Further, the Cabinet in its meeting held on 21<sup>st</sup> February, 2014 has approved allotment of about 15 acres of land near the IT SEZ at Mantripukhri, Imphal for IIIT Campus besides the main Campus at Senapati District for PG, Research and Incubation Centre etc. Following action have been taken-up towards establishment of IIIT in Manipur:

- a) The Government of India has conveyed its approval to the proposal of State Government to the setting-up of IIIT under PPP mode in Manipur.
- b) Land Acquisition process is being taken-up on priority by Deputy Commissioner, Senapati.

- c) IIIT Society Manipur has been registered under Section 7 (1) of the Manipur Societies Registration Act, 1989 (Manipur Act No.1 of 1990).
- d) First Governing Body Meeting of the IIIT Society, Manipur was convened on 16<sup>th</sup> of April, 2014 at Shastri Bhawan, New Delhi.

The total estimated cost of the 'Project' is Rs. 128.00 crores where Central support for setting-up of IIIT at Manipur would be Rs. 73.60 crores, State support would be 44.80 crores and the Industry Partners' contribution would be 9.6 crores.

## **B. NeGP Projects:**

### **2.6 E-Governance**

The Department has taken-up several initiatives for implementation of e-Governance in line with the requirements of the National E-Governance Plan (NEGP). The schemes taken-up under e-Governance sector are State Data Centre (SDC), State Wide Area Network (SWAN), Common Services Centre (CSC), State Portal (SP), State Services Delivery Gateway (SSDG) & e-Forms, Capacity Building (CB) and e-District.

#### **a) State Data Centre (SDC)**

Under National e-Governance Plan (NeGP), State Data Centre (SDC) has been identified as one of the core infrastructure components to consolidate services, applications and infrastructure to provide efficient electronic delivery of G2G, G2C and G2B services. State Data Centre will act as a mediator and convergence point between open unsecured public domain and sensitive government environment. It will host all Government applications and websites. The State Data Centre has been relocated from 4<sup>th</sup> Floor West Block Building to the Ground floor of the same Building due to the issue of load bearing capacity of various heavy equipments of SDC. Relocation of the State Data Centre to the Ground floor has been completed.

#### **b) Capacity Building (CB)**

The scheme addresses the critical 'Human Resource Development' and 'Training' components of NeGP to provide technical and professional support to State Level policy and decision making bodies and develop specialized skills for e-Governance initiatives. 6 training programmes have been successfully conducted in co-ordination with NISG, Hyderabad during 2013-14.

#### **c) State Wide Area Network (SWAN)**

State Wide Area Network (SWAN) is the key factor for successful implementation of e-Governance in the State of Manipur. Therefore, Department of IT, Government of Manipur proposes to establish State Wide Area Network (SWAN) in Manipur in two Phases. This network shall have a Data, Voice and Video transmission and dissemination. The network shall be utilized for the inter-Departmental connectivity, multi-user and multi-service facilities, video conferencing, email, on-line application processing and query. The number of Point of Presences (POPs) in Phase-I is 29 and in Phase-II is 11, out of which 24 PoPs have been commissioned under Phase-I and remaining 5 PoPs are yet to be commissioned. For Phase-II, site identification for 11 PoPs has been completed but yet to be commissioned.

#### **d) Common Services Centre (CSC)**

The Scheme creates a conducive environment for the private sector and NGOs to play an active role in implementation of the CSC Scheme, thereby becoming a partner of the government in the development of rural India. The PPP model of the CSC scheme envisages a 3-tier structure consisting of the CSC operator (called Village Level Entrepreneur or VLE) the Service Centre Agency (SCA), that will be responsible for a division of 500-1000 CSCs and a State Designated Agency (SDA) identified by the State Government responsible for managing the implementation over the entire State. Manipur State IT Society (MSITS) is the designated Agency. The total number of CSCs set-up in Manipur in a ratio of 1 CSC per 6 villages as per Government of India guidelines is 399. Towards successful operations of these CSCs, Government of Manipur has provided VSATs and Solar Power Packs to resolve the internet connectivity and power issues. To provide banking services to the unbanked areas in Manipur, CSCs has been appointed as Business Correspondence (BC) under SBI, Vijaya Bank and Punjab National Bank. Till date, 36 Kiosk Operator code has been provided by the concerned bank out of which 5 are operational and the remaining 31 are expected to be operational by May, 2014. A total of 111 applications for appointment of CSC as BCs are under process.

#### **e) State Service Delivery Gateway (SSDG)**

The State Service Delivery Gateway (SSDG), a core component in e-Governance infrastructure, can simplify the above task by acting as a standards-based messaging switch and providing seamless inter-operability and exchange of data across the Departments. SSDG, acting as a nerve centre, would handle large number of transactions and would help in tracking and time stamping all transactions of the State Government. The project is to be implemented in three phases. Phase-I was launched with 19 services on 26<sup>th</sup> January, 2011. Phase-II has gone live in November, 2012 with 20 services. Detailed Project Report (DPR) for Phase-III has been forwarded to the Government of India for consideration of funding under World Bank Assistance with an objective of providing 30 more services from 10 Departments under Government of Manipur in addition to Phase-I & Phase-II.

#### **f) E-District**

E-District, an integrated Mission Mode Project aims, at certain high volume services delivered at the district level, but which are currently not covered by any MMP under the NeGP, and undertakes backend computerization to enable the delivery of these services through Common Service Centers in a sustainable manner, within a specific time frame. Implementation of e-District for the State of Manipur has been initiated. Government of India has deputed M/s Wipro, the SPMU to facilitate implementation of e-District Project. Selection of System Integrator for the e-District project has been completed. It is envisaged that the 'Project' will Go-Live within 2014-15.

The approved outlay for the year 2013-14 for e-Governance was Rs. 492.00 lakhs and the expenditure incurred during 2013-14 is Rs. 492.00 lakhs