

GOVERNMENT OF MANIPUR
DIRECTORATE OF CONSUMER AFFAIRS, FOOD & PUBLIC DISTRIBUTION:
MANIPUR

N O T I F I C A T I O N
Sangaiprou, the 19th April, 2013

No. 1/738/2013-CAF&PD: Application are invited for engagement of the following posts on contract basis from the interested & eligible candidates:-


Sl.No.	Name of post	No. of post	Remuneration	Reservation
1.	Civil Supply Inspector	8 (eight)	Rs. 8,000/- p.m.	UR - 5, ST - 2, OBC - 1.
2.	Delivery Assistant	5 (five)	Rs. 7,100/- p.m.	UR - 4, ST - 1.
3.	Computer Operator	20 (twenty)	Rs. 8,000/- p.m.	UR - 11, ST - 6, OBC - 3
4.	Stenographer	1 (one)	Rs. 7,100/- p.m.	1-General (Preferably male candidate)

Eligibility Criteria:-

1. Civil Supply Inspector:- Graduate from a recognised University. Age 30 years on the date of issue of this Notification . Upper age limit is relaxable by 5 years for SC/ST and by 3 years for OBC.
2. Delivery Assistant:- A graduate from a recognised University. Age 35 years on the date of issue of this Notification. Upper age limit is relaxable by 5 years for SC/ST and by 3 years for OBC.
3. Computer Operator:- Bachelor of Computer Application (BCA) / Graduate with PGDCA or its equivalent Degree in Computer Application / Science from a recognised Institute / University. Age 30 years on the date of issue of this Notification. Preferably to practical experience of Microsoft Word/Excell/Ppt/Web Management etc. with minimum Computer Typing Speed of 50 words per minute.
4. Stenographer:- Graduate from a recognised University possessing good command of English with short hand speed of 100 wpm and 60 wpm in Computer typing and practical experience in Microsoft Word/Excell/Ppt/Web Management etc.

In case eligible candidates under reserved seats are not available, those required seats shall be treated as unreserved and it shall be filled up by other eligible candidates.

The common Application Form may be downloaded from the website of Govt. of Manipur www.manipur.gov.in . The duly filled in application form along with attested photocopies of all necessary documents / certificates should be submitted along with cash payment of Rs. 100/- (Rupees One hundred only) to the office of the undersigned on or before 29th April, 2013 between 9.30 a.m. till 04.30 p.m. Date of the Walk in Interview for the same will be announced later on.


(M. Yaishkul Meitel)
Director (CAF&PD),
Manipur.

Copy to:

1. The PPS to the Hon'ble Minister (CAF&PD), Manipur.
2. The APS to Addl. Chief Secretary (CAF&PD), Govt. of Manipur.
3. The Director (DDK/AIR), Manipur. *They are requested to announce the above notice in the news items for consecutive 2 (two) days.*
4. OSD(DIT), He is requested to up load the common application form enclosed herewith in the Web site www.manipur.gov.in
5. The Editor, ISTV, Manipur. *He is requested to announce the above notice as news items for consecutive 2 (two) days.*
6. The Editor, for publication in his esteem Daily.
7. Guard file.

COMMON APPLICATION FORM FOR ENGAGEMENT OF CIVIL SUPPLY INSPECTOR/DELIVERY ASSISTANT/COMPUTER OPERATOR/STENOGRAPHER ON CONTRACT BASIS FOR CONSUMER AFFAIRS, FOOD & PUBLIC DISTRIBUTION DEPARTMENT, MANIPUR.

2 attested passport sized photographs required. One to be affixed and another to be submitted along with the form.

1. Name :
2. Father's/Mother names :
3. Address :
(Present)
4. Address :
(Permanent)
5. Post applied for :
6. Qualification :

Sl. No.	Exam passed	Name of Board/ Council/University	Division

*** The attested copies of the marksheet and certificate to be enclosed.

7. Experience :
(certificate to be enclosed)
8. Whether age relaxation claimed ? Yes/No.(If yes, attested certificate to be enclosed)

The above information are true to the best of my knowledge, if anything is found wrong, I do hereby render that my candidature is rejected straightly.

Signature of the candidate